

Annex C - Technical Specification Form to RFP 2022-03

Bidder name:	
Address:	

*Please use this form as part of your technical proposal
NO PRICES are to be mentioned in this form!
Ensure you have filled all cells with light-grey background, under BIDDER'S CONFIRMATION OF DOCUMENTS PROVIDED (YES/NO)*

QUALIFICATIONS OF THE BIDDER (Section 1 of RFP)				
#	Capacity / Qualifications of the Bidder	Submission format	BIDDER'S CONFIRMATION OF DOCUMENTS PROVIDED (YES/NO)	Proposed Points
1	Copy of the certificate of registration with the Government of Ukraine, with a foundation year min 3 years before the tender deadline. MANDATORY REQUIREMENT	(a) Attach a copy of registration certificate; (b) Confirm that you have attached the registration certificate by writing "yes" in the cell on the right; or confirm that you haven't attached any registration certificate by writing "no".		PASS/FAIL (if not provided, disqualified)
2	Document(s) of the company registration with the tax services in Ukraine. MANDATORY REQUIREMENT	(a) Attach a copy of registration with tax/VAT; (b) Confirm that you have attached the registration with tax/VAT by writing "yes" in the cell on the right; or confirm that you haven't attached registration certificate with tax/VAT by writing "no".		PASS/FAIL (if not provided, disqualified)
3	Acceptance of UNHCR Conditions of Contract for Civil Works (signed/stamped Annex E) MANDATORY REQUIREMENT	(a) Attach your confirmation of acceptance in a document and the UNHCR document is quite big; (b) Confirm that you have attached your confirmation of acceptance of UNHCR conditions of Contract for Civil Work by writing "yes" in the cell on the right; or confirm that you haven't attached it by writing "no".		PASS/FAIL (if not provided, disqualified)
4	Availability of balance sheets for the last 2 years, indicating clearly the turnover of the company MANDATORY REQUIREMENT	(a) Attach a copy of your financial statement for the last 2 years; (b) Confirm that you have attached the statements by writing "yes" in the cell on the right; or confirm that you haven't attached it by writing "no".		PASS/FAIL (if not provided, disqualified)
5	Participation in the site visit and pre-bid conference. MANDATORY REQUIREMENT	(a) Participate in the site visit and pre-bid conference; (b) Confirm that you have participated in the site visit and pre-bid conference by writing "yes" in the cell on the right; or confirm that you haven't participated by writing "no".		PASS/FAIL (if not provided, disqualified)
UNDERSTANDING OF THE TECHNICAL REQUIREMENTS (Section 2 of RFP)				
	Detailed methodology and quality control of materials and works	Submission format		
6	Company profile + duly completed, signed, stamped and dated vendor registration form.	(a) Attach a letter which describes the company profile presenting the background, structure, organigram, and any other relevant information (b) Confirm that you have attached the document by writing "yes" in the cell on the right; or confirm that you haven't attached any document by writing "no".		no scoring
7	Number and description of similar construction projects that have been satisfactorily completed within the last 5 years	For each similar construction project (limit to the more recent 10 projects), provide: (1) year of implementation (from ... to ...) (2) location (country or, if in Ukraine, oblast and raion) (3) brief description (example: "refurbishment of a private house"; or "construction of a 4-storey apartment building") (4) value of the project (in USD)		15
8	No. of calendar days needed to complete one (1) LOT (based on the Technical Specifications)	In the cell on the right, indicate the no. of days for each of the 3 lots	Lot1: Number of days = Lot 2: Number of days = Lot 3: Number of days =	50
9	Detailed construction schedule/work plan per each lot to be submitted by contractor.	(a) Attach a copy of the required document; (b) Confirm that you have attached the document by writing "yes" in the cell on the right; or confirm that you haven't attached any document by writing "no".		15
GENERAL REQUIREMENTS TO THE BIDDER (Section 3 of RFP)				
	Proposed personnel and equipment to carry out the assignment	Submission format	BIDDER'S RESPONSE - documents provided YES / NO	
10	CV and list of managerial and engineering staff who will be involved in the project Company organigram	(a) Attach a copy of the required document; (b) Confirm that you have attached the document by writing "yes" in the cell on the right; or confirm that you haven't attached any document by writing "no".		5
11	Bidder's guarantee on the availability of at least 5 brigades, each with adequately skilled team leader to assume responsibilities at the work site and perform the full range of repair works and management of materials.	(a) Confirm your acceptance by writing "yes" in the cell on the right; or refuse to accept by writing "no"		10
12	List of contractor's equipment, which is owned/leased for the needs of project implementation.	(a) Attach a copy of the required documents; (b) Confirm that you have attached the document by writing "yes" in the cell on the right; or confirm that you haven't attached any document by writing "no".		5
				100

Name of company/bidder representative : _____

Signature of company/bidder representative: _____

Date: _____

Company Stamp: _____

Please provide this document in PDF (signed and stamped) and in Excel format.