

Memorandum of Understanding (MoU)
Between the
Government of Islamic Republic of Pakistan (GoP)
And the
Office of the United Nations High Commissioner
for Refugees (UNHCR)
on the
Registration of Afghan citizens living in Pakistan
 (hereinafter also referred to individually as a "Party" and collectively
 as the "Parties")

In pursuance of the Memorandum of Understanding (MoU) signed in Islamabad on 17th December 2004, on the organization of a census and registration exercise of Afghan citizens living in Pakistan between the United Nations High Commissioner for Refugees on the one hand, and the Government of Pakistan on the other hand, these Parties agree to pursue jointly the objectives, planning, and implementation of a registration exercise of Afghan citizens living in Pakistan under the terms and conditions outlined below.

The registration exercise will be conducted without prejudice to Pakistan's policy to facilitate the voluntary repatriation of Afghan citizen in Pakistan to their homeland;

This MoU shall not affect the validity of or derogate from any existing agreements, or mechanisms of co-operation between the Parties, including the MoU on Census and registration signed on the 17 December 2004, and the Tripartite Agreement governing the repatriation of Afghan citizens living in Pakistan signed in March 2003 at Brussels (hereinafter referred to as the Tripartite Agreement). Now, therefore, the Parties have agreed as follows:-

Overall scope

1.1 The goal of the exercise will be to register Afghan citizens in Pakistan who were enumerated in the Census conducted between February & March 2005.

1.2 The specific objectives will be:

- to issue basic identity documentation in the form of a Proof of Registration (PoR) to each individual of the target population over five years of age, who is temporarily living in Pakistan;
- to supplement ongoing data collection and analysis required for the further development of arrangements for the management of Afghan citizens temporarily living in Pakistan.

1.3 The registration exercise will comprise of two phases:-

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Phase One

- analysis of data collected from the census and other relevant sources required for the registration process;
- design of the technical and financial aspects of the planning and implementation of the registration exercise for all Afghan citizens previously covered in the census.

Phase Two

- registration and issuing of Proof of Registration (PoR) to each individual over five years of age of the target population.

1.4 The overall duration of the exercise will be twelve months from the date of the entry into force of this MoU unless extended through mutual written agreement of the Parties.

1.5 The registration exercise will target all Afghan citizens who arrived or were born in the country after 1st December 1979, were enumerated in the census and currently reside in Pakistan (including Azad Jammu and Kashmir, Northern Areas, FATA and PATA) and who do not possess a validly obtained NARDA National Identity Card (NIC) ("the Target Population). In order to avoid creating incentives for additional cross border movements, it will be clearly stated by UNHCR and GoP that the exercise has no implications for assistance or for the status of Afghans in Pakistan. Participation in the exercise will be mandatory for the above mentioned target population. Those who do not participate and who are unable to demonstrate compelling circumstances for not doing so will also be subject to relevant national laws.

1.6 All the attached signed (09) Annexes shall form an integral part of this MoU.

Authorized agencies and procedure

2.1 Overall responsibility for the registration exercise lies with the Government of Pakistan and its designated agencies.

2.2 For the purposes of operationalizing the present MoU, the authorized agencies shall be;

On behalf of the GoP, the Ministry of States and Frontier Regions (SAFRON), and the Ministry of Interior (MOI);

On behalf of UNHCR: the UNHCR Representation in Pakistan

The Executing Agency for the registration exercise will be National Database and Registration Authority (NADRA) under the MoI.

2.3 The authorized agencies of both the UNHCR and the GoP will work together for the establishment of procedures to conduct the registration exercise. The Parties agree to remain in close consultation

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with the relevant authorities of the Government of Afghanistan as and when required, in particular with regard to the verification of Afghan nationality and deregistration.

2.4 The UNHCR will provide operational support and oversight to assist and monitor the professional conduct of the operation. The UNHCR and the GoP agree to seek jointly the funds necessary for implementing the exercise.

2.5 Any funds made available by the UNHCR for the purpose of the MoU shall be governed by a specific arrangement in accordance with the UNHCR's rules and procedures, to be signed among the UNHCR, SAFRON and MOI and will incorporate the provisions at Annex 4 of this MoU.

2.6 For the purposes of the registration exercise stipulated above the UNHCR will make available, subject to the availability of funds, the total amount of US\$ 5.995 million as stipulated in the attached financial annex.

The Proof of Registration

3.1 The Proof of Registration (PoR) card (the Card) will carry only data to be agreed in advance by the Government of Pakistan and UNHCR (Annex-3).

3.2 The card will carry only personal bio data (Annex-3). It will be regarded by the concerned authorities of the Government of Pakistan, as a valid registration document recognizing the bearer as an Afghan citizen temporarily living in Pakistan.

3.3 The validity of the card will be three (03) years from the date of issuance. It will be extendable based on consultation amongst the signatories of the Tripartite Agreement.

3.4 The card does not grant the right of work/employment within Pakistan.

3.5 The Government of Pakistan and its designated agency i.e NADRA will develop procedures for dealing with replacement of the card in case of any loss and damage.

Deregistration

4.1 Mechanisms for deregistration of individuals and the return or cancellation of the card for registered Afghans leaving Pakistan will be developed by the Government of Pakistan in close consultation with the signatories of the Tripartite Agreement. For this purpose, the GoP and the UNHCR agree to conduct a review of existing policies and procedures for Afghans leaving Pakistan before 1 January 2007 in consultation with the Government of Afghanistan.

4.2 Following due process, the GoP in individual cases can de-register any registered Afghan citizen who contravenes Pakistan laws.

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Management arrangements

5.1 The GoP and the UNHCR will provide operational support and oversight as stipulated in (annex-1).

5.2 The UNHCR and the GoP shall jointly establish a Steering Committee in Islamabad to include the representatives inter alia. The Ministries of SAFRON, Foreign Affairs and Interior and the Executing Agency (NADRA) to oversee the planning, implementation, monitoring and evaluation of the exercise and to ensure its professional execution. At provincial level, the Parties will jointly set up Operational Task Forces.

5.3 The Steering Committee will include participation from the provinces to ensure overall coordination and to review progress. It will meet as often as requested by both the UNHCR and the GoP.

5.4 The GoP will be responsible for the provision of security for all staff as required for the safe and timely conduct of all stages of the exercise. It will also ensure that facilities and data used for the registration exercise will be secure at all times.

Information

6.1 Prior to the start of the registration, mass information campaigns will be carried out nationwide by the GoP with the assistance of the UNHCR. The purpose of these campaigns will be to inform Afghan citizens of the objectives of the registration exercise, and their obligations and responsibilities.

6.2 The UNHCR and the GoP hereby undertake to protect the data gathered at all stages of the registration exercise in accordance with the internationally accepted principle of confidentiality. They further undertake not to share the information on registered individuals with any third party unless otherwise mutually agreed, with the exception of obligation under national or international security obligations. The GoP will assume responsibility for the protection and daily management of the database compiled in the course of the operation. The UNHCR will have unhindered access to the data at all times.

Liability

7 The UNHCR does not accept any liability for claims arising out of the objectives performed under this MoU, or any claims for death, bodily injury, disability, damage to property or other hazards that may be suffered by the GoP personnel as a result of their work pertaining to this MoU. The GoP shall be responsible for dealing with all claims brought against it by its personnel. It is further understood that the GoP officials will be dealt with under existing GoP rules and regulations. The GoP has no responsibility in respect of the UNHCR and its personnel in terms of the above liabilities. On its part, the

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UNHCR shall be responsible for dealing with any such claims from its own personnel.

Accountability

8. The relevant entities and personnel of the GoP and the UNHCR shall be accountable for all resources provided to them. The standard UNHCR procedures set in place for ensuring accountability will be followed by the Parties.

Amendment

9. If during the validity of this MoU, it is considered advisable to revise or vary any terms, then such revision or variation shall only be made with the written consent of the Parties.

Dispute resolution

10. Parties will seek to settle all differences and disputes arising from or relating to the interpretation or implementation of this MoU amicably between them, either by negotiation or by any other non-judicial means including arbitration, as agreed between the Parties.

Entry into force and duration

11. This MoU will enter into force on the date of signatures. It will remain valid for a period of three years. The validity of this MoU may be extended through mutual consent of the Parties.

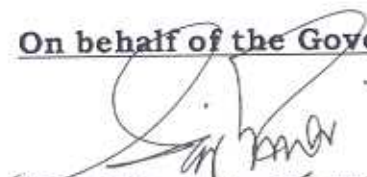
Termination


12. This MoU may be terminated at any time by either Party by giving sixty (60) days notice to the other party except as regards the normal cessation of the activities of the UNHCR in the country and the disposal of its property in the country.

Privileges

13. Nothing contained in this MoU shall be deemed a waiver, express or implied, of any privilege or immunity, which the UNHCR enjoys under the applicable legal instruments.

On behalf of the Government of Pakistan


(Sajid Hussain Chattha)
Secretary
Ministry of SAFRON


(Qamar Zaman Ch.)
Additional Secretary
Ministry of Interior
19/ Apr / 06

On behalf of the UNHCR


(Guenet Guebre Christos)
Country Representative of UNHCR

ANNEX 1
Proposal for
Registration of Afghan citizens residing in Pakistan

Introduction

The Census and Registration Project is a Government of Pakistan project with a joint technical and financial support from UNHCR and the GOP. It will involve the GoP, GoA and UNHCR. Phase 1 (Census) was undertaken in February-March 2005 following 18 months of joint planning. The results were published on June 16, 2005

Recalling the Memorandum of Understanding of 17 December 2004 signed between UNHCR and Government of Pakistan on the Census and Registration Project, it was agreed therein to:

- collate, process, and analyze the data generated by the census, further develop the qualitative profile of the population, for the registration phase, permitting the development of arrangements for the Afghan citizens in Pakistan.
- design the technical and financial aspects of the planning and implementation of a registration for all Afghan citizens covered in the census.

1. Goal and Objectives for the Registration

1.1 The **goal** of the registration exercise will be to contribute to the future development of arrangements for those Afghan citizens living in Pakistan that were enumerated in the census, conducted between February and March 2005

1.2 The specific **Objectives** will be:

- to issue basic identity documentation in the form of a Proof of Registration (POR) card to each individual of the target population over five years of age.
- to supplement ongoing data collection and analysis required for the further development of arrangements for the management of the temporary stay of Afghan citizens living in Pakistan.

1.3 The registration exercise will comprise of two phases:

Phase One

- analysis of data collected from the census and other relevant sources required for the registration process.
- design of the technical and financial aspects of the planning and implementation of registration exercise for all Afghan citizens previously covered in the census.

Phase Two

- registration of the target population and issuing of Proof of Registration (POR) to each individual over five years of age within the targeted population.

2. Target Population

- Afghan citizens who arrived in Pakistan between the period 1 Dec. 1979, and 13 March 2005 and were enumerated in the census.
- Participation in the registration will be mandatory for the target population. Those who do not participate and unable to demonstrate compelling circumstances for not doing so will be subject to the relevant National Laws¹.
- Noting further that all those within Pakistan are subject to the national laws of Pakistan.
- The GoP will permit Afghans who arrive in Pakistan after the registration exercise to have access to UNHCR should they wish to seek asylum.

3. Guiding Principles :

Verification Techniques to ensure

- That **all** the target population is covered by the registration, utilizing a well designed mass information campaign targeting Afghans in Pakistan,
- That **only** the target population is registered ensuring that verification guidelines (see Annex 3) are followed by all trained registration personnel,
- That the target population is registered **only once**
Utilization of Biometrics i.e. Finger prints & Photographs.

4. Data Protection

The GoP and UNHCR undertake to protect the data gathered at all stages of the registration exercise in accordance with the internationally accepted principle of confidentiality. Access to the data will be restricted to key UNHCR Pakistan, CCAR and NADRA staff (to be listed) through defined user level access with passwords/biometric control. All biometric data will be encrypted to safeguard unwarranted access. All parties undertake not to share information on registered individuals with any other third party unless otherwise mutually agreed, with the exception of data required under GoP's national and international security obligations.

5. Pre-planning

In line with the 17 December 2004 Memorandum of Understanding (MoU) for the Census and Registration, it is imperative that the data generated from the census is analyzed and utilized for the development of the registration process, including the Lessons Learned from the Census.

Planning will be conducted at each provincial level, including consultations with representatives of the Afghan population, and consolidated at the capital level for the development of the Country Strategy and implementation process. Finally, the implementation itself should be kept simple, effective and transparent to the implementers, target group and stakeholders.

¹ Noting that; special arrangements will be made to register those in hospitals, detention, and the physically handicapped during the exercise.

6. Issuance of Proof of Registration (PoR). Validity and Renewal:

The Proof of Registration (PoR) document will be issued to all Afghans (in the target population) over 5 years of Age. Children under 5 will be listed on the Head of Family (HoF) POR.

- The PoR's will be valid for three years from the date of issuance and will be renewable based on consultation among the stakeholders (GOP/GOA/UNHCR).
- Updating family profiles i.e. new born and deaths, including the possibility of replacing individual cards (lost/stolen/damaged) and the future issuing of PoR cards to children who reach the age of five and who were previously registered on the Head of Family's (PoR) will be undertaken at NADRA registration centers, free of charge for the first 10% - 200,000 individuals in Pakistan and is budgeted for in this proposal.

7. De-registration

De-registration is an integral part of the planning, implementation, and data management for all those who will be covered in the registration.

Pending a review of existing policies and procedures for Afghans leaving Pakistan it is preliminarily proposed that those Afghans who repatriate to Afghanistan, those who spontaneously depart Pakistan, and those reported as deceased will be de-registered as follows:

7.1 Organized Returns to Afghanistan

- Verifying particulars (names and areas of origin), and de-registration from database.
- Presentation of the documents at identified exit points (UNHCR/GOP) in Pakistan
- Invalidation of the POR
- The returnees will need to produce an invalidated POR in Afghanistan to access assistance and public services.

7.2 Spontaneous Returns to Afghanistan

- Presentation of PoRs at identified GoP exit points for invalidation.
- Invalidation (punching departed and embossed invalid) of the PoRs.
- Presentation of their invalidated PoRs to be eligible for assistance in Afghanistan.
- De-registration from the database during renewal periods.

7.3 Reported Deceased

- Confirmed deceased would be de-registered during the renewal periods.

7.4 Spontaneous departures to other countries

- Those departures that are recorded by the Immigration authorities will be shared with NADRA and UNHCR Pakistan and reviewed during renewal.

8. Acquisition

8.1 Data acquisition for the registration of Afghan nationals will be conducted through 298 Registration interactive data



acquisition centers and 103 Mobile Registration Units, capturing 100,000 registration records per 8 hours working day. **Time frame:** The entire process of registration is expected to take 60 days (08 weeks).

8.2 The following are the main deliverables of the project;

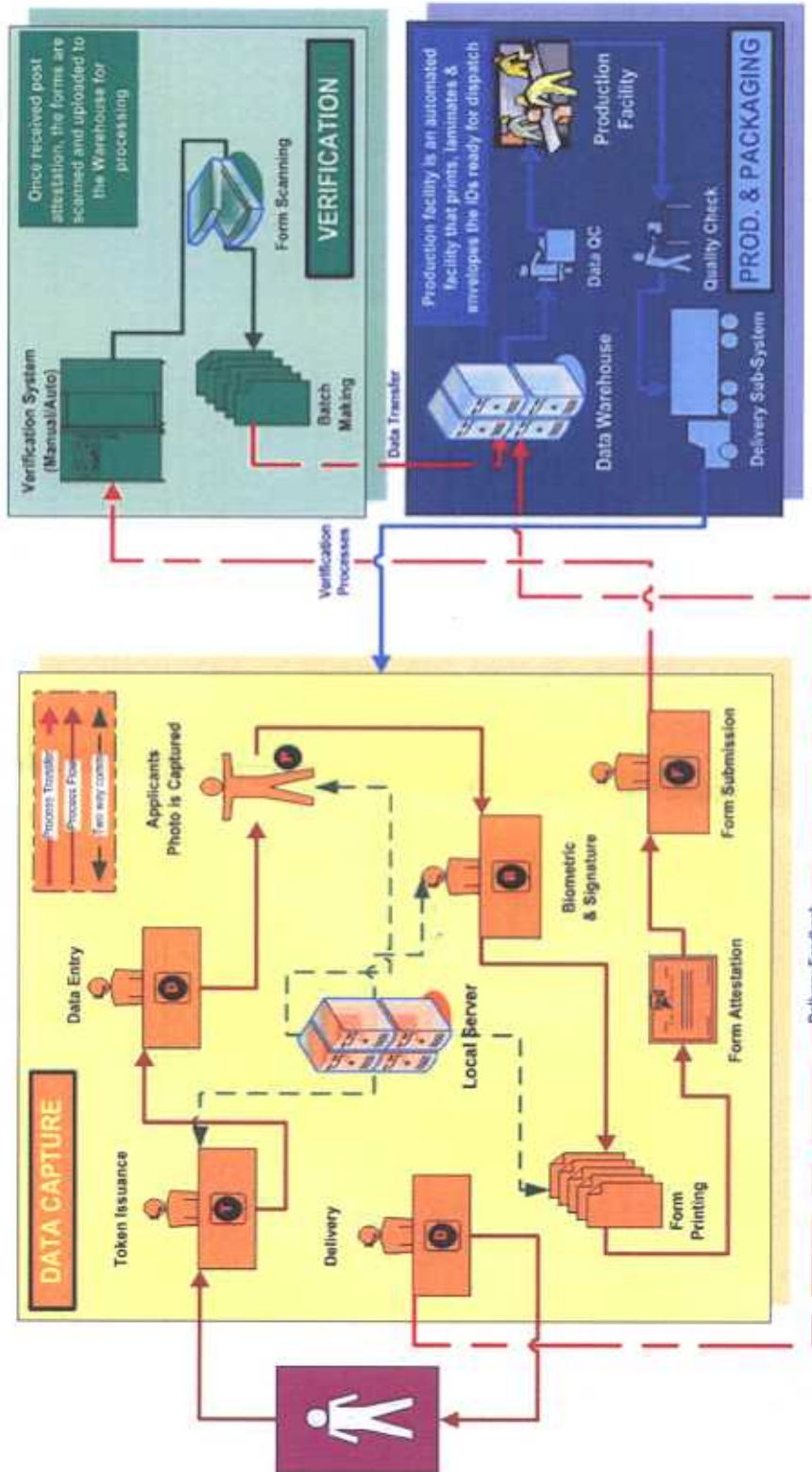
- Interactive Data Acquisition application for registration of Afghan Nationals (Software)
- 103 Mobile registration units and 298 registration centers equipped with the state of art data acquisition hardware including computers, scanners, signature and finger print digitizers, cameras and other allied electrical and networking equipment to carry out the registration assignments. NADRA will pledge its resources to complete the registration of target population at the desired locations inside Pakistan.
- Trained human resource to undertake the registration assignment of the target population at the desired locations in Pakistan. The resources will be trained on the acquisition software and customer handling techniques required to handle the target audience.
- Data storage and processing tools
- Finger print recognition tools to ensure the compliance to checks.
- Application of business processes already developed in case of the Pakistan National Identity cards to avoid duplication.
- The data set of the Afghan Nationals will be handed over to the sponsoring agencies after successful implementation of the project.

8.3 Process

The data acquired at the mobile and registration centers is transferred to the NADRA central data repository for application of registration checks storing and carrying out 1: N matching of Biometric data. The biometric data of an individual acquired during data acquisition process will be sent to the Automated Fingerprint Identification System (AFIS), service that will be provided by NADRA. AFIS does a 1: N Fingerprint match on the transmitted data. This check will be conducted to ensure that the same applicant is not applying for registration document again (duplicate check).

8.4 NADRA will utilize the data to ensure that invalid applications are not received for Pakistani NIC/Passports.

View of Data Acquisition work Flow diagram



9. Production and personalization of Proof of Registration (PoR) cards

NADRA will install personalization equipment in big cities and camp locations for onsite production of the POR to ensure issuance at the time of registration. The production equipment is designed to produce POR cards with agreed security features (listed below). For mobile units operating in isolated areas, the POR will be produced centrally at Islamabad (checks required against multiple registrations) and dispatched to the respondents within the week of registration. Document security features will ensure the originality of the identity document and facilitates the government to make the identity document as the single point of reference. Security will be implemented on the following levels in the system;

- i. Security inks for back ground printing
- ii. Background printing
- iii. Personalization
- iv. Hologram

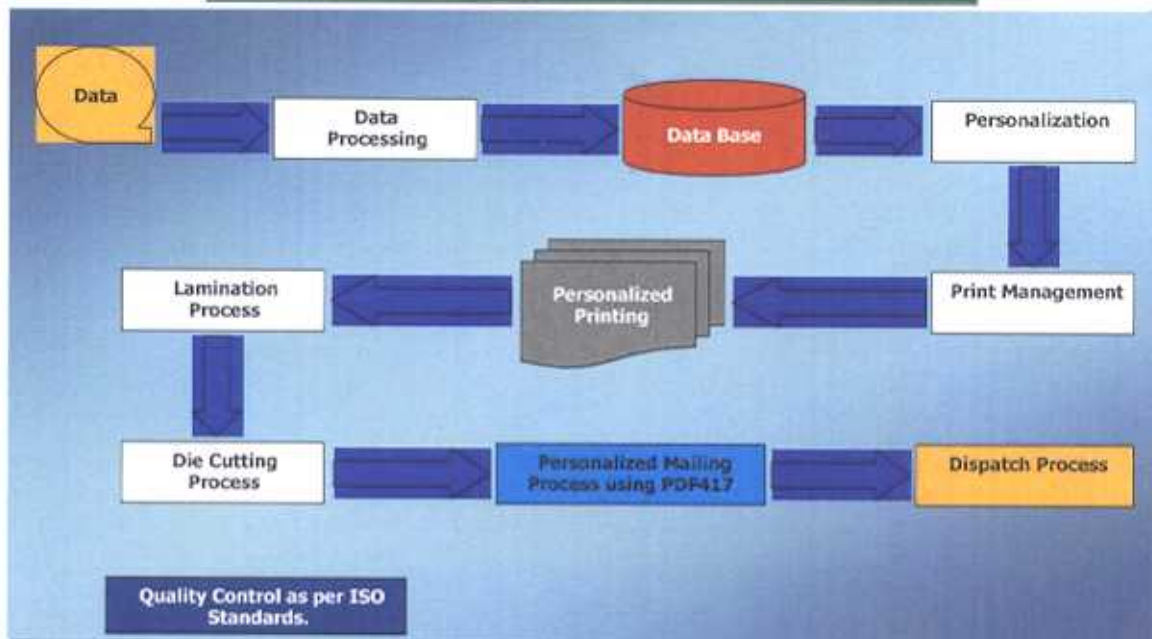
Following will be the main stages of the production flow for the Proof of registration (PoR) card;

- a. Data Processing
- b. Personalization
- c. Lamination
- d. Die cutting
- e. Mailing

The followings will be the project's major deliverables;

- Provision of substrate for production / personalization of approx 2million cards
- Card production software to produce the PoR cards for Afghan citizens
- Origination of special card designed approved by the sponsoring agencies.
- Pre-printing of overt and covert security features on the security substrate
- Personalization of identity cards
- Packaging of cards in different sets as per the geographical distribution.
- Development of allied software for quality assurance, packaging, distribution etc.

Afghan citizens POR Production Flow



10. Direct Inputs from NADRA

Being the Government of Pakistan's registration agency and having its own interest in assisting the relevant agencies in accurate data gathering of Afghan citizens residing in Pakistan, NADRA will provide the following:

Trained and experienced staff for professional data acquisition, the management and supervising of the registration process and the production of PoR cards.

Use of NADRA's country wide infrastructure, hardware equipment (fixed and moveable registration centers) and peripherals.

Given the mode of the operation NADRA will incur costs for use, maintenance and the management of the technical infrastructure and other resources. As such, NADARA will charge a nominal percentage to offset the wear and tear and networking and utility costs related to operationalizing these assets for the registration process.

Annex 3 - PROOF OF REGISTRATION DOCUMENTATION

<p align="center">FRONT VIEW</p> <p align="center">REGISTRATION OF AFGHAN NATIONALS IN PAKISTAN</p> <p>Name Name</p> <p align="center">PHOTO</p> <p>SEX Birth</p> <p>Names of listed dependants (under 5) and Names of listed dependants (under 5) and Province and District of Origin in Afghanistan Dist:</p>	<p align="center">BACK VIEW</p> <p align="center">REGISTRATION OF AFGHAN NATIONALS IN PAKISTAN</p> <p align="center"><i>Valid for Holder Only This Proof of registration is for identity purposes only and does not confer any additional rights or status.</i></p> <p align="center"><i>This document is valid till</i></p> <p align="center">Pre-Printed GOP Seal</p> <p align="right">Signature of Registrar</p>
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YEAR OF ARRIVAL AND RETURN MOVEMENTS			
Year of 1 st arrival	Return to AFGH since 2002 (Y/N)	Duration of Stay (months)	Principle Reason of return to Pakistan ¹²
	2002		Secondary Reason of Return ¹³
	2003		
	2004		
	2005		
	2006		
Intend to return to AFGH?	YES/NO	If yes, When ¹⁵	If not, Principle reason ¹⁶
			secondary reasons ¹⁷
			Registered by
			Supervisors Names
			Date

¹¹ Under fives will be listed on both the HoF & Spouse' PoR

¹² 01-Security, 02- livelihood, 03 - Shelter, 04 - Personal Enmity, 05 - Others

¹³ 01: Sec = 11 Commanders, 12 - Crime, 13 - I and Mined, 14 - Trauma, 16 - Lack of access to land/pasture occupied by others, 17 - former persecutors still in power, 18 - ethnic minority in return area, 19 - lack of adequate support (male/community support), 111 - presence of foreign troops, 112 - Others.

¹⁴ 02: I. livelihood = 21 - No jobs/Self employment, 22 - No animals/pasture, 23 - have to repay personal debts, 24 - Illegal taxation on products, 25 - better income in PAK, 26 - Seasonal occupation, 27- lack of family/community support, 28 - others

¹⁵ 03: Shelter = 31 - House occupied, 32 - house damaged, 33 - House not enough for large family, 34 - No land/property, 35 - Debt on land/property, 36 - House/property mined

¹⁶ 04: Personal Enmity = 41 - Family feud, 42 - Blood monies 43 - Ethnic conflicts/reasons, 44 - due to economic reasons, 45 - fear of forced marriage, 46 - Others

¹⁷ 05: Others = 51 - No schools, 52 - No health, 53 - No electricity, 54 - No markets in my village, 55- Have integrated locally here, 56 - Have a good job here, 57 - married to a Pakistani, 58 - Medical reasons, 59 - Other

¹⁸ Mode of Return = 61 - Passport, 62 - Other Official Travel Document, 63 - Traditional/Seasonal means, 64- Others

¹⁹ Indicate Year (07, 08, 09, 10 etc)

²⁰ Indicators 11 above refers

²¹ Indicators 12 (01-05) above refers

Annex 4

Financial Summary / Preliminary Budget

	Unit Cost (US\$)	Quantities	Total Amount (US\$)
		Expected	Projected
Hardware & Materials			-
Server, Storage and Peripherals	150,000	1	150,000
Card (substrate, printing & Lamination)	0.95	2,000,000	2,090,000
			-
Software			-
Registration Software	45,000	1	45,000
Verification Software	45,000	1	45,000
Card Production Software	20,000	1	20,000
			-
Operations and Overheads			1,950,000
Data Acquisition (Including HR, Hardware, Deployment & Operations)	0.75 0.25	2,500,000	
Hardware:			
Computers			
Printers			
Generators			
Satellite Transreceivers/DSL equipment			
Finger Print Capturing Devices	0.15		
Cameras for Photographs			
Exclusive Facilities for Data Capturing Civil Works			
Electric Works			
Mobile Vans (Fuel, Maintenance etc)	0.35		
HR Cost			
Salaries, Traveling allowances, Daily Allowances etc			
Data Processing (Matching 1:1 and 1:N, Consolidation etc)	0.20	2,500,000	800,000
			-
Services			-
Yearly Maintenance Contract (Maintenance, Support, Update)	-	3	-
Miscellaneous			-
Deployment and Project Management	150,000	1	100,000
Sub Total NADRA			5,200,000
Proposed UNHCR Cost (indicative)			
Training of verification staff and supervisors (400 + 100) and 200 UNHCR Monitors in 4 Provinces			50,000
Design and production of Training Materials			25,000
Mass information campaign of Training Material			150,000

Transportation Costs			50,000
Equipment			25,000
Operational costs for recruitment of 200 monitors and related operational costs			170,000
External Int. staff missions (10 x 60 days)			50,000
Sub Total UNHCR			520,000

Proposed SAFRON /CCAR Cost (indicative)

Media Public Information			50,000
Recruitment of 400 Support Staff for 60 days for verification. (\$150 p/m X 400 X 2 months)			120,000
Payment for 100 supervising CAR staff involved in Registration process for 60 days. ((\$200p/m X 100X 2 months)			40,000
Transportation			50,000
Communication			15,000
Sub Total SAFRON/CCAR			275,000
GRAND TOTAL			5,995,000

Annex 5

Guiding Principles and Verification Techniques

Verification Guidelines

The following guidelines are applicable to the whole target population. The guidelines cover verification methods and criteria for registration. Due to the diverse dynamics in different regions hosting the target population, minor variations are essential to adjusting them to actual situation.

Terminology: Verification

Verification is a tool to determine that only the target population is counted and registered, only once. Thus the verification exercise aims at preventing the registration of those individuals that are not part of the target population, double registration and other attempts to abuse the exercise.

Eligibility

All Afghan citizens who arrived in Pakistan after 1st December, 1979 and who are currently residing in camps or non-camp areas of Pakistan (including Azad Jammu and Kashmir, Northern Areas, FATA and PATA) and enumerated during the February 23 – March 11 Census, are eligible for registration.

Non eligibility

Any person holding a validly obtained Pakistani ID, and those NOT enumerated during the last census will be excluded from exercise. Persons suspected of obtaining invalid NIC IDs will be put on suspect file and investigated by the relevant Pakistani authorities.

2) Verification Techniques

Multiple Registrations

Identification through biometric (finger print and) to deter against multiple attempts of registration with hourly downloads/uploads at all fixed sites, and mobile team data verified/uploaded to the nearest fixed site on daily basis.

Documents

All persons presenting themselves at registration points will be checked against Census Data for the District / Tehsil they were enumerated. Those found on the lists will be thus registered. The target population will be required to produce documents that support information they provide, both **official documents** establishing identity (i.e. passports, ID cards, driver's license, student cards, military booklet, Ration cards, birth certificates, marriage certificates) and other supporting **documents** such as utility bills, school/hospital records etc.

While the absence of documents is not a criterion for exclusion; those without will be subjected to questions to support their claims, through language/dialect and area of origin checks.

Language

Familiarity and/or fluency of the languages spoken by respondent – particularly different ethnic groups (Pashto, Dari etc.) are useful verification method. Registration staff should be fluent in the languages and dialects of the target population, and have basic knowledge of Afghanistan.

Interviews on family composition

Interviews are the most reliable method to verify family composition and genuineness of the statements. Female verification staff should preferably interview female respondents. Relationship of family members, duration of stay in Pakistan and occupation of HOF to be cross checked for all those above 15 years of age. Where there are doubts or inconsistencies, detailed interviews should be conducted, and cross checking with children can be done, without exerting unwarranted pressure on the respondents.

Widows and widowers should always be asked detailed questions about their late spouse. Children of widows and widowers should be asked simple questions about their late parent to ensure that the family unit is genuine.

New arrivals from Afghanistan attempting to abuse the system by posing as belonging to the target group is a possibility. When in doubt, they should be referred to the **Community Elders/CCAR/MORR/UNHCR** desk where a **detailed interview** is conducted with different members of the family. The interviewers should focus on verifying if the family has **reasonable knowledge about the hosting areas and its surroundings** where they claim to have been living in Pakistan. Besides, questions about date of departure from Afghanistan, reason for departure, information about the nature of work and daily life routine in Pakistan, general appearance etc should help in determining the genuineness of their claim. Role of the MORR needs to be defined

Afghans generally live in a joint family system. Hence a detailed interview is required to verify the credentials when a **single male** is verified. Questions about the current location of the rest of the family and reasons for the individual living alone should help in determining the genuineness of his claims.

Annex 6

Reporting Questionnaire

Tabulation from the results of the Registration Data (not exhaustive)

The registration results will be computed in a simple demographic database tool, migrate-able to access based database, and should be tabulated as follows;

1. Totals and sub-totals by provinces/districts in PAK

Total

sub-totals by hosting areas¹⁸ in Pakistan in PAK

sub-totals by areas of origin¹⁹

2. Cross tabulation by Province/District in Afghanistan by current address in Pakistan

- sub-totals by areas of origin against hosting areas
- sub-totals by family size by hosting areas
- sub-totals by family size by areas of origin

3. Breakdown by vulnerability

- By vulnerability category
- by vulnerability category, sex and age groupings,
- by vulnerability category, sex, age groupings and hosting areas
- by vulnerability category, sex, age grouping and area of origin

4. Breakdowns by family size

- by family size (total number of families for each family size)
- by family size and ethnic groups
- by family size, sex and age groupings²⁰
- breakdown of family size sub-totals by district of origin]

5. Demography Breakdown

- by sex (Male/Female), of all age groupings
- by sex and age groupings in hosting areas
- by sex and age groupings and by areas of origin
- by sex and age groupings against ethnicity
- by sex, age groupings, ethnicity and areas of origin

6. Breakdown by skills / economic activities

- by skill categories in hosting areas.
- by skill categories and by areas of origin
- by skill categories and sex (male / female)
- by skill categories and age groupings
- by skill categories, sex, age groupings and by areas of origin
- by skill and vulnerability categories

7. Breakdown by ethnic groups

- by hosting areas
- by areas of origin
- by skills categories

¹⁸ Province, District, Camp and Non Camp

¹⁹ Province and District in Afghanistan

²⁰ Age Groupings (0 – 4 yrs, 5 -17 yrs, 18 – 59 yrs and above 60)

- by vulnerability categories
- by family size
- by demography (sex, age groups)
- by areas of origin and demography
- by hosting areas and demography
- by intentions of non return

8. Breakdown by Return intentions

- by family size, demography
- by family size, demography and areas of origin
- by family size, demography and hosting areas
- by family size vulnerability category and demography
- by family size, ethnic groups and areas of origin
- by family size, ethnic groups, areas of origin and skill category
- by skill category

9. Breakdown by non-return intentions

- by hosting areas
- by areas of origin and main reasons of non-return
- by areas of origin and secondary reasons of non-return
- by ethnic group, demography
- by vulnerability category and demography
- by vulnerability category and main reasons of non-return
- by vulnerability category and secondary reasons of non return
- by family size, vulnerability category, demography and by areas of origin
- by family size, vulnerability category, demography and hosting areas

10. Children under 5

- total number of 'children under 5'
- percentage of 'children under five' among total population
- 'under 5' sub-totals by areas of origin
- 'under 5' sub-totals by ethnicity
- 'under 5' sub-totals by intention to return
- 'under 5' sub-totals by non-return intention
- 'under 5' by skills category

11. Breakdown by Year of arrival

- by hosting areas
- by areas of origin
- by demography and hosting areas
- by demography and areas of origin
- by ethnic groups
- by demography , vulnerability category and areas of origin
- by skill categories
- by return intentions
- by main non-return intentions
- by secondary non-return intentions

Annex 7
Tentative Work - plans

Work – plans to be instituted on securing of funds, and signature of Sub-Agreements. Activities (non-exhaustive) include;

- Field testing and adoption of registration template - 2/3 weeks by NADRA, CCAR/UNHCR, all PWG/FWG
- Production of Registration Schedules – All sites (PWG) – one week
- Information Campaign – Kick off (dates agreed) and continuous throughout implementation
- Design of Registration Template on all sites – NADRA (one week)
- Re-organizing infrastructure to meet needs and schedules
- Field testing infrastructure to ensure meet standards (2 weeks – UNHCR/CCAR/NADRA)
- Identification and training of registration staff - NADRA (PWG) one week
- Implementation (4 – 6 weeks)
- Supervision and monitoring
- Reporting and evaluation - 4 weeks on completion of project

Annex 8
Information Leaflet

The Government of Pakistan, assisted by UNHCR, will conduct Registration Exercise during the last quarter of 2006 of all Afghan citizens in Pakistan who arrived after 1 December 1979, and covered in the February 2005 Census exercise.

This exercise is to assist the Government of Pakistan and UNHCR to know more about different groups of Afghan citizens living in Pakistan, and develop policies that find comprehensive solutions to Afghan citizens who remain in Pakistan after the expiry of the Tripartite Agreement in December 2006.

All Afghan citizens living in Pakistan must participate in this exercise. Only those who are recorded in the census will be registered as Afghan citizens in Pakistan. Anyone who produces a validly obtained Pakistani national identity card will be excluded from the census.

Registration will be conducted by NADRA and schedules for each district and Tehsil is available at your District Coordination Officers and Camp Managers for those who live in Camps, and will be publicized widely in the media, mosques and community centers. Please ensure you and your family members are available at prescribed locations on the day you are scheduled. Delays will not be entertained.

When you arrive at the center, you will be informed of the procedures, additionally leaflets will be posted at all sites explaining them in details. We request you to cooperate with the registration teams in answering the questions, to facilitate others to be processed.

There is no charge to Afghan citizens for the registration or for the POR cards. The Government of Pakistan and UNHCR thank all Afghan citizens for their cooperation for their participation in this important exercise.

Annex 9

Registration Schedules

(Sample A: Provincial Schedules)

Province	Districts	Tehsils	Centers	Registration Dates	Population Covered (from locations listed)		
Name	Name	Name	1 (location Name)	1 - 10	liii, jjjj, kkkk,		
				11 - 13	Llll, mmm, dddd		
		2 (location name)	1	xx and yy,			
			2	Bb and dd			
		Name	3 (location name)	1 & 13	FFF, GGG, TTT		
				4 (location name)	1- 6	Z, Y, X, W	
					7 - 1`5	D, G, H, K.	
		Name	Name	1 (location name)	1 - 18	Q, B, V, L	
					2 (location name)	1 - 5	Camp xxx,
							Camp dddd
	3 (location name)				1 - 20	URBAN CENTER XX <i>(For details see the lists displayed at the UC office, Address:...)</i>	

For details (daily schedules) please visit your union council / district coordination office, where the lists are displayed. These lists are also available at your community centers, and mosques.

(Sample B: Site / Registration Center Schedules)

Province:

District:

Tehsil/Union Council

Registration Center No. 1	Dates	Population from	
Name and Location	1 - 5	P.T. Village,	
	6 - 9	Rural P.T. (Urdu names)	
	10 - 12	Camp xxxx	
	13 - 15	Rural JJD (Urdu names)	