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If a whole or part of a paragraph has been amended, the date of the amending regulation appears in square brackets at the end of the paragraph. If a whole paragraph or sub-paragraph has been deleted, the date of the deletion appears in square brackets beside the deleted paragraph or sub-paragraph.

Republic of Latvia

Cabinet

Regulation No. 564

Adopted 21 June 2010

## **Regulations Regarding Residence Permits**

*Issued pursuant to  
Section 3, Paragraph three, Section 22, Paragraph three, Section 23, Paragraph two,  
Section 32, Paragraph two, Section 33, Paragraph two, Section 34, Paragraph one, Clause 9  
and Section 36, Paragraph one, Clause 4 of the Immigration Law  
[16 December 2014]*

### **I. General Provisions**

1. This Regulation prescribes:

- 1.1. the procedures for approval of sponsorships;
- 1.2. the documents necessary for requesting a residence permit;
- 1.3. the procedures for issuance, registration and cancellation of temporary residence permits and permanent residence permits;
- 1.4. the range of persons who are entitled to submit documents to the Office of Citizenship and Migration Affairs (hereinafter — the Office) in order to receive a residence permit;
- 1.5. the criteria (for example, taxes paid, turnover, number of employees, profit) necessary in order to determine that a commercial company, a branch of a foreign merchant, individual merchant or a self-employed person is performing intense economic activity and provide economic benefit for the Republic of Latvia or a representation of a foreign merchant performs intense activity;
- 1.6. the procedures for reimbursement of remuneration (compensation) for departure for permanent residence abroad (hereinafter — the remuneration);
- 1.7. the procedures by which a foreigner declares his or her absence outside the Republic of Latvia;
- 1.8. the amount of information and procedure for the utilisation of the information to be included in the State information systems — the register of invitations and the register of residence permits;

1.9 any situations when the foreigner is repaid the amount paid into the State budget referred to in Section 23, Paragraph one, Clauses 29, 30 and 31 of the Immigration Law.  
*[16 December 2014]*

2. A foreigner shall submit the documents referred to in this Regulation for the request for or registration of a residence permit personally, except the cases referred to in Paragraph 3 of this Regulation.

3. The documents of a foreigner who is residing in the country where documents are submitted, for the request for or registration of a residence permit may be submitted by:

3.1. the authorised representative of a legal person, if the inviter of the foreigner is a legal person;

3.2. an authorised person, presenting a notarised power of attorney and a statement issued by a physician attesting that the foreigner cannot submit the documents personally due to his or her state of health, if the inviter of the foreigner is a natural person;

3.3. an authorised person if the foreigner is requesting or registering a residence permit in accordance with Section 23, Paragraph one, Clause 28, 29, 30 or 31 of the Immigration Law. This condition shall not apply to a foreigner who is a citizen of a state included on the list referred to in Section 4, Paragraph nine of the Immigration Law, or a foreigner who has been granted the status of a stateless person, refugee status or alternative status or temporary protection in a foreign country.

*[2 August 2011; 16 December 2014]*

3.<sup>1</sup> The documents of a foreigner who is not residing in the country where documents are submitted, for the request for or registration of a residence permit may be submitted by the inviter (an accredited educational institution) of the foreigner for studies at an accredited educational institution of the Republic of Latvia in accordance with Section 23, Paragraph one, Clause 10 of the Immigration Law. This condition shall not apply to a foreigner who is a citizen of a state included on the list referred to in Section 4, Paragraph nine of the Immigration Law, or a foreigner who has been granted the status of a stateless person, refugee status or alternative status or temporary protection in a foreign country.

*[2 August 2011]*

4. A foreigner is entitled to submit to the Office the documents referred to in this Regulation for the request of a residence permit if he or she:

4.1. resides in the Republic of Latvia with a valid visa and he or she:

4.1.1. is a teacher at an accredited educational institution;

4.1.2. is a scientist who has entered into a contract of scientific co-operation with a scientific institution included in the register of scientific institutions;

4.1.3. is a consultant (expert) who provides assistance to the State or local government institution or a person who helps to implement such an international agreement or project, to which the Republic of Latvia is a member state;

4.1.4. is a composer, a musician, a singer, a choreographer, a dancer, a director, an actor, a circus artist, a technical worker involved in provision of a performance or the head of a culture institution financed from the State or local government budget;

4.1.5. has gained the right to employment in the Republic of Latvia or resides in the Republic of Latvia in relation to the employment for the performance of which a certification regarding the right to employment is not necessary;

4.1.6. is a sports trainer;

4.1.7. is a professional sportsman upon an invitation of a sports club;

4.1.8. is a pupil or full-time student of an educational institution accredited in the Republic of Latvia and his or her residence is related to participation in an exchange

programme or he or she is admitted for studies in a master's or doctoral study programme or a study programme at the end of which the student obtains a degree regarded as equal to master degree;

4.1.9. is a parent of a citizen of Latvia or a non-citizen of Latvia who requests a residence permit in accordance with Section 30 of the Immigration Law;

4.1.10. is a minor child;

4.1.11. is a foreigner one of whose relatives is a Latvian or a Livonian (Liiv) in direct line and who is taking up permanent residence in the Republic of Latvia;

4.1.12. is a highly qualified employed person who is requesting the European Union Blue Card;

4.1.13. is a person requesting a residence permit in accordance with Section 23, Paragraph one, Clause 28, 29, 30 or 31 of the Immigration Law. This condition shall not apply to a foreigner who is a citizen of a state included on the list referred to in Section 4, Paragraph nine of the Immigration Law, or a foreigner who has been granted the status of a stateless person, refugee status or alternative status or temporary protection in a foreign country;

4.2. resides in the Republic of Latvia with a valid residence permit;

4.3. legally resides in the Republic of Latvia and has the residence permit of a long-term resident of the European Union issued in another European Union Member State;

4.4. is the family member of a foreigner who has been issued with the residence permit of a long-term resident of the European Union in another European Union Member State and who resides in the Republic of Latvia legally, if the family has been established in another European Union Member State before the foreigner who has the residence permit of a long-term resident issued in another European Union Member State requested a temporary residence permit in the Republic of Latvia;

4.5. is the citizen of a country the citizens of which do not require a visa to enter the Republic of Latvia;

4.6. has a valid residence permit issued in another Schengen Agreement Member State. [2 August 2011; 2 May 2012; 17 December 2013; 16 December 2014]

5. [2 August 2011]

6. Spouses and persons under guardianship of the foreigners referred to in Sub-paragraphs 4.1, 4.3, 4.4, 4.5 and 4.6 of this Regulation are also entitled to submit documents to the Office for the request for a residence permit.

[2 August 2011; 16 December 2014]

7. A sponsorship approved by the Office shall be necessary for the request for or registration of a residence permit. A sponsorship shall not be necessary if a foreigner:

7.1. is an individual merchant;

7.2. is the only official with representation rights of a merchant registered in the Commercial Register;

7.3. is a self-employed person;

7.4. is a representative of a foreign merchant;

7.5. has divorced or is dissolving a marriage or his or her spouse has died and a minor — a citizen of Latvia or a non-citizen of Latvia remains under the care of the foreigner;

7.6. was a citizen of Latvia on 17 June 1940;

7.7. requests or wishes to register a permanent residence permit;

7.8. has received an alternative status or temporary protection in the Republic of Latvia;

7.9. requests a residence permit on the basis of a request of a competent State security institution, law-enforcement institution or a direct State administration institution;

7.10. requests a residence permit because he or she is appointed as a guardian or trustee for a citizen of Latvia or non-citizen of Latvia;

7.11. requests a residence permit in accordance with Section 23, Paragraph one, Clause 23, 25, 26, 27, 29, 30 or 31 of the Immigration Law or in accordance with Section 31, Paragraph three of the Immigration Law;

7.12. is a family member who requests a residence permit at the same time with the foreigners referred to in this Paragraph.

*[16 December 2014]*

8. An official of the Office and the diplomatic and consular mission of the Republic of Latvia (hereinafter — Mission) has the right to invite a foreigner and the inviter to an interview in order to take a decision on the issuance, registration or annulment of a residence permit. If necessary, both persons may be interviewed at the same time. A minor child shall be invited to an interview only in the presence of his or her parent or a representative authorised by the Orphan's court.

9. If a foreigner who has a valid residence permit, has received a new travel document or the term of validity of his or her travel document is extended, he or she shall submit a travel document for the receipt of a new residence permit to the Office not later than 30 days after receipt or extension of such document. If a foreigner has been issued with a third-country national ID card, he or she shall present a travel document to the Office within 30 days after receipt or extension of such document.

*[2 May 2012]*

10. Upon submission of a sponsorship or a request for a residence permit, the originals of documents or notarially certified copies thereof shall be submitted. Upon submission of notarially non-certified copies of documents, originals of such documents shall be presented.

11. The documents referred to in this Regulation shall be valid:

11.1. a sponsorship — six months after the approval thereof;

11.2. documents which attest the necessary means of subsistence and intended place of residence in the Republic of Latvia — three months after issuance thereof;

11.3. statements, letters and other documents, except for General Registry office documents, court adjudications, archival statements and education documents — six months after the issuance thereof;

11.4. a statement regarding the results of radiographic or fluorographic examination — one year after issuance thereof.

## **II. Approval of Sponsorship**

12. Documents for the approval of a sponsorship shall be submitted by:

12.1. a citizen of Latvia or a non-citizen of Latvia who has reached legal age;

12.2. a foreigner who has reached legal age and who has a valid permanent residence permit in the Republic of Latvia;

12.3. a citizen of a European Union Member State, European Economic Area State or the Swiss Confederation who resides in the Republic of Latvia with a registration certificate or a permanent residence certificate;

12.4. a State administration institution of the Republic of Latvia;

12.5. a legal person registered in the Republic of Latvia or a foreign legal person who has an authorised person registered in the Republic of Latvia.

*[2 May 2012]*

13. Documents for the drawing up of a sponsorship shall be submitted to the Office. A natural person shall submit the documents in person. If a person is not able to submit the documents in person due to justified reasons and it is confirmed by a relevant statement, the authorised person may submit the documents upon presenting a power of attorney. Documents for drawing up a sponsorship may be submitted also by electronic means in accordance with the procedure specified in the regulatory enactments regarding electronic circulation of documents, using a special online form available on the website [www.latvija.lv](http://www.latvija.lv).

14. A natural person in drawing up a sponsorship shall:

14.1. present a personal identification document (this provision is not applicable if a sponsorship is submitted using the special online form available on the website [www.latvija.lv](http://www.latvija.lv)). If a request is drawn up for a spouse, the inviter shall submit a copy of a personal identification document, presenting the original;

14.2. provide information regarding his or her telephone number or other information (for example, electronic mail address), which ensures communication possibilities;

14.3. the information referred to in Paragraph 20 of this Regulation;

14.4. submit a payment document, which attests to the payment of the State fee. Payment document shall not be submitted, if:

14.4.1. a sponsorship request is submitted and State fee is paid using the special online form available on the website [www.latvija.lv](http://www.latvija.lv);

14.4.2. payment is made in the Office using payment card in the payment card terminal.

*[2 August 2011]*

15. A representative of the legal person or State administration institution in drawing up a sponsorship shall:

15.1. present a personal identification document and a properly completed power of attorney (this provision is not applicable if the request is submitted using the special online form available on the website [www.latvija.lv](http://www.latvija.lv)).

15.2. submit a submission specifying:

15.2.1. the registration number of the legal person;

15.2.2. information regarding the telephone number of the inviter or other information (for example, electronic mail address), which ensures communication possibilities with the inviter;

15.2.3. data referred to in Paragraph 20 of this Regulation regarding a foreigner;

15.2.4. proof that the inviter assumes responsibility for departure of the foreigner from the State at a specified time, as well as, if necessary, ensures the covering of expenses related to health care, residence in the Republic of Latvia and return to the country of domicile of the foreigner;

15.2.5. proof that a legal person has been registered as a taxpayer and as such has performed payment of taxes, duties and other mandatory payments into the budget or that the relevant payment terms have been extended (delayed, divided) in accordance with the procedures specified in the regulatory enactments regulating the field of taxes, and the legal person performs payments in accordance with the decision of the Tax Administration (payment schedule), except where the performance of the decision of the Tax Administration has been suspended during a pre-trial investigation;

15.3. submit a payment document, which attests to the payment of the State fee. Payment document shall not be submitted, if:

15.3.1. a sponsorship request is submitted and the State fee is paid using the special online form available on the website [www.latvija.lv](http://www.latvija.lv);

15.3.2. payment is made in the Office using a payment card in the payment card terminal.

[2 August 2011; 2 May 2012]

16. An inviter in drawing up a sponsorship for a foreigner whom it is intended to be employed in the Republic of Latvia shall:

16.1. present a personal identification document and a properly completed power of attorney (this provision is not applicable if a request is submitted using the special online form available on the website [www.latvija.lv](http://www.latvija.lv)).

16.2. submit a submission in which the following information is indicated:

16.2.1. the registration number of a legal person or the tax payer registration number of a natural person;

16.2.2. the telephone number or other information (for example, electronic mail address), which ensures communication possibilities with the inviter;

16.2.3. data referred to in Paragraph 20 of this Regulation regarding a foreigner;

16.2.4. substantiation for the necessity to employ the foreigner;

16.2.5. education of a foreigner;

16.2.6. employment sector code of the foreigner (up to the second level) pursuant to Regulation (EC) No 1893/2006 of the European Parliament and of the Council of 20 December 2006 establishing the statistical classification of economic activities NACE Revision 2 and amending Council Regulation (EEC) No 3037/90 as well as certain EC Regulations on specific statistical domains;

16.2.7. profession code of the foreigner pursuant to the Classification of Occupations;

16.2.8. place (places), address (addresses) of work performance;

16.2.9. working time in hours per week. This information shall not be indicated when approving a sponsorship for a board or council member registered in the Commercial Register, a procurator holder, administrator, liquidator or member of a partnership who has the right to represent the partnership, or a person who is authorised to represent the activities of a merchant (foreign merchant), related to the branch;

16.2.10. amount of work remuneration per month;

16.2.11. proof that the inviter has been registered as a taxpayer and as such has performed payment of taxes, duties and other mandatory payments into the budget or that the relevant payment terms have been extended (delayed, divided) in accordance with the procedures specified in the regulatory enactments regulating the field of taxes, and the inviter performs payments in accordance with the decision of the Tax Administration (payment schedule), except where the performance of the decision of the Tax Administration has been suspended during a pre-trial investigation;

16.2.12. proof that the inviter assumes responsibility for the departure of the foreigner from the State at a specified time, as well as, if necessary, ensures the covering of expenses related to health care, residence in the Republic of Latvia and return to the country of domicile of the foreigner;

16.3. if the profession of a foreigner is regulated, a copy of the qualification recognition certificate or equivalent document shall be submitted which attest the compliance of the professional qualification with the requirements specified in the Republic of Latvia. If the profession of the foreigner is not regulated, a copy of a validated education document or a copy of a document proving the experience of three years in the profession in which an employer plans to employ the foreigner shall be submitted appending translation in the official language certified in accordance with the specified procedures. The documents referred to in this Sub-paragraph shall not be submitted upon approving a sponsorship for repeated request of residence permit or registration of a residence permit or upon approving a sponsorship for a member of the board, a member of the council, a procurator holder, an administrator, a

liquidator or a member of a partnership registered in the Commercial Register who has the right to represent the partnership, or a person who is authorised to represent a merchant (a foreign merchant) in activities related to the branch;

16.4. if the work of a foreigner in the Republic of Latvia is intended in accordance with an employment contract or a company contract, submit a copy of the employment contract or a draft thereof or a copy of the company contract or a draft thereof. The referred to documents shall also be submitted where a sponsorship is being drawn up for the repeated request of a residence permit or re-registration of a residence permit;

16.4.<sup>1</sup> if it is intended to employ a natural person on the basis of a company contract, submit a document approved by the Tax Administration of Latvia or a foreign state certifying that this natural person has registered as a taxpayer and as such has performed payment of taxes, duties and other mandatory payments into the budget or that the relevant payment terms have been extended (delayed, divided) in accordance with the procedures specified in the regulatory enactments regulating the field of taxes, and the person performs payments in accordance with the decision of the Tax Administration (payment schedule), except where the performance of the decision of the Tax Administration has been suspended during a pre-trial investigation;

16.5. submit a copy of a permit (licence), if an employer intends to employ a foreigner in such work for the performance of which a permit (licence) is necessary;

16.6. submit a payment document, which attests to the payment of the State fee. Payment document shall not be submitted, if:

16.6.1. a sponsorship request is submitted and the State fee is paid using the special online form available on the website [www.latvija.lv](http://www.latvija.lv);

16.6.2. payment is made in the Office using a payment card in the payment card terminal.

*[2 August 2011; 2 May 2012; 16 December 2014]*

17. If it is intended to employ a foreigner with several merchants or in several positions or professions with one merchant, a decision regarding issuing of employment rights is necessary for each type of work.

*[17 December 2013]*

18. If the conditions, which are related to employment of a foreigner and which were the basis for approval of a sponsorship (for example, a profession or position changes), change within the framework of the term specified in a residence permit, a new sponsorship is necessary. If a foreigner is employed by several employers, each employer shall draw up a sponsorship, except where several employers are employing a member of the board of directors or a member of the council, a proctor, an administrator, a liquidator or a member of a partnership registered in the Commercial Register who has the right to represent the partnership, or a person who is authorised to represent a merchant (a foreign merchant) in activities related to the branch.

*[2 August 2011]*

19. If a request for a foreigner to reside in the Republic of Latvia is related to an exchange programme of students or pupils, in addition to the information referred to in Sub-paragraph 15.2 of this Regulation information regarding the natural person who assumes responsibility for a minor pupil during his or her residence in the Republic of Latvia shall be indicated. In addition to the documents referred to in Paragraph 15 of this Regulation an inviter shall submit a document which attests the rights of the inviter to organise an exchange programme, as well as the certification of an accredited educational institution of the Republic of Latvia that a pupil will study at this educational institution in accordance with a particular exchange programme, or a certification issued by an accredited higher education institution of the Republic of Latvia that a foreigner participates in an exchange programme within the framework of the

international co-operation network of higher education institutions, international (between higher schools) exchange contract or interdepartmental contract.

20. The inviter shall specify the following information regarding a foreigner:

20.1. given name (names) and surname in Roman alphabet transliteration, as it is indicated in the travel document of the foreigner;

20.2. nationality;

20.3. sex;

20.4. the date of birth;

20.5. the place of birth;

20.6. address of the place of residence in a foreign state;

20.7. expected place of residence in the Republic of Latvia;

20.8. purpose and time of residence in the Republic of Latvia.

21. One sponsorship application may include several members of one family if they have a common purpose for residence in the Republic of Latvia.

22. Information regarding the inviter and the foreigner shall be included in the register of invitations. After entering the data in the register of invitations an official of the Office shall print the form of the sponsorship application (except the case, if a request is submitted using the special online form available on the website [www.latvija.lv](http://www.latvija.lv)).

23. In the printed form of a sponsorship application:

23.1. the inviter (or an authorised person thereof) shall confirm with a signature that the information provided and the data entered is true;

23.2. if the inviter is a natural person, he or she in signing the form shall additionally certify that he or she assumes responsibility for the compliance of purposes of entry and residence of a foreigner with the purpose specified in the documents submitted for request of a residence permit, for his or her departure from the State at the specified time, as well as, if necessary, ensures the covering of expenses related to health care, residence in the Republic of Latvia and return to the state of domicile;

23.3. the inviter (or an authorised person thereof) shall confirm with a signature that he or she is informed and agrees that the person's data specified in the request and sponsorship will be included in the register of invitation and that they will be available for the competent institutions and missions of the Republic of Latvia. If necessary, the referred to data will be processed in order to take a decision on request of a residence permit for the invited foreigner.

24. An official of the Office shall take a decision on approval of the sponsorship within two working days, or if a request of the sponsorship is related with employment of a foreigner in the Republic of Latvia – within 5 working days after submission of documents necessary for approval of the sponsorship. If additional examination is necessary for the taking of the decision, the official shall notify the inviter thereof and take the decision within 10 working days.

25. An inviter shall submit a request to perform changes in the information included in the approved sponsorship regarding a foreigner, if an incorrect given name, surname (not more than two letters in each) is indicated in a request or other information referred to in Paragraph 20 of this Regulation. If changes to be made in the sponsorship fail to comply with these conditions, the inviter shall draw up a new sponsorship.



26. The Office shall perform the changes in the information included in the approved sponsorship within one working day after receipt of the request referred to in Paragraph 25 of this Regulation.

27. If a sponsorship is not approved, is revoked or the inviter withdraws the sponsorship, the documents submitted shall not be issued and the State fee received shall not be reimbursed to the inviter.

### **III. Basic Documents for Request of a Residence Permit**

28. A foreigner who wishes to request a residence permit shall present a valid travel document and submit the following documents:

28.1. an application on a specific form for the request of a residence permit in conformity with Annexes 1, 2, 3 and 4 to this Regulation;

28.2. a photograph;

28.3. a statement issued by the competent institution of the state of citizenship or residence regarding the criminal record (for a foreigner older than 14 years of age), if a foreigner has resided therein for more than 12 months;

28.4. a document certifying the provision of the necessary subsistence during the residence of the foreigner in the Republic of Latvia. The referred to document need not be submitted if it has already been submitted when approving the sponsorship for the foreigner;

28.5. documents certifying the expected place of residence in the Republic of Latvia. The documents in question need not be submitted if they have already been submitted when approving the sponsorship for the foreigner;

28.6. a payment document attesting to the payment of the State fee. The payment document shall not be submitted, if the payment is made in the Office using a payment card in the payment card terminal.

*[2 August 2011; 2 May 2012]*

29. If a foreigner does not need a visa to enter the Republic of Latvia, he or she shall present a valid travel document and submit the documents referred to in Sub-paragraphs 28.1, 28.2, 28.4, 28.5 and 28.6 of this Regulation.

30. If a foreigner requests a residence permit in accordance with Section 23, Paragraph one, Clause 27 of the Immigration Law, he or she shall present a valid travel document and submit the documents referred to in Sub-paragraphs 28.1, 28.2, 28.5 and 28.6 of this Regulation.

31. If a foreigner requests a residence permit in accordance with Section 24, Paragraph one, Clause 1 or 8 of the Immigration Law, he or she shall present a valid travel document and submit the documents referred to in Sub-paragraphs 28.1, 28.2 and 28.6 of this Regulation.

32. A foreigner shall submit in person a travel document and a document which attests the data regarding his or her place of residence in the Republic of Latvia for the request of a residence permit, if he or she:

32.1. has received the status of refugee and he or she is entitled to receive a permanent residence permit;

32.2. has received alternative status or temporary protection and is entitled to receive a temporary residence permit.

*[2 August 2011]*

33. If a foreigner in accordance with the procedure specified in regulatory enactments has been recognised a victim of trafficking in human beings, a competent State institution shall present

his or her valid travel document for the request of a residence permit and submit the documents referred to in Sub-paragraphs 28.1 and 28.2 of this Regulation, as well as a decision of a competent institution on recognition of the foreigner as the victim of trafficking in human beings and a statement regarding the necessity to receive a residence permit.

34. In conformity with purposes of residence, a foreigner shall submit the documents specified in Chapter IV, V or VI of this Regulation in addition to the documents referred to in Paragraphs 28, 29 and 31 of this Regulation.

35. If in conformity with Section 24, Paragraph one, Clauses 2, 3, 6 and 7 of the Immigration Law a foreigner wishes to receive a permanent residence permit, he or she shall submit a document which attests the acquisition of the official language in the amount which is specified in the regulatory enactments regarding the amount of knowledge of the official language, examination of the knowledge of the language and the procedure for recognition of documents certifying the knowledge of the official language, or submit a document which attests the relief from the examination of the knowledge of the official language.

36. If a foreigner has received a reimbursement, upon submission of documents for the request of a residence permit he or she shall submit a statement regarding the amount of the reimbursement which has been issued by an international (foreign) fund or institution which has paid out such reimbursement, or the local government referred to in Paragraph 90 of this Regulation, or another competent institution. If a reimbursement is received from the State or local government institution of the Republic of Latvia, a foreigner shall specify which institution has issued such reimbursement, or submit a statement regarding the amount of the reimbursement, if such statement is at his or her disposal. The foreigner shall submit a document which attests repayment of the reimbursement upon receipt of a residence permit.

37. If a foreigner has served in a foreign military service (except for mandatory military service) during the last five years before the request of a residence permit, he or she shall submit a document regarding retirement from the service or termination of the service.

*[17 December 2013]*

#### **IV. Additional Documents for a Request of a Residence Permit if Residence is related to Reunion of a Family**

38. A foreigner shall submit copies of documents attesting kinship or affinity, if:

38.1. he or she wishes to reside with relatives in conformity with Section 23, Paragraph one, Clause 1 of the Immigration Law;

38.2. he or she wishes to reside with his or her child who has reached legal age – a citizen of Latvia or a non-citizen of Latvia, in conformity with Section 30 of the Immigration Law;

38.3. he or she wishes to reside with one of his or her parents who is a citizen of Latvia, in conformity with Section 31 of the Immigration Law.

39. If a foreigner in conformity with Section 23, Paragraph four, Section 25 or 26 of the Immigration Law wishes to reside with his or her spouse, he or she shall submit a copy of the document certifying the marriage.

40. If a minor child wishes to reside in the Republic of Latvia in conformity with Section 23, Paragraph one, Clause 1, Section 23, Paragraph four or Section 24, Paragraph one, Clause 1 or 2 of the Immigration Law, he or she shall submit:

40.1. copies of the documents certifying the kinship;

40.2. a notarially certified document or a document signed in the presence of an official of the Office or Mission regarding consent to the travel of the child to the Republic of Latvia of the parent who does not enter together with the child. If the day-to-day trusteeship is implemented by the parent with whom the child enters the Republic of Latvia and restrictions for change of the place of residence without the consent of the other parent have not been determined, a document issued by the competent institution of the relevant state shall be submitted.

41. If a foreigner wishes to reside in the Republic of Latvia in conformity with Section 23, Paragraph one, Clause 17 or Section 23, Paragraph four of the Immigration Law, because the guardianship or trusteeship has been established over the foreigner or he or she has been appointed as a guardian or trustee to a citizen of Latvia or non-citizen of Latvia, he or she shall submit a court adjudication regarding the establishment of guardianship or trusteeship. If a decision on establishment of a guardianship or trusteeship has been taken by a competent institution of a foreign state, the matter of guardianship or trusteeship shall be overtaken by the Orphan's court in the Republic of Latvia.

*[2 August 2011]*

42. If a foreigner wishes to reside in the Republic of Latvia in conformity with Section 23, Paragraph one, Clause 20 of the Immigration Law, he or she shall submit a document confirming that an application for dissolving of marriage and determination of the place of residence of the child has been accepted.

43. If a minor foreigner wishes to receive a residence permit the parents of whom will not reside together with him or her in the Republic of Latvia, he or she shall in addition submit a permission to reside in the Republic of Latvia that is notarially certified or signed by at least one of the parents in the presence of the official of the Office or Mission where the natural person who will undertake the responsibility regarding the minor foreigner during his or her residence in the Republic of Latvia is indicated.

#### **V. Additional Documents for a Request of a Residence Permit if Residence is related to Commercial Activity or Employment**

44. If in conformity with Section 23, Paragraph one, Clause 2 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia as an individual merchant registered in the Commercial Register, he or she shall submit:

44.1. a business plan examined by a sworn auditor for the expected period of activity;

44.2. documents certifying that he or she has adequate personal financial resources for commencing the activities specified in the business plan;

44.3. a permit (licence, certificate) if such work is performed, for the performance of which a permit is necessary;

44.4. a business plan examined by a sworn auditor if the previous business plan has been fulfilled (starting with the second year of activity).

45. If in conformity with Section 23, Paragraph one, Clause 4 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia as a self-employed person, he or she shall submit:

45.1. a business plan examined by a sworn auditor for the expected period of activity;

45.2. documents certifying that he or she has adequate personal financial resources for commencing the activities specified in the business plan;

45.3. a permit (licence, certificate) if such work is performed, for the performance of which a permit is necessary;

45.4. a business plan examined by a sworn auditor if the previous business plan has been fulfilled (starting with the second year of activity).

46. If in conformity with Section 23, Paragraph one, Clause 2 or 4 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia, the Office shall examine additionally the information regarding entering in the register of taxpayers (during the first year of activity).

47. If a foreigner wishes to reside in the Republic of Latvia in relation to the fact that he or she is legally employed in any other European Union Member State, a country of the European Economic Area or the Swiss Confederation, and the employer instructs him or her to provide services in Latvia, he or she shall submit:

47.1. a copy of the registration certificate of a foreign employer;

47.2. a letter of a foreign employer where it is certified that the foreigner is sent for performance of services in the Republic of Latvia.

*[6 October 2015]*

48. If in conformity with Section 23, Paragraph one, Clause 14 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia, he or she shall submit a document confirming that the foreigner participates in implementation of such international agreement or project, in which the Republic of Latvia, a State direct administration institution or a derived public person participates.

## **VI. Additional Documents for a Request of a Residence Permit if Residence is related to Other Purposes**

49. If in accordance with Section 23, Paragraph one, Clause 30 of the Immigration Law the foreigner wishes to reside in the Republic of Latvia, he or she shall submit a document issued by the credit institution of the Republic of Latvia certifying that the foreigner has subordinated liabilities to the credit institution of the Republic of Latvia at least in the amount referred to in Section 23, Paragraph one, Clause 30 of the Immigration Law, and the term of transaction is at least five years. If the financial investments have been performed in foreign currency, the credit institution shall attest that the amount thereof was conforming to the amount referred to in Section 23, Paragraph one, Clause 30 of the Immigration Law on the day of entering into the contract in accordance with the currency exchange rate of the Bank of Latvia on the day of entering into the contract.

*[17 December 2013]*

50. If in conformity with Section 23, Paragraph one, Clause 9 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia on the basis of mutual scientific co-operation, he or she shall submit a document attesting the fact of scientific co-operation.

51. If in conformity with Section 23, Paragraph one, Clause 10 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia in order to study in an accredited institution of higher education, he or she shall submit:

51.1. a contract regarding studies in the Republic of Latvia;

51.2. documents certifying that the necessary education has been acquired for commencing the studies.

52. If in conformity with Section 23, Paragraph one, Clause 10 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia in order to study in an educational institution accredited in the Republic of Latvia he or she shall submit a contract regarding studies in the Republic of Latvia.

53. If in conformity with Section 23, Paragraph one, Clause 19 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia in connection with practical experience or an apprenticeship in an educational institution of the Republic of Latvia or a commercial company registered in the Commercial Register, he or she shall submit a co-operation contract with the relevant educational institution and the forwarding authority or organisation, and a contract of employment if the residence in the Republic of Latvia is related to employment relationships.

54. If in conformity with Section 23, Paragraph one, Clause 11 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia for medical treatment he or she shall submit a contract regarding medical treatment in an inpatient institution.

55. If in conformity with Section 23, Paragraph one, Clause 16 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia in order to perform religious activities, he or she shall submit:

55.1. a referral letter from the foreign religious organisation;

55.2. an ordination document or a document comparable thereto.

56. If in conformity with Section 23, Paragraph one, Clause 29 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia because he or she owns an immovable property in the Republic of Latvia, he or she shall submit:

56.1. a document which attests that the payment has been made for the purchase of the immovable property by means of clearing;

56.2. a document which attests that he or she does not have any debts of payments of immovable property tax, if the immovable property has belonged to him or her for more than a year;

56.3. the opinion of a certified immovable property appraiser regarding the compliance of the market value of the immovable property with the value indicated in Section 23, Paragraph one, Clause 29 of the Immigration Law, if the cadastral value of the immovable property acquired does not comply with that specified in Section 23, Paragraph one, Clause 29, Sub-clause "d" of the Immigration Law.

*[2 August 2011]*

56.<sup>1</sup> The Office shall verify whether the composition of the immovable property includes land for agricultural use or forest land. If the referred to information is at the disposal of the foreigner, the foreigner is entitled to submit the documents confirming such information.

*[16 December 2014]*

57. If in conformity with Section 24, Paragraph one, Clause 5 of the Immigration Law a foreigner wishes to reside in the Republic of Latvia because he or she has acquired a secondary education programme in the official language, he or she shall submit a statement issued by the educational institution or a founder of the educational institution which certifies that the foreigner has acquired a secondary education programme in the official language.

58. If a foreigner wishes to reside in the Republic of Latvia in conformity with Section 31 of the Immigration Law because he or she was a citizen of Latvia on 17 June 1940, he or she shall submit documents confirming the citizenship of Latvia.

59. If a residence permit is granted to a foreigner in accordance with Section 23, Paragraph three of the Immigration Law or Section 24, Paragraph two of the Immigration Law:

59.1. due to humanitarian considerations – he or she shall submit documents which certify that the foreigner needs to reside in the Republic of Latvia;

59.2. on the basis of international legal provisions or the interests of the State of Latvia – a State institution of direct administration shall submit a submission addressed to the Minister for Interior, which certifies the necessity for the foreigner to reside in the Republic of Latvia.

60. The Office shall submit an opinion regarding the conformity of the documents referred to in Paragraph 28 and Sub-paragraph 59.2 of this Regulation and possibility of the foreigner to request a residence permit in accordance with the general procedure, as well as additional information at the disposal of the Office to the Minister for the Interior.

## **VII. Documents for the Request of a Repeated Residence Permit**

61. Requesting a repeated residence permit during the term of validity of the previous residence permit or within 90 days after the end of the term of validity of the residence permit, a foreigner shall present a valid travel document and submit the documents referred to in Sub-paragraphs 28.4 and 28.6 of this Regulation. The foreigner shall submit the document referred to in Sub-paragraph 28.1 of this Regulation if he or she requests the residence permit in accordance with Section 23, Paragraph one, Clauses 28, 29, 30 or 31 of the Immigration Law or is a citizen of a country included on the list referred to in Section 4, Paragraph nine of the Immigration Law, or the foreigner who has been granted the status of a stateless person, refugee status or alternative status or temporary protection in a foreign country, or if the information indicated in the previously submitted document has changed. If the information indicated in the previously submitted document has not changed, the foreigner shall submit a free form application on which the reason for the request of the residence permit and the time period for which the residence permit is being requested shall be indicated. The documents referred to in Sub-paragraph 28.5 of this Regulation shall only be submitted if the place of residence has changed. *[2 August 2011; 2 May 2012; 6 October 2015]*

62. If upon requesting a repeated residence permit during the term of validity of a previous residence permit or not later than 90 days after the end of the term of validity of a residence permit the reason for the request of a residence permit does not change, a foreigner taking into account the reason for residence in addition to the documents referred to in Paragraph 61 of this Regulation shall submit the documents referred to in Paragraphs 44, 45, Sub-paragraph 47.2, Paragraphs 48, 49, 50, Sub-paragraph 51.1, Paragraphs 52, 53, 54, Sub-paragraphs 55.1, 56.2 or 59.1 of this Regulation. A foreigner who has been granted the status of a permanent resident of the European Community in another Member State and who has resided in the Republic of Latvia for one year in accordance with Section 23, Paragraph one, Clause 6 of the Immigration Law, in repeatedly requesting a residence permit due to employment shall submit a contract of employment or a draft thereof.

63. If upon requesting a repeated residence permit during the term of validity of a previous residence permit or not later than 90 days after the end of the term of validity of a residence permit the reason for the request of a residence permit changes, a foreigner taking into account the reason for residence in addition to the documents referred to in Paragraph 61 of this Regulation shall submit the documents referred to in Chapter IV, V or VI of this Regulation.

64. A foreigner who has received a temporary residence permit as a member of the board or council, a procurator holder, an administrator, a liquidator or a member of a partnership registered in the Commercial Register who has the right to represent the partnership, or a person who is authorised to represent a merchant (a foreign merchant) in activities related to the branch, upon requesting a repeated residence permit, in addition to the documents referred to in

Paragraph 61 of this Regulation shall submit the documents which attest that the commercial company has made payment of the relevant taxes and fees specified in the laws and regulations of the Republic of Latvia in the total amount of not less than EUR 21 350 during the previous year.

*[17 December 2013]*

65. The foreigner who has received a temporary residence permit as a shareholder of the capital company who has performed investments to the share capital of the capital company in accordance with Section 23, Paragraph one, Clause 28, Sub-clause “a” of the Immigration Law, upon requesting a repeated residence permit and also in event of any changes to the reason for requesting the residence permit, in addition to the documents specified in Paragraph 61 of this Regulation shall submit the documents which attest that the capital company has made the payment of the relevant taxes and fees specified in the regulatory enactments of the Republic of Latvia in a total amount of not less than EUR 40 000 during the previous year.

*[17 December 2013]*

66. The foreigner who has received a temporary residence permit as an individual merchant, upon requesting a repeated residence permit and also in event of any changes to the reason for requesting the residence permit in addition to the documents specified in Paragraph 61 of this Regulation shall submit a documents attesting to the fact that he or she has made the payment of the relevant taxes and fees specified in regulatory enactments of the Republic of Latvia in a total amount of not less than EUR 14 230 during the previous year.

*[17 December 2013]*

67. The foreigner who has received a temporary residence permit as a self-employed person, upon requesting a repeated residence permit and also in event of any changes to the reason for requesting the residence permit in addition to the documents specified in Paragraph 61 of this Regulation shall submit a documents attesting to the fact that he or she has made the payment of the relevant taxes and fees specified in regulatory enactments of the Republic of Latvia in a total amount of not less than EUR 9960 during the previous year.

*[17 December 2013]*

68. The foreigner who has received a temporary residence permit as a representative of the foreign merchant's representative office, upon requesting a repeated residence permit and also in event of any changes to the reason for requesting the residence permit in addition to the documents referred to in Paragraph 61 of this Regulation shall submit information regarding contracts entered into in the Republic of Latvia during the previous year and fulfilment thereof or other documents attesting to the active operation of the foreign merchant's representative office in the previous year, as the result whereof an economic benefit for the national economy of the Republic of Latvia has been provided.

*[17 December 2013]*

69. The documents referred to in Paragraphs 64, 65 and 68 of this Regulation shall not be submitted, if an enterprise where a foreigner is employed, employs more than 10 employees and the annual turnover or a total balance thereof exceeds two million euros.

*[17 December 2013]*

70. If the residence in the Republic of Latvia is related to employment or commercial activity or a foreigner is a self-employed person, the Office shall examine the information regarding payment of personal income tax and making of the State social insurance payments and amount thereof. The personal income tax and State social insurance payments shall be paid from the income which the foreigner has declared when submitting the documents for the request of a

residence permit. If the referred to information is at the disposal of the foreigner, the foreigner is entitled to submit the documents confirming such information.

*[2 August 2011]*

### **VIII. Procedure for Issuance of a Residence Permit**

71. The Office shall take a decision on the issuance of a residence permit after examination of the documents submitted, interview and verification of other information. The decision regarding issuing of the temporary residence permit adopted in accordance with Section 23, Paragraph one, Clause 29, 30 or 31 shall contain the information for making of a payment in accordance with Section 23, Paragraph eight of the Immigration Law, and the information for a payment intended for purchasing of interest-free State securities if the temporary residence permit is issued in accordance with Section 23, Paragraph one, Clause 31 of the Immigration Law. The Office shall issue or send the decision to the foreigner, if the documents have been submitted at the Office. If the documents have been submitted at a mission, the decision, which is intended to be issued to the foreigner, shall be sent to the mission indicated by the foreigner, as well as to the mission, in which the documents were submitted. The decision shall also be issued or sent to the inviter.

*[16 December 2014]*

72. After entry into the Republic of Latvia, a foreigner shall within the legal stay time period attend at the Office in person in order to receive a residence permit:

72.1. according to the address of a legal person if the inviter is a legal person;

72.2. according to the declared place of residence or the indicated additional place of residence if the inviter is a natural person;

72.3. at any other territorial division of the Office, if a submission with the relevant indication has been attached to the documents which were submitted for the request of a residence permit.

73. Upon receipt of a temporary residence permit a foreigner shall:

73.1. present a valid travel document;

73.2. present a document which attests that he or she has a valid health insurance policy;

73.3. a statement issued by a medical treatment institution of Latvia regarding the state of health in which it is certified that the foreigner does not have the health disorders or diseases referred to in the laws and regulations regarding health disorders and diseases. The statement regarding the state of health shall not be submitted when receiving a residence permit which has been repeatedly requested during the term of validity of the previous residence permit or within 90 days after expiry of the term of validity of the previous residence permit;

73.4 submit a signed application for the purchase of interest-free State securities if the temporary residence permit is issued in accordance with Section 23, Paragraph one, Clause 31 of the Immigration Law. By signing an application for purchasing of interest-free State securities, the foreigner shall undertake to comply with this Regulation and laws and regulations governing issuing of State securities. The application signed by the foreigner for purchasing of interest-free State securities after its submission shall be final and may not be withdrawn.

*[16 December 2014; 6 October 2015]*

73.<sup>1</sup> The foreigner who has been issued a first-time temporary residence permit in accordance with Section 23, Clauses 29, 30 or 31 of the Immigration Law, shall receive the temporary residence permit after the payment of the amount specified in the Immigration Law into the State budget in accordance with Section 23, Paragraph eight of the Immigration Law.

*[16 December 2014]*



73.<sup>2</sup> The payment referred to in Clause 73.<sup>1</sup> of this Regulation or a part thereof shall be repaid if:

73.<sup>2</sup>1. the foreigner within four-month time from adopting a decision regarding issuing of the temporary residence permit has submitted a written request regarding return of the payment if the overpayment was made or the payment was made incorrectly;

73.<sup>2</sup>2. the foreigner within four-month time from adopting a decision regarding issuing of the temporary residence permit has submitted a written request regarding return of the payment, and has not received the temporary residence permit during this time;

73.<sup>2</sup>3. the foreigner has not received the temporary residence permit and has died or is missing, and the foreigner's heir, within four-month time after the decision regarding issuing of the temporary residence permit enters into force, has submitted a written request on return of the payment, and has attached a document (notarial deed) thereto certifying his or her rights to inheritance.

*[16 December 2014]*

73.<sup>3</sup> A payment made for the purchase of interest-free State securities referred to in Section 23, Paragraph one, Clause 31 of the Immigration Law is repaid to the foreigner if he or she within three-month time after adopting a decision regarding issuing of the temporary residence permit has not received the temporary residence permit.

*[16 December 2014]*

73.<sup>4</sup> If the foreigner's personal data provided in the application for the purchase of the interest-free State securities, or the foreigner needs to change the current account whereto in accordance with the laws and regulations on issuing of the State securities, the funds for the matured State securities shall be disbursed in accordance with Section 23, Paragraph one, Clause 31 of the Immigration Law, the foreigner not later than within 10 working days prior to the maturity day of the relevant State securities shall appear in person in the Office and by presenting a valid travel document makes a submission regarding change of personal data or current account. The submission regarding the change of the current account shall contain the information regarding the new current account opened in the credit institution registered in the Republic of Latvia or a branch of a foreign credit institution. The submission signed by the foreigner for purchasing of interest-free State securities after its filing shall be final and may not be withdrawn.

*[16 December 2014]*

74. [2 May 2012]

75. A decision on the issuance of a residence permit shall be valid for three months. If the residence permit is not received during such time period, the foreigner shall submit the documents for a request of a residence permit again. Due to humanitarian considerations the head of the Office or his or her authorised person are entitled to permit the issuance of a residence permit on the basis of a decision, the previously referred to time period of which has been exceeded, if the foreigner submits new documents instead of such, to which the term of validity has expired. A decision on issuing of the temporary residence permit adopted in accordance with Section 23, Paragraph one, Clauses 29, 30 or 31, shall be valid for three months from its receipt, and its validity term may not be extended.

*[16 December 2014]*

76. If a residence permit is refused, cancelled or the foreigner does not receive a residence permit during the term of validity of the decision referred to in Paragraph 75 of this Regulation, the documents submitted shall not be issued and the State fee received shall not be reimbursed to the foreigner.

77. The Office shall inform the Orphan's Court of the relevant local government regarding each foreigner minor who has received a residence permit in the Republic of Latvia, if guardianship has been established over him or her abroad and his or her guardian is a citizen of Latvia, a non-citizen of Latvia or a foreigner who has a residence permit in the Republic of Latvia.

### **IX. Procedure for Registration of a Residence Permit**

78. A foreigner shall submit the documents for the registration of a residence permit:

78.1. for a temporary residence permit — 30 to 90 days prior to the end of registration time period of the residence permit;

78.2. for a permanent residence permit — not later than 30 days prior to the end of registration time period of the residence permit.

79. In order to register a residence permit a foreigner shall:

79.1. present a valid travel document;

79.2. present a document confirming that he or she has a valid health insurance policy (if he or she registers a temporary residence permit). If an alternative status or temporary protection in the Republic of Latvia has been issued to the foreigner, he is not obliged to present the aforementioned document;

79.3 makes a submission in free form where he or she specifies the information regarding the current address of the place of residence in the Republic of Latvia or abroad, number of days he or she is planning to stay in the Republic of Latvia during the period from issuing of the residence permit or moment of the previous registration and employment if the foreigner registers a temporary residence permit issued in accordance with Section 23, Paragraph one, Clauses 28, 29, 30 or 31 of the Immigration Law, or if he is a citizen included in the list referred to in Section 4, Paragraph nine of the Immigration Law, or a foreigner with the status of a stateless person, refugee or an alternative status, or an additional protection is provided to him or her.

*[6 October 2015]*

80. A foreigner, to whom a residence permit has been issued because he or she owns the immovable property in the territory of the Republic of Latvia, shall submit a document attesting that he or she does not have any debts of payments of immovable property tax in addition to the documents referred to in Paragraph 79 of this Regulation.

81. A foreigner to whom a residence permit has been issued because he or she has made financial investments in accordance with Section 23, Paragraph one, Clause 30 of the Immigration Law, in addition to the documents referred to in Paragraph 79 of this Regulation shall submit a statement of the credit institution that the deposit contract is not terminated prior to the term of repayment of the deposit.

*[17 December 2013]*

82. A member of the board of directors or a member of the a council, a procuration holder, an administrator, a liquidator or a member of a partnership registered in the Commercial Register who has the right to represent the partnership, or a person who is authorised to represent a merchant (a foreign merchant) in activities related to the branch, upon registration of a residence permit, in addition to documents referred to in Paragraph 79 of this Regulation shall submit the documents which attest that the commercial company has made payment of the relevant taxes and fees referred to in the laws and regulations of the Republic of Latvia in the total amount of not less than EUR 21 350 during the previous year.

*[2 August 2011; 17 December 2013]*

83. Upon registration of a residence permit in addition to the documents specified in Paragraph 79 of this Regulation a participant of a capital company who has performed investments to the capital of the capital company in accordance with Section 23, Paragraph one, Clause 28, Sub-clause “a” of the Immigration Law shall submit the documents which attest that a capital company has made the payment of the relevant taxes and fees laid down in the laws and regulations of the Republic of Latvia in a total amount of not less than EUR 40 000 during the previous year.

*[2 May 2012; 17 December 2013]*

84. Upon registration of a residence permit in addition to the documents referred to in Paragraph 79 of this Regulation an individual merchant shall submit the documents which attest that the individual merchant has made payment of the relevant taxes and fees laid down in the laws and regulations of the Republic of Latvia in the total amount of not less than EUR 14 230 during the previous year.

*[2 August 2011; 17 December 2013]*

85. Upon registration of a residence permit in addition to the documents referred to in Paragraph 79 of this Regulation a representative of a representation of a foreign merchant shall submit information regarding contracts entered into the Republic of Latvia during the previous year and fulfilment thereof or other documents which attest to the intense activity of the representation of the foreign merchant in the Republic of Latvia during the previous year which has provided an economic benefit for the national economy of the Republic of Latvia.

*[2 August 2011; the new wording of the Paragraph shall come into effect on 1 July 2012, please refer to Paragraph 2 of the amendments]*

86. The documents referred to in Paragraphs 82, 84 and 85 of this Regulation shall not be submitted, if the company, where the foreigner is employed, employs more than 10 employees and the annual turnover or the total balance thereof exceeds two million euros.

*[17 December 2013]*

87. If the residence in the Republic of Latvia is related to employment or commercial activity or a foreigner is a self-employed person, the Office shall examine the information regarding payment of personal income tax and making of the State social insurance payments and amount thereof. The personal income tax and State social insurance payments shall be paid from the income which the foreigner has declared when submitting the documents for the request of a residence permit. If the referred to information is at the disposal of the foreigner, the foreigner is entitled to submit the documents confirming such information.

*[2 August 2011]*

88. A decision on the registration of a residence permit shall be valid for three months. If a foreigner does not receive a residence permit during this time period, the documents submitted shall not be issued and the paid State fee shall not be reimbursed to the foreigner. Due to humanitarian considerations the head of the Office or his or her authorised person are entitled to permit the issuance of a residence permit on the basis of a decision, the previously referred to time period of which has been exceeded, if the foreigner submits new documents instead of such, to which the term of validity has expired.

## **X. Procedure for Repayment of Reimbursement**

89. A foreigner who has received a reimbursement and wishes to request a residence permit in the Republic of Latvia shall repay the reimbursement received:

89.1. to the State or local government institution of the Republic of Latvia or international (foreign) fund or institution, which has paid the reimbursement;

89.2. into the income of the State basic budget if the institution or fund referred to in Sub-paragraph 89.1 of this Regulation has been liquidated or refuses to accept the reimbursement paid.

90. If living space has been granted as a reimbursement, the amount of the reimbursement shall be determined according to the current market value in conformity with the location of the living space and it shall be evaluated by the relevant local government or other competent institution (authority). If the living space has been sold, the foreigner shall reimburse a sum that complies with the market value of the living space at the moment of sale.

91. If several persons received reimbursement and any of the foreigner who have received the reimbursement requests a residence permit in the Republic of Latvia, he or she shall repay the part thereof in proportion to the number of persons who received the reimbursement.

## **XI. Procedures for Declaration of Long-term Absence**

92. A foreigner who needs to reside abroad longer than the time period referred to in Section 36, Paragraph one, Clause 4 of the Immigration Law shall submit the relevant submission and documents substantiating absence to the Office.

93. The Office shall examine the submission and the documents appended thereto and issue a statement to the foreigner that the Office has been notified regarding the necessity of the foreigner to reside abroad for a long period. The date, by which the foreigner is entitled to return to the Republic of Latvia, shall be indicated in the statement. The date specified in the statement may not exceed the term of validity indicated in the residence permit.

*[2 August 2011]*

94. If the foreigner does not arrive in the Republic of Latvia within the time period specified by the Office or has not declared his or her absence before departure from the Republic of Latvia, he or she shall submit documents justifying the absence to the mission.

95. The Mission shall send the documents to the Office. The Office shall, within seven working days, assess the reasons for a long-term absence, take a decision on permission to enter the Republic of Latvia or regarding the cancellation of the residence permit and notify the mission regarding the decision taken.

96. The Mission shall issue a decision of the Office to a foreigner on permission to enter the Republic of Latvia or a visa for entry in the Republic of Latvia or cancel the residence permit issued to the foreigner.

97. Upon entering the Republic of Latvia a foreigner, shall present the statement referred to in Paragraph 93, a decision or visa referred to in Paragraph 95 of this Regulation to the State Border Guard.

98. If a foreigner presents a travel document with a valid residence permit at a State border crossing point, but he or she has exceeded the time of absence specified in Section 36, Paragraph one, Clause 4 of the Immigration Law and does not present the document referred to in Paragraph 93 or 95 of this Regulation the State Border Guard shall:

98.1. permit the foreigner to enter the Republic of Latvia;

98.2. inform the foreigner about the necessity to arrive at the Office within three working days in order to provide explanations;

98.3. inform the Office regarding permission for the foreigner to enter the Republic of Latvia without delay.

## **XII. Cancellation of a Residence Permit**

99. The Office shall take a decision on the cancellation of a residence permit. The State Border Guard or Mission shall cancel a residence permit on the basis of a decision by the Office on cancellation of the residence permit.

*[2 August 2011]*

100. If the term of validity of a residence permit of a foreigner has expired or the residence permit issued to him or her is cancelled, but the foreigner cannot depart immediately from the Republic of Latvia due to significant, humanitarian considerations, the head of the Office or his or her authorised representative may take a decision indicating a period of time therein during which the foreigner may reside in the Republic of Latvia. The maximum period of residence shall be 45 days, if the foreigner has a temporary residence permit, or 90 days, if the foreigner has a permanent residence permit.

*[2 August 2011]*

## **XIII. Amount of Information to be included in the Register of Invitations and the Register of Residence Permits, and Procedure for Utilisation of the Information**

101. Sponsorships shall be registered in the register of invitations by including the following information:

101.1. regarding the inviter – a natural person:

101.1.1. the given name (names), surname;

101.1.2. personal identity number;

101.1.3. nationality;

101.1.4. type, number, place and date of issue of the personal identification document presented;

101.1.5. address of the place of residence;

101.1.6. telephone number;

101.1.7. e-mail address (if any);

101.2. regarding the inviter – a legal person or State administration institution:

101.2.1. registration number;

101.2.2. name;

101.2.3. person who signs the application (given name (names), surname, personal identity number and position);

101.2.4. legal address;

101.2.5. telephone number;

101.2.6. electronic mail address (if any);

101.3. regarding the person to be invited:

101.3.1. the given name (names), surname;

101.3.2. nationality;

101.3.3. sex;

101.3.4. the date of birth;

101.3.5. the place of birth;

101.3.6. address of the place of residence;

101.3.7. purpose of entry;

101.3.8. the expected actual place of residence in the Republic of Latvia;

- 101.3.9. type and term of the residence permit requested;
- 101.4. expected place of submission of the application for a residence permit;
- 101.5. information regarding payment of the State fee;
- 101.6. sponsorship registration number;
- 101.7. service notes in order to provide additional information to the official who will accept the documents for the request of a residence permit or take a decision on the issuance of a residence permit;
- 101.8. official (given name, surname) of the Office who has taken the decision;
- 101.9. date when the decision was taken and the content;
- 101.10. status of the sponsorship.

*[2 May 2012]*

102. The following information shall be included in the register of residence permits regarding foreigners who have requested or received a residence permit, registration certificate or a permanent residence permit:

- 102.1. regarding a foreigner:
  - 102.1.1. the given name (names), surname;
  - 102.1.2. nationality and the type thereof;
  - 102.1.3. the date and place of birth;
  - 102.1.4. assigned personal identity number;
  - 102.1.5. sex;
  - 102.1.6. the place of birth;
  - 102.1.7. type, number, date of issuance, term of validity and place of issuance of the travel document;
  - 102.1.8. a photograph;
  - 102.1.9. education;
  - 102.1.9.<sup>1</sup> e-mail address;
  - 102.1.10. country of residence;
  - 102.1.11. duration of residence in the country of residence;
  - 102.1.12. information regarding rights to employment;
- 102.2. sponsorship number;
- 102.2.<sup>1</sup> an application for the documents certifying residence rights and the date of submission thereof;
- 102.3. regarding the residence permit, registration certificate or permanent residence certificate:
  - 102.3.1. type, purpose of residence;
  - 102.3.2. the number;
  - 102.3.3. date of issue;
  - 102.3.4. time period for the right of residence;
  - 102.3.5. term of validity of a document certifying the right of residence;
  - 102.3.6. date and reason of cancellation;
  - 102.3.7. format;
  - 102.3.8. time period of registration;
- 102.4. decision and date of taking thereof;
- 102.5. service notes, which specify the location of documents (file) submitted by the foreigner and process of the matter.

*[2 May 2012; 6 October 2015]*

103. The Office shall be the manager of the register of invitations and the register of residence permits.

104. The Office shall ensure utilisation and maintenance of the register of invitations and the register of residence permits from the resources allocated in the State budget.

105. The Office, the State Border Guard, the Missions, the Consular Department of the Ministry of Foreign Affairs and competent State institutions shall utilise the information included in the register of invitations and the register of residence permits for the performance of tasks thereof.

#### **XIV. Closing Provisions**

106. Cabinet Regulation No. 326 of 30 March 2010, Regulation Regarding Residence Permits (*Latvijas Vēstnesis*, 2010, No. 55) is repealed.

107. The online form referred to in Paragraph 13 of this Regulation for electronic submission of a request is available on the website [www.latvija.lv](http://www.latvija.lv) from 2 January 2014.  
*[1 February 2011; 2 May 2012]*

107.<sup>1</sup> If the foreigner prior to introduction day of the Euro in Latvia has made any financial investments in the amount referred to in Section 23, Paragraph one, Clause 28, 29 or 30 of the Immigration Law or a payment of the taxes and fees laid down in the laws and regulations of the Republic of Latvia, the foreigner's request for the residence permit submitted after the introduction day of the Euro is evaluated taking into account the amounts in lats referred to in this Regulation in effect prior to the introduction of the Euro.  
*[17 December 2013]*

107.<sup>2</sup> The annual turnover prescribed in Paragraphs 69 and 86 of this Regulation or the total balance for the previous year before the introduction of the Euro is established taking into consideration the amounts in lats referred to in this Regulation in effect prior to the introduction of the Euro.  
*[17 December 2013]*

107.<sup>3</sup> The foreigner who by 31 December 2013 has received the temporary residence permit in accordance with Section 23, Paragraph one, Clause 28, Sub-clause "a" and by 31 December 2014 submits the documents for the registration of the temporary residence permit, shall submit the documents certifying that the capital company in the previous year has paid the taxes and fees prescribed in the laws and regulations of the Republic of Latvia in the total amount of at least EUR 28 460.  
*[17 December 2013]*

107.<sup>4</sup> The foreigner who by 31 December 2013 has received a temporary residence permit in relation to making an investment in the share capital of the capital company in accordance with Section 23, Paragraph one, Clause 28, Sub-clause "b" of the Immigration Law and who starting from 1 January 2015 requests a repeated residence permit (also in the event of any changes to the reason for requesting the residence permit), in addition to the documents specified in Paragraph 61 of this Regulation shall submit the documents which attest that the capital company has made the payment of the relevant taxes and fees specified in the laws and regulations of the Republic of Latvia in the total amount of at least EUR 40 000 during the previous year.  
*[16 December 2014]*

107.<sup>5</sup> The shareholder of the capital company who by 31 December 2013 has received a temporary residence permit in relation to making an investment in the share capital of the capital company in accordance with Section 23, Paragraph one, Clause 28, Sub-clause "b" of the

Immigration Law and who starting from 1 January 2015 submits the documents for the registration of the temporary residence permit, in addition to the documents specified in Paragraph 79 of this Regulation shall submit the documents which attest that the capital company has made the payment of the relevant taxes and fees specified in the laws and regulations of the Republic of Latvia in the total amount of at least EUR 40 000 during the previous year.

*[16 December 2014]*

108. This Regulation shall come into force on 1 July 2010.

Prime Minister

V. Dombrovskis

Minister for the Interior

L. Mūrniece



## **Application Requesting a Residence Permit**

Application shall be completed in block letters

### **I. Purpose of Your entry**

1. Reason of residence \_\_\_\_\_
2. Preferred duration of residence:
  - a) permanently \_\_\_\_\_
  - b) for a time period to (date) \_\_\_\_\_
3. If the purpose of Your entry is employment, specify your occupation/speciality \_\_\_\_\_  
\_\_\_\_\_

### **II. Personal data**

1. Given name (names) \_\_\_\_\_
2. Surname \_\_\_\_\_
3. Surname at birth \_\_\_\_\_
4. Previous given names, surnames if changed \_\_\_\_\_  
\_\_\_\_\_
5. Date of birth (day, month, year) \_\_\_\_\_
6. If the date of birth has been changed, specify the previous date of birth  
\_\_\_\_\_
7. Place of birth:
  - a) state \_\_\_\_\_
  - b) province, state, area \_\_\_\_\_
  - c) district, town, populated area \_\_\_\_\_

Complete Paragraphs 8 and 9 of this Section if your expected residence is related to family reunion and a birth certificate is necessary to prove kinship.

8. Birth registration:
  - a) entry number in the register \_\_\_\_\_
  - b) date \_\_\_\_\_
  - c) state \_\_\_\_\_
  - d) institution \_\_\_\_\_

9. Birth Certificate:

- a) number \_\_\_\_\_
- b) date of issue \_\_\_\_\_
- c) issuing state \_\_\_\_\_
- d) issuing authority \_\_\_\_\_

10. Gender:

- a) male
- b) female

11. Citizenship (citizenships) (nationality) \_\_\_\_\_

If you are a stateless person, specify the state of residence. \_\_\_\_\_

12. Legal status in the state of residence if you do not live in your state of citizenship:

- a) a refugee \_\_\_\_\_
- b) permanent residence permit \_\_\_\_\_
- c) temporary residence permit \_\_\_\_\_
- d) visa \_\_\_\_\_

13. Ethnicity \_\_\_\_\_

14. Address of the place of residence in foreign states, telephone \_\_\_\_\_

15. Address of expected place of residence in Latvia:

- a) region \_\_\_\_\_
- b) municipality \_\_\_\_\_
- c) rural territory of the municipality \_\_\_\_\_
- d) town \_\_\_\_\_
- e) city \_\_\_\_\_
- f) village \_\_\_\_\_
- g) street \_\_\_\_\_
- h) name of the house/individual farm \_\_\_\_\_
- i) house number \_\_\_\_\_
- j) block number \_\_\_\_\_
- k) apartment number \_\_\_\_\_
- l) telephone \_\_\_\_\_

16. Electronic mail address \_\_\_\_\_

17. If you are a tax resident of the United States of America, please provide your tax payer number \_\_\_\_\_.

*Note. Information included in this Paragraph shall be provided only by a foreigner requesting a temporary residence permit in accordance with Section 23, Paragraph one, Clause 31 of the Immigration Law.*

### III. Travel document valid for receipt of a residence permit

1. Type and number of the travel document \_\_\_\_\_  
\_\_\_\_\_
2. Issuing state, issuing authority \_\_\_\_\_  
\_\_\_\_\_
3. Date of the issuance \_\_\_\_\_
4. Period of validity \_\_\_\_\_

### IV. Do you have a permission to reside in any other state (in addition to information indicated in Section II, Paragraph 12 of this application)?

- a) yes
- b) no

If the answer is “yes”, specify the state and the type and term of validity of the residence permit (permanent, short-term (up to 12 months), longer than 12 months).

\_\_\_\_\_  
\_\_\_\_\_

### V. Marital status

1. Specify marital status:

- a) single
- b) married
- c) divorced
- d) widow(er)

2. If you are married:

- a) given name, surname of the spouse \_\_\_\_\_
- b) date of birth or personal identity number \_\_\_\_\_
- c) place of birth \_\_\_\_\_
- d) citizenship \_\_\_\_\_
- e) address of the place of residence \_\_\_\_\_
- f) marriage was entered into (date) \_\_\_\_\_
- g) state and place of marriage \_\_\_\_\_  
\_\_\_\_\_

Complete Sub-paragraphs “h”, “i” and “j” of this Section if your expected residence is related to family reunion and a marriage certificate is necessary to prove kinship.

- h) entry number in the marriage register \_\_\_\_\_
- i) marriage certificate number \_\_\_\_\_
- j) date of issue of the marriage certificate \_\_\_\_\_

3. If you are divorced or married repeatedly, answer Sub-paragraphs “a”, “b”, “c”, “d”, “e”, “f” and “g” of this Paragraph.

If your spouse is dead, answer Subparagraphs “a”, “b”, “c”, “d” and “h” of this Paragraph.

If any of the marriages have been annulled, answer Sub-paragraphs “a”, “b”, “c”, “d” and “i” of this Paragraph.

Complete Sub-paragraphs “g”, “h” and “i” of this Section if your expected residence is related to marriage.

a) given name(s), surname(s) of ex-spouse \_\_\_\_\_

b) date of birth \_\_\_\_\_

c) citizenship \_\_\_\_\_

d) date of entering into marriage \_\_\_\_\_

e) state of current residence \_\_\_\_\_

f) date of divorce \_\_\_\_\_

g) number of the document regarding the divorce, the authority which has taken the decision and state \_\_\_\_\_

h) date of death of the spouse; and \_\_\_\_\_

i) date of annulment of marriage, number of the civil matter, authority which has taken the decision

\_\_\_\_\_

## VI. Information regarding relatives

1. Your and your spouse’s children (including children who have reached legal age)

a) given name (names), surname \_\_\_\_\_

b) date of birth \_\_\_\_\_

c) sex \_\_\_\_\_

d) citizenship \_\_\_\_\_

e) marital status \_\_\_\_\_

f) address of the place of residence \_\_\_\_\_

2. Your parents:

a) given name (names), surname \_\_\_\_\_

b) date of birth \_\_\_\_\_

c) sex \_\_\_\_\_

d) citizenship \_\_\_\_\_

e) marital status \_\_\_\_\_

f) address of the place of residence \_\_\_\_\_

If any of the parents is dead, specify the date of death \_\_\_\_\_

\_\_\_\_\_

3. Your sisters and brothers:

a) given name (names), surname \_\_\_\_\_

b) date of birth \_\_\_\_\_

c) sex \_\_\_\_\_

d) citizenship \_\_\_\_\_

e) marital status \_\_\_\_\_

f) address of the place of residence \_\_\_\_\_

If any of the sisters, brothers is dead, specify the date of death \_\_\_\_\_

4. Your guardian or trustee:

- a) given name (names), surname \_\_\_\_\_
- b) date of birth \_\_\_\_\_
- c) sex \_\_\_\_\_
- d) citizenship \_\_\_\_\_
- e) marital status \_\_\_\_\_
- f) address of the place of residence \_\_\_\_\_
- g) date of establishment of the guardianship or trusteeship \_\_\_\_\_
- h) state and institution of establishment of guardianship or trusteeship \_\_\_\_\_
- i) registration number in the register regarding the establishment of the guardianship or trusteeship and \_\_\_\_\_
- j) time period for which the guardianship or trusteeship has been established \_\_\_\_\_

5. Persons under your guardianship or trusteeship:

- a) given name (names), surname \_\_\_\_\_
- b) date of birth \_\_\_\_\_
- c) sex \_\_\_\_\_
- d) citizenship \_\_\_\_\_
- e) marital status \_\_\_\_\_
- f) address of the place of residence \_\_\_\_\_
- g) date of establishment of the guardianship or trusteeship \_\_\_\_\_
- h) state and institution of establishment of guardianship or trusteeship \_\_\_\_\_
- i) registration number in the register regarding the establishment of the guardianship or trusteeship and \_\_\_\_\_
- j) time period for which the guardianship or trusteeship has been established \_\_\_\_\_

**VII. Languages**

1. Specify the level of knowledge of the Latvian language and other foreign languages:

- a) fluently \_\_\_\_\_
- b) adequately for social contacts \_\_\_\_\_
- c) none \_\_\_\_\_

2. Your native language \_\_\_\_\_

3. Everyday language in your family \_\_\_\_\_

**VIII. Employment**

1. Your places of employment within the last five years:

- a) period of time \_\_\_\_\_
- b) employer and the location thereof (in Latvia — address) \_\_\_\_\_
- c) type of employment (occupation/position) \_\_\_\_\_

2. If you have not worked for a longer period of time, specify the reason \_\_\_\_\_

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**IX. Education**

- a) primary
- b) secondary
- c) vocational education
- d) higher

**X. Your former residence in the territory of Latvia**

1. Have you previously resided in Latvia?

- a) yes
- b) no

If the answer is “yes”, specify

- a) period of time \_\_\_\_\_
- b) place of residence (address) \_\_\_\_\_
- c) reason for residence \_\_\_\_\_

2. Has entry into Latvia ever been denied to you?

- a) yes
- b) no

3. Have you been returned from Latvia?

- a) yes
- b) no

4. Have you or your parents received a compensation (reimbursement) for departure from Latvia for permanent residence to foreign states?

- a) yes
- b) no

If the answer is “yes”, indicate the paying authority or fund and the date of receipt of compensation (reimbursement) \_\_\_\_\_

If the answer is “yes” in relation to Question 2 or 3 of this Section, complete Annex 1 to the application.

**XI. Residence in foreign states**

1. Specify your registered places of residence outside the territory of the Republic of Latvia starting with 1991.

Complete Paragraph 1 of this Section if you reside permanently in the Republic of Latvia and you were a non-citizen of Latvia before the acquisition of the citizenship of another state.

- a) from \_\_\_\_\_
- b) to \_\_\_\_\_
- c) state \_\_\_\_\_
- d) address of the place of residence \_\_\_\_\_

2. Have you been refused entry into any other state?

- a) yes
- b) no

3. Have you been expelled from any other state?

- a) yes
- b) no

If the answer is “yes” in relation to Paragraph 2 or 3 of this Section, complete Annex 1 to the Application.

**XII. Have you served or do you serve in the military service (except mandatory service) or other public service?**

- a) yes
- b) no

If the answer is “yes”, complete Annex 2 to the Application.

**XIII. Criminal record**

Have you been sentenced for a criminal offence?

- a) yes
- b) no

If the answer is “yes”, complete Annex 3 to the Application.

**XIV. Inviter**

1. If the inviter is a natural person:

- a) given name (names), surname \_\_\_\_\_
- b) personal identity number \_\_\_\_\_

2. If the inviter is a legal person:

- a) name \_\_\_\_\_
- b) registration number \_\_\_\_\_
- c) legal address \_\_\_\_\_

**XV. Additional Information**

Indicate a contact person in the foreign state and Latvia (relatives or friends who shall be notified in case of an accident):

- a) given name (names), surname \_\_\_\_\_
- b) date of birth \_\_\_\_\_
- c) address and telephone of the place of residence \_\_\_\_\_

**XVI. Declaration**

Please read and certify with your signature the text with the following content:

**I certify with my signature that:**

1. I have provided complete and true information in all applications for requesting a residence permit.

2. I undertake within three days to notify in writing the Office of Citizenship and Migration Affairs regarding the fact that the circumstances do not exist anymore or have changed, on the basis of which I received a residence permit, I have engaged in military service or other civil service or I have departed for permanent residence to a foreign state.

3. I recognise the right of the Office of Citizenship and Migration Affairs to interview me and my inviter, and to request explanations, as well as to verify the information provided by me and the inviter.

4. I do not have health disorders or diseases referred to in Cabinet regulations, due to which I am not allowed to receive a residence permit.

I have at my disposal a statement issued by the Ministry of Health that it does not have any objections that I arrive for treatment of health disorders or disease.

5. I have the necessary means of subsistence for residence in the Republic of Latvia (specify the type and amount thereof)

6. I understand all the questions asked in this application and the annexes thereto or I have received the relevant explanations in a language, which I can understand, or through an interpreter.

Signature \_\_\_\_\_

Date \_\_\_\_\_

7. I agree to the processing of the data submitted by me in accordance with the procedures referred to in the laws and regulations of the Republic of Latvia.

8. I agree that the decision regarding the residence permit adopted by the Office of Citizenship and Migration Affairs shall be sent to the e-mail address:

a) yes (please provide your or (and) the sponsor's e-mail address) — \_\_\_\_\_;

b) no

**XVII. Service notes**

1. Orthography of given name (names) and surname in the Latvian language in conformity with the pronunciation in the original language

\_\_\_\_\_

2. Recipient of documents:

position of the official \_\_\_\_\_

given name (names), surname \_\_\_\_\_

signature \_\_\_\_\_

Date \_\_\_\_\_

Notes \_\_\_\_\_

3. File number \_\_\_\_\_



4. Decision (term of residence permit, form, type, status of residence permit)

\_\_\_\_\_

5. Personal identity number \_\_\_\_\_

6. Decision prepared by:

position of the official \_\_\_\_\_

given name (names), surname \_\_\_\_\_

signature \_\_\_\_\_

Date \_\_\_\_\_

Minister for the Interior

L. Mūrniece

**Application Requesting a Residence Permit**  
**Annex 1**

Given name (names), surname \_\_\_\_\_

1. If entry into any state (including Latvia) has been refused to you, please provide the following information:

1.1. date of refusal (day/month/year) \_\_\_\_\_

1.2. prohibition of entry up to (day/month/year) \_\_\_\_\_

1.3. state \_\_\_\_\_

1.4. reason of refusal \_\_\_\_\_

2. If you have been returned from any state (including Latvia), please provide the following information:

2.1. date of return (day/month/year) \_\_\_\_\_

2.2. prohibition of entry up to (day/month/year) \_\_\_\_\_

2.3. state \_\_\_\_\_

2.4. reason for return \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Minister for the Interior

L. Mūrniece

**Application Requesting a Residence Permit**  
**Annex 2**

Given name (names), surname \_\_\_\_\_

1. If you have served in military service or other civil service please provide the following information:

1.1. state \_\_\_\_\_

1.2. time period of service (month/year) \_\_\_\_\_

1.3. type of service \_\_\_\_\_

1.4. position \_\_\_\_\_

2. Have you participated in combat activities?

a) yes

b) no

3. If the answer to question 2 is “yes”, please specify the place and time \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Minister for the Interior

L. Mūrniece

**Application Requesting a Residence Permit**  
**Annex 3**

Given name (names), surname \_\_\_\_\_

If you have been sentenced for a criminal offence, please provide the following information:

1. Nature of the violation \_\_\_\_\_

2. State \_\_\_\_\_

3. Section of the Law \_\_\_\_\_

4. Type of penalty imposed \_\_\_\_\_

5. Time period of imprisonment (from-to) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Minister for the Interior

L. Mūrniece