

Terms of Reference for Individual Contracts

(Individual Contractors, Consultants and Fellows)

(This work assignment description forms an integral part of the individual contract)

Project Title:	IDP DURABLE SOLUTIONS ACTION PLANNING WORKSHOP
Organisation:	UNHCR
Job Title:	Consultant for IDP Durable Solutions
Duty Station:	Davao City, Cagayan de Oro City
Duration:	6 sessions distributed across 5 months from 15 June 2022 to 15 November 2022
Contract Type:	Individual Consultant

Background:

In Mindanao, forced displacement continues to confront most of the marginalized and vulnerable population. Despite the pandemic, forced displacement continued to be triggered by conflict, violence and clan feud, and disasters caused by natural hazards. Internally Displaced Persons (IDPs) are repeatedly displaced because of protracted confrontations caused by recurring armed encounters between state and non-state armed groups and the absence of genuine resolutions to the causes of clan feud that lead to recurring cycles of displacement. From 2012 to end-2021, there were a total of 274,000 persons displaced, of which around 265,200 persons are protractedly displaced requiring support until they achieve durable solutions.

Durable solutions for IDPs in Mindanao remain to be elusive. Displacement contexts vary by region and thus the road to sustainable, long-term solutions must also be responsive to these contexts. In the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), communities remain under risk of recurrent displacement due to unresolved local conflicts. As IDP situations in Marawi, Zamboanga, Maguindanao, and island provinces turned protracted, the situation of remaining IDPs continue to deteriorate after being displaced for several years, often due to ongoing rehabilitation efforts and lack of access to permanent housing units. In other areas in Mindanao, especially those beset by natural disasters, IDPs face the risk of multiple emergencies, compounding their needs and vulnerabilities. Moreover, the lack of durable solutions strategy is one of the major hindrances in addressing the continued challenges of protracted displacements. Without it, it is difficult to prevent new displacements from escalating to protracted.

Organizational context:

Durable Solutions Framework

IDPs achieve durable solutions when they no longer have any specific assistance and protection needs that are linked to their displacement and can enjoy their human rights without discrimination on account of their displacement. Pursuing durable solutions to displacement is primarily the responsibility of national authorities and one where IDPs fully participate on decisions that affect them, so that any decision on long-term settlement options is voluntary and informed.

In 2010, the Inter-Agency Standing Committee (IASC) adopted the Framework on Durable Solutions for Internally Displaced Persons, which provides a better understanding of durable solution, further details the process and conditions necessary for achieving a durable solution and sets criteria to determine to what extent a durable solution has been achieved. Following the release of the High-level Panel (HLP) on Internal Displacement Report, that emphasized approaches for durable solutions to internal displacement, the UN Secretary General requested (i) the development of an IDP Action Agenda that would lay out a common vision on stepped-up efforts to address internal displacement and advance solutions; and (ii) a mechanism within the UN system that would advance implementation of the Action Agenda and ensure accountability and leadership on IDP solutions.

IDP Solutions Strategy for Mindanao

According to key guidance documents including the UN Secretary General's IDP Action Agenda, the Resident Coordinator (RC) is designated to take the lead role in ensuring that a national strategy for IDP solutions is established in consultation with national authorities and the UNCT. In line with this, a Durable Solutions Strategy is envisioned to be crafted for Mindanao. To ensure that the strategy will be responsive to the needs on the ground and the capacities of the duty-bearers, some preparatory activities to gather information both from the affected communities as well as key actors working on humanitarian, development and peacebuilding sectors are needed.

It is within this context that UNHCR Philippines is organizing an action planning workshop to serve as a foundation for the development of a Durable Solutions Strategy. This workshop aims to consult key government agencies involved in mitigation, response, recovery, and rehabilitation relating to internal displacement to hear their perspectives and facilitate discussion between agencies as to the main issues and challenges they face in addressing displacement in conflict and natural disasters. This workshop will also foster better understanding of the reasons for these challenges and which activities or ideas exist to address these challenges. Moreover, through this workshop, collaboration and partnership among agencies will be strengthened to facilitate more effective ways to identify goals and priority areas to reduce, prevent and address displacement.

Objectives of this research project:

The workshop will serve as a platform for key policymakers, government officials, local authorities, humanitarian and development actors, civil society organizations, private sector representatives, IDP, returnees, and host communities to engage in discussion and collaboration aimed at preventing displacement, protecting and assisting affected communities, and identifying opportunities for greater investment in, and crafting durable solutions for and with, communities affected by internal displacement.

The workshop will be organised around the following objectives:

1. Bring together key stakeholders and IDP representatives, including returnees and host communities, to **highlight and discuss challenges and key issues that prevent the attainment of durable solutions**;
2. **Showcase and promote projects and activities** implemented in partnership with IDPs and local actors;
3. Foster a better **understanding of the concept of Durable Solutions** for IDPs, returnees, and host communities and how this could be concretized in the context of each region in Mindanao;
4. Encourage the **identification of mechanisms or actions** to build collective and strategic responses to displacement, including priority actions required;
5. **Support the crafting of region-wide action plans** to serve as foundation for the development of a Mindanao Durable Solutions Strategy that clearly define approaches

to address protracted cases of displacement in Mindanao and help IDPs, returnees, and host communities achieve lasting solutions.

Overall Purpose and Scope of Assignment:

The consultant will be coordinating and working closely with the workshop focal and the Protection Unit of UNHCR as well as with UNHCR project partners that will provide support in organizing the consultation activities with IDP communities. The consultant will be responsible for carrying out the following tasks:

Pre-workshop activities

1. Lead the desk review to collate resources and assess the extent of undertakings by the Government and other relevant sectors towards durable solutions for IDPs, which will include:
 - a. assessment of recovery, rehabilitation, and development plans undertaken by the Government
 - b. mapping of linkages of efforts with the UN Sustainable Development Goals
 - c. findings from IDP consultations conducted by UNHCR's project partner
 - d. findings IDP profiling activities (e.g. Municipal Protection Profiling, IDP Profiling in the island provinces of BARMM)
2. Facilitate and document the IDP symposium that will be organized by UNHCR's project partners
3. Facilitate and document a consultation meeting with the Mindanao Humanitarian Team (MHT) members
4. Attend the Durable Solutions refresher session
5. Develop an action plan template in line with the IASC Durable Solutions Framework

Workshop proper

6. Facilitate the conduct of the IDP Durable Solutions Action Planning Workshop using the IASC Durable Solutions Framework as the planning framework
7. Provide technical inputs and analysis on various aspects of the workshop discussions
8. Document key recommendations, agreements, and action points during the workshop

Post-workshop

9. Summarize the proceeding of the workshops based on content-output approach which will include, but not limited to, capturing workshop discussions, questions, clarifications, and responses from the participants; and
10. Prepare a report after the completion of the workshop.

Qualifications and Professional Experience Required:

Education

1. A Master's degree, preferably in international development, international affairs, migration and displacement studies, political science, development studies, or other relevant field;

Work Experience and Technical Competencies

2. At least 7-10 years of relevant experience in either public sector (national or multilateral, including UN), private (academia, non-governmental sector, corporate), with increasing level of responsibility with strong relevant field experience on development/durable solutions;
3. Knowledgeable of IDP protection and durable solutions international standards, policies, and framework, especially the Durable Solutions Framework;
4. Proven track record in the areas of prevention and solutions to forced displacement, including humanitarian protection;
5. Relevant experience of management and leadership roles;

6. Relevant experience of programming and partnership development;
7. Excellent coordination, negotiating and communication skills and ability to mobilize support from a wide range of partners (public, private, academic, civil society, business community leaders);
8. Excellent workshop / training facilitation skills

Language requirement

9. Proficient in English and local dialects

Occupational Safety and Health Considerations:

To view occupational safety and health considerations for specific duty stations, please visit this link: <https://wwwnc.cdc.gov/travel>

Specific Occupational Safety and Health Considerations to this assignment (if applicable): N/A

Monitoring and Progress Controls (report requirements, periodicity, format, deadlines):

The Consultant is expected to deliver the following outputs within the corresponding due dates subject to review and clearance by the approving authority:

Note: Schedules in the table are tentative and subject to further review with the consultant in consultation with the writeshop focal point.

Deliverables	Schedule/ details	Due date
Conduct of desk review	10-15 days prior to conduct of other pre-workshop activities	15-30 June 2022
Submit a detailed workshop flow		15-30 June 2022
Facilitate and document the IDP symposium	First two weeks of July – total of 3 sessions – in consultation with UNHCR project partners	01-15 July 2022
Facilitate and document a consultation meeting with the Mindanao Humanitarian Team (MHT) members	Third week of July – 1 session	18-22 July 2022
Submission of summarized findings from all pre-workshop activities	At the end of the duration of the pre-workshop schedules	25 - 30 July 2022
Develop an action plan template in line with the IASC Durable Solutions Framework	Template to be informed by results of pre-workshop activities	25-30 July 2022
Overall facilitation and documentation of IDP Durable Solutions Action Planning Workshop	Total of 6 sessions (1 per region)	August – October 2022
Submission of summarized workshop proceedings	3 days after completion of each workshop	Based on workshop schedules
Submission of final report	Initial draft report to be submitted 10 days after the completion of the workshops Final output to be submitted 5 days following receipt of	15 November 2022

Deliverables	Schedule/ details	Due date
	prescribed revisions by UNHCR on the initial draft	

Location:

The consultant will be home based in the Philippines but required presence during workshops. The consultant should be available for conference calls or face-to-face meetings with UNHCR Philippines and/or occasionally with UNHCR colleagues in Regional Bureau of Asia and the Pacific Time Zones.

To Apply:

Interested applicants should submit their letter of motivation, updated CV, financial proposal (consultancy rates), and [UN Personal History Form](#) to PHIMAVAC@unhcr.org indicating **IDP Durable Solutions** in the subject of the email. Please note that incomplete applications will not be considered.

The deadline for applications is COB, **13 June 2022** and is open to Filipino nationals only.