

**REPUBLIC OF ALBANIA**

**MINISTRY OF INTERIOR**

**THE MINISTER**

**STATE POLICE  
GENERAL DIRECTORATE  
No. 4088 Prot.  
Dated on 07.06.2021**

No. 2832 Prot.

Tirana, on 03.06.2021

**ORDER**

No. 250, dated 03.06.2021

**ON**

**THE CONTENTS AND MANAGEMENT OF THE ELECTRONIC REGISTER FOR  
APPLICANTS AND PERSONS IN INTERNATIONAL PROTECTION "**

Pursuant to, paragraph 4, article 102 of the Constitution of the Republic of Albania, paragraph 2, Article 97 of law No. 10/2021 "On asylum in the Republic of Albania",

**I H E R E B Y O R D E R :**

1. The authority responsible for border and migration shall, upon verification and interviewing the irregular foreign nationals in the territory, record the relevant data in the national electronic register for foreigners FER-TIMS, in the irregular foreigner treatment at the border and in the territory module. After the international protection applicant signs the selection form generated by the system, the information shall be accessed by the authority responsible for asylum and refugees, in accordance with order of the Minister of Interior No. 363, dated 12.04.2019 "On adopting the electronic register for asylum seekers and persons in international protection in the Republic of Albania".
2. When applicants are directed to the NRCAS or to other accommodation destinations depending on the status the person in question enjoys, the relevant note shall be made in this register providing the accurate date and time of departure. General information shall be sent to the authority responsible for asylum and refugees by way of electronic means, to enable coordination with the reception center.
3. The National Reception Center for Asylum Seekers shall plan and take relevant measures for the accommodation of applicants upon having received the notification through the electronic register. In special cases, the center shall consult with the authority responsible for asylum and refugees in the framework of accommodation procedures.
4. When applicants arrive at accommodation centers, the verification and concordance of accompanying documentation and actual situation of the applicants with the system generated data, shall be conducted. Upon completing verification procedures, the Center shall take the relevant actions in the sections it manages, providing the accurate time date and time of entry in the center.

5. Any departure of the international protection applicant from the center, provided by primary or secondary legislation, or at the conclusion of the procedures resulting in the end of the stay at the center, shall be recorded in the register by the accommodation center staff, including the date and time of departure.
6. The authority responsible for asylum and refugees shall be the structure responsible that may identify gaps or verify and clarify data in the system. In any case, changes in data shall be made based on the documentation presented by the applicant, his/her statements during interview or hearing procedures, or information provided by law enforcement structures.
7. The decision making by the authority responsible for asylum and refugees at the conclusion of the procedures provided for, including not accepting/rejecting/revoking or granting international protection status, shall be reflected in this register. When the decision making is part of the complaint lodged with the National Committee for Asylum and Refugees, or with the Administrative Court under a judicial procedure, the authority responsible for asylum and refugees shall reflect any such stage, including the relevant decisions.
8. When all relevant stages of the appeal have been exhausted and the foreign national applying is not granted the international protection status, the relevant note shall be made in the electronic register. In any case, the negative decision making shall be consulted by the authority responsible for border and migration in the electronic register, which shall continue with the enforcement of the relevant legislation on foreigners, conducting procedures for removal of these individuals from the territory of the Republic of Albania. This notification shall also be made in writing.
9. The authority responsible for border and migration shall have access to any information in the sections of the electronic register for international protection applicants or persons, for the purposes of further handling this category pursuant to the provisions of the law on foreigners, including issuing residential permits, remand in the closed center, issuing a removal order, etc.)
10. The authority responsible for managing the electronic register for international protection applicants or persons in the Republic of Albania, shall be the authority responsible for asylum and refugees, which shall cooperate with the relevant State Police structure managing the module for irregular foreigners in the FER-TIMS portal.
11. The Authority Responsible for Asylum and Refugees, the Border and Migration Department and the National Reception Center for Asylum Seekers shall be charged with the implementation of this order.

This order shall enter into effect immediately.

**MINISTER**

**BLEDAR ÇUÇI**

Signature

Seal