

ORDER No.611, date 1.12.2015

“THE PROCEDURE AND RULES FOR THE SUBMISSION OF THE CASE, FROM THE AUTHORITY RESPONSIBLE FOR THE BORDER AND MIGRATION, TO AUTHORITY FOR ASYLUM AND REFUGEES”

Pursuant to paragraph 4, of Article 102, of the Constitution of the Republic of Albania and paragraph 3, of Article 8, of Law No.121/2014, “For asylum in the Republic of Albania”,

ORDER :

1. Regional/ local authority for border and migration is responsible police structure for conducting the selection procedure foreigner, at border crossings or within the Republic of Albania.
2. Regional/ local authority for border and migration, in case of difficulty in performing the selection process for asylum seekers, requires the presence of the authority responsible for asylum and refugees.
3. If at the conclusion of proceedings selection, the foreign classified as asylum seekers, regional/ local authority for border and migration, immediately notify the authority responsible for asylum and refugees, as well as the central authority responsible for treatment of foreigners.
4. The notification can be made through the following forms of communication:
 - a) the official phone;
 - b) the official electronic mail;
 - c) With an official document.
5. Regional/ local authority for border and migration coordinates transport migration and submission of asylum seekers at the Reception Center for asylum seekers, certain by authority responsible for asylum and refugees, against respective record by the model approved with instruction no. 293, date 06.04.2015, "On procedures for treatment of foreign nationals irregular residence in the Republic of Albania ", which will be held in two copies. A copy of the report given to employees Reception Center for asylum seekers, and the other copy held by regional / local authority for border and migration. All information thrown in relevant sections of National Registry for Foreigners, the competent authority, according to field responsibility, pursuant to Instruction no. 408/2, dated 11.02.2010, "On the establishment and functioning of National Electronic Registry for Foreigners ".
6. To the authority responsible for asylum and refugees, it sent a copy of the form fingerprint traces and the selection, together with information about the case which also can be sent by e-mail official
7. When the selection procedure, establishes conditions for detenting/arresting foreigner seeking asylum, pursuant to legislation, the regional/local authority for border and migration makes detention/arrest of him and follows procedures provided further legal. Ongoing the central state authority responsible notified for the treatment of foreigners, who will notify the responsible authority for asylum and refugees.
8. If the asylum seeker submitted directly to the authority responsible for refugees and asylum, for the Registration Application Asylum, under the letter "b" of paragraph 1, of Article 8, Law no. 121/2014, "For Asylum in the Republic of Albania ", the authority responsible for asylum and Refugees notify the regional/ local authority for border and migration, of which provides for receiving and sending fingerprint traces , the authority responsible for asylum and refugees.

9. Responsible authority, as defined in this order, that administer personal data for foreigners who seek asylum in the Republic of Albania, take appropriate organizational and technical services, for personal data protection illegal destruction or accidental, accidental loss, access or the spread of unauthorized persons, especially when the data processing is performed on the network, and any other form of illegal processing .
10. With the implementation of this order are charged authorities by fields responsibility. This order is effective immediately and shall be published in the Official Journal.

MINISTER OF INTERIOR

Saimir Tahiri