

Unofficial translation

*Ratified by
RA President R. Kocharyan
on 25 January 2003*

THE GOVERNMENT OF THE REPUBLIC OF ARMENIA

DECISION

9 January 2003 # 12-N

On the procedure for issuance of the ID for Temporary Asylum Status and approval of its description

According to article 21.3 of the Refugee Law the Government of the RA decides:

1. To approve the procedure for issuance of the ID on temporary asylum and its description in accordance with the Annexes 1 and 2.
2. To assign the Head of the Government department for migration and refugees to organise the preparation of the ID of temporary asylum within two-month period.

Prime Minister of the RA

A. Margaryan

20 January 2003 Yerevan

Annex 1
of the RA Government Decision
12-N dated 9 January 2003

Procedure for issuance of the ID for temporary asylum in the Republic of Armenia

I General Provisions

1. The current procedure is approved in accordance with article 21.3 of the Refugee Law and defines the procedure for issuance of ID for temporary asylum to persons who have been granted temporary asylum status.
2. The ID for temporary asylum (hereinafter-ID) is the identification document of person, who has been granted temporary asylum in the RA.
3. The ID is issued for 1 year period (with the possibility of extension).
4. Expired IDs are void and cannot be exchanged.
5. The ID is prepared as a unified copy in Armenian.
6. The following personal data about a person, who has been granted temporary asylum is included in the ID:

- a) Family Name, First Name, Middle Name
- b) DOB & POB
- c) Sex
- d) Nationality
- e) Citizenship
- f) Place of residence
- g) Place of registration.

II. Procedure for issuing, changing and using the ID

- 7. The ID as well as duplicates of the lost or out of use IDs are issued by the Government Department for Migration and Refugees (hereinafter-department).
- 8. In order to receive an ID, a person, who has been granted temporary asylum in the RA shall submit the following documents:
 - a) application to receive an ID,
 - b) decision of the department on the granting of temporary asylum to a person,
 - c) passport;
 - d) 2 colour photos (35x45 mm);
 - e) in case, if a person can not submit the documents stated under c), any other personal identification card shall be presented.
- 9. The ID card can be exchanged with a new one by the initiative of the Department or holder of the ID, if the information stated in the ID has changed or errors have been found or if the ID is worn out and cannot be used anymore.
- 10. For changing the ID a person should submit the old ID and 2 colour photos to department. If the reason for exchanging the ID is an error or the necessity to correct information the document, certifying the a/m should also be submitted.
- 11. In case of losing the ID a person, who received the ID shall inform the regional departments of the Government police and department. New ID is issued by DMR only, if the time of validity is not expired. If a new ID is issued the lost one is considered void.

III. Returning the ID, Registering and Keeping Journals

- 12. The ID shall be returned to the Department if:
 - a) The validity of ID has expired,
 - b) A person applied to cease his/her temporary asylum status.
 - c) A person decided to leave the Republic of Armenia;
 - d) A person passed away.

In cases mentioned in the sub-points “a”-“c” of this paragraph, the ID shall be returned to the Department by the holder or his/her legal representative.

In case mentioned in the sub-point “d”, the ID shall be submitted to the state institution which registers the death. The latter after registration of death shall forward the ID to the Department within the defined timeframe.
- 13. Returned, found, void IDs are kept in the Department, in accordance with the procedure and timeframe stipulated by the RA legislation.

14. Department registers the IDs, in accordance with the procedure defined by the Department itself. Also the Department keeps files on void, exchanged, lost and returned IDs.

**The head of the Staff of the Government-
Minister**

M. Topuzyan