

**Department of Justice and Human Rights,  
Directorate General of Immigration.**

*Jakarta, 30 September 2002.*

**DIRECTIVE FROM THE DIRECTOR GENERAL OF IMMIGRATION**

**NO.: F-IL.01.10-1297**

**RE: PROCEDURES REGARDING ALIENS EXPRESSING THEIR  
DESIRE TO SEEK ASYLUM OR REFUGEE STATUS**

**To:**

- 1. Coordinators of Immigration Affairs / Head of Immigration Affairs**
- 2. Head of Immigration Offices**

**In Indonesia.**

Reference is made to the Letter of the Director General of Immigration No. F4.IL. 01.10-2.198 dated 07 February 2001 on Illegal Migrants/ Asylum Seekers and the Letter of the Director General of Immigration No: F.IL.01.10.562 dated 14 May 2001 concerning the handling of illegal migrants from South Asia, herewith establishing the directive as follows:

- FIRST:** In conformity with the inherent authority given to the Immigration Office and in accordance with the existing regulations, aliens shall be prohibited from entering the Indonesian territory.
- SECOND:** Immigration measures including deportation to a country where his life or freedom of an asylum seeker or a refugee may be threatened shall not be taken.
- THIRD:** Aliens who seek asylum or refugee status in Indonesia will be referred to the United Nations High Commissioner for Refugees (UNHCR) for refugee status determination.
- FOURTH:** In case of Aliens who seeking asylum at Immigration entry points far away from the UNHCR Office, Immigration Officials shall contact UNHCR and coordinate arrangements with the Air Line concerned until the arrival of the UNHCR Official.

- FIFTH: The status and presence of aliens holding Attestation Letters or identification cards issued by UNHCR as asylum seeker, refugee or persons of concern to UNHCR, must be respected
- SIXTH: Any alien having the status of asylum seeker or refugee who breaks the laws , has to be processed in accordance with the existing laws and regulations of Indonesia.
- SEVENTH: The Head of Immigration Office or the Designated Officers shall register the presence of aliens for monitoring purposes.
- EIGHT: Any cost related to the persons of concern to UNHCR will not be covered by the Immigration Office, Regional Office of the Ministry of Justice and Human Rights or Directorate General of Immigration.
- NINTH: A report on the developments should be prepared for to the Director of Supervision and Enforcement every month.

THE DIRECTOR GENERAL OF IMMIGRATION

Signature\_\_\_\_\_

M. IMAN SANTOSO

Jakarta, 30 September 2002.

Re: Directive on Procedures Regarding Aliens Expressing Their Desire To Seek Asylum and Refugee Status.

To:

1. Coordinators of Immigration Affairs/ Head of Immigration Affairs
2. Head of Immigration Offices

In Indonesia

Referring to the Directive of the Director General of Immigration No: F-IL.01.10-1297 dated 30 September 2002 concerning the Procedures Regarding Aliens Expressing Their Desire To Seek Asylum and Refugee Status herewith informed that:

1. In terms of time constraint, you must recommend the Air Line concerned to contact and make coordination with the UNHCR at the following address:

UNHCR, Gedung Arya, 14<sup>th</sup> Floor, Jl. Kebon Sirih Kav. 75 Jakarta Pusat 10340. Tel.: 62 21 391 2888 Fax.: 62 21 391 2777.  
Protection Officer: HP: 0811 153 486, 0811 159 352, 0811 252 843,  
Secretary: 0815 882 9747.

2. A feasible time shall be given to the UNHCR Officials to deal with cases in the area faraway from Jakarta until such cases settled properly.

Director of International Cooperation,

Signature

Ajat Sudrajat Havid