

Tripartite Commission of Repatriation of
Rwandese Refugees from Tanzania

Internal rules of procedure

The Heads of Delegation signatory hereto, being members of the Tripartite Commission of Repatriation of Rwandese Refugees from Tanzania, hereinafter referred to as the Commission,

Considering that the Tripartite Agreement on the Voluntary Repatriation of Rwandese Refugees from Tanzania, hereinafter referred to as the Tripartite Agreement, signed by the Government of the Republic of Rwanda, the Government of the United Republic of Tanzania, and the United Nations High Commissioner for Refugees on April 12th, 1995, created the Commission and authorized it to adopt its internal rules of procedure (articles 19 and 21);

Have agreed as follows:

MEMBERSHIP

Article 1

Members of the Commission are those who have been designated by the Tripartite Agreement in its article 20. There will be four heads of Delegation representing Rwanda, Tanzania, the United Nations High Commissioner for Refugees and the Organization of African Unity.

Article 2

Observers are those who are invited or authorized to participate in meetings of the Commission. Observers shall be persons or organizations who are well knowledgeable in activities related to refugees and voluntary repatriation programs. Requests for participation of observers shall be made in writing by any one of the Heads of Delegation to the Chairman of the Commission who then issues the formal invitation after consultation with other Heads of Delegation.

TW

Car

WPK

CHAIRMAN

Article 3

The Chairman of the Commission shall be the Head of the Delegation of the country where the meeting is taking place. He will continue to chair the Commission until the following meeting takes place. If the Commission is meeting in a third country, the Chairman shall be the Head of the country Delegation who did not chair the preceding meeting of the Commission.

Article 4

The Chairman shall ensure that all the items of the agenda of each meeting be fully discussed and that recommendations, conclusions and decisions be signed before the ending of the meeting, in order to advance the work of the Commission in the spirit of the Tripartite Agreement.

SECRETARIAT

Article 5

The rapporteur shall be a UNHCR officer who will be assisted by two persons nominated from and by each of the remaining contracting parties. The rapporteur shall take the minutes of meetings, act as secretary, translate documents into the other official working language and keep and update the archives and files of the Commission.

Article 6

Draft minutes will be distributed both in English and French to all members of the Commission by the rapporteur not later than 15 days after a meeting has been held.

Article 7

The first agenda item of every meeting shall be the approval of the minutes of the preceding meeting, the final version of which shall be signed by each of the contracting parties.

MEETINGS

Article 8

The meetings shall be held alternately in Rwanda and Tanzania at least once every two months. However, the Commission may decide to

TM

WPK

Ch

hold meetings elsewhere. If the Chairman proposes a change of venue, between meetings, he shall obtain beforehand the consent of at least two other Heads of Delegation.

Article 9

Invitations specifying venue, dates and agenda for a meeting shall be sent to all members of the Commission at least two weeks in advance. Before issuing invitations, the Chairman shall consult the other Heads of Delegation to request their advice on the items of the agenda for the meeting.

Article 10

If one Head of Delegation requests, in writing, the Chairman to convene a meeting, the latter shall consult accordingly the other Heads of Delegation. If three Heads of Delegation agree, invitations specifying venue, dates and agenda for the meeting shall be sent to all members of the Commission at least two weeks in advance or less in the case of extraordinary meetings.

QUORUM AND DECISIONS

Article 11

A quorum of nine members shall be required for discussions and at least three members from each contracting party of the Tripartite Agreement shall be present. The Heads of Delegation from Rwanda, Tanzania and UNHCR must be present for a decision to be taken.

Article 12

Each Head of Delegation shall have the right to speak. Other members of delegations shall have the right to speak with the authorization of the Head of Delegation. Observers may be allowed to speak if the Chairman authorizes them to do so.

Article 13

Decisions shall be taken by consensus.

Article 14

Each Head of Delegation shall send minutes of each meeting and other documents produced by the Commission to the Contracting Party that he represents.

TM

WRY

Chm

TECHNICAL COMMITTEESArticle 15

The Commission may appoint technical committees working under its guidance and supervision in order to fulfill its responsibilities as assigned by the Tripartite Agreement.

Article 16

Reports of the technical committees, which may include conclusions and recommendations, shall be submitted to the Chairman who shall include them in the agenda for the following meeting of the Commission.

FINANCIAL SUPPORTArticle 17

UNHCR shall provide financial support for the proceedings of the Commission and its technical committees.

WORKING LANGUAGESArticle 18

The working languages of the Commission shall be English and French. All official documents of the Commission shall be drafted in English and French, both texts being equally authentic.

REVISIONArticle 19

Any Head of Delegation may request a revision of the Internal Rules of Procedure at any time by a written request addressed to the Chairman or in the course of any meeting of the Commission. The request shall indicate the articles to be revised, the rationale for the revision and the wording of the proposed modification.

EM

WPK

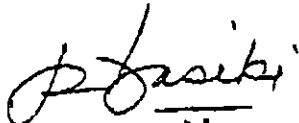
EM

Article 20

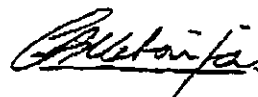
Any proposal for revision shall be included by the Chairman as an agenda item for discussion at the following meeting of the Commission.

In faith whereof the undersigned Heads of Delegation, being duly authorized hereto, have signed the Internal Rules of Procedure of the Tripartite Commission.

Done at Kigali, this 18th day of July, 1995, in eight originals, four in English and four in French, both versions being equally authentic.



For the Government of
the United Republic of
Tanzania
Ambassador Richard MARIKI
Principal Secretary
Ministry of Home Affairs



For the Government of
the Republic of
Rwanda
Dr. Ephrem KABAIJA
President of the Joint
Commission for Repatriation
and Reintegration of Rwandan
Refugees



For the United Nations High Commissioner For Refugees
Wenceslaus Romani URASA
UNHCR Representative to Rwanda