



Protection Cluster Pakistan -ISLAMABAD			Version 30.04.2012 ENDORSED				 PAKISTAN				
WORK PLAN 2012											
	Description	Responsibility	Partners	Timeframe				Expected deadline	Status	Associated activities	Remarks
				Q1	Q2	Q3	Q4				
P	GOAL 1: PREPAREDNESS										
P1	Conduct a review/lessons learnt of Rapid Protection Assessment form and revise the form as needed	Cluster leads (UNHCR and IRC)	Sub-cluster leads					Mid May		<ul style="list-style-type: none"> > Discussion at provincial level (PCWG) with presence of cluster leads and inputs at national level (SAGs provincial and national) > Revision of the form and methodology based on the inputs 	
P2	Rapid Protection Assessment validation of the current roster at provincial level and new applications collection	Cluster leads (UNHCR and IRC)	Sub-cluster leads					Mid April	<ul style="list-style-type: none"> Messages already sent to cluster leads in the field (BAL, PUN, KP, SIN) > KP reconstituted (end March) > Balochistan revalidated (end March) > Sindh: few checks still needed > Punjab done 	<ul style="list-style-type: none"> > Contacting the Field Cluster and sub-cluster leads (Cluster and sub-cluster leads in ISL) > Getting info (cluster and sub cluster) > Collating the info at ISL level for the whole cluster (UNHCR) 	ADTF running capacity building sessions in Sindh (dedicated training sessions to prepare focal points who may become part of the rosters)
P3	Re-training of RPA enumerators	Cluster lead UNHCR (and IMO)	RPA roster members					End June		<ul style="list-style-type: none"> > Two days training session on RPA form and on PDA technology in all provinces. 	
P4	Mapping of actors and mapping of resources (refresh)	Cluster leads with inputs of all sub-cluster/ TF leads	All members					Mid May	<ul style="list-style-type: none"> > Messages already sent to cluster leads in the field (BAL, PUN, KP, SIN) on 14.03. > 4w revalidation in process for all areas > Initial submission of resource mapping sent to OCHA on 12 April 	<ul style="list-style-type: none"> > Contact partners and reconfirm locations and staffing levels 	3W information for general protection actors, 4W for the ERF actors. Possibly a 4W will be used and filled completely for ERF partners, partially for other actors to be mapped. Separate mapping of staffing resources.
P5	Review protection checklists and revise as needed; checklist for shelter to be included	Cluster leads with inputs of all sub-cluster / TF leads	UN Women on gender expertise, All members					Mid May	<ul style="list-style-type: none"> > Initial to partners sharing done 	<ul style="list-style-type: none"> > Desk review amongst SAG and endorsement by PC WG ISL only if significant changes > SHELTER checklist to be drafted 	Given the recent approval of these tools, a desk review will be done by the cluster leads and only major comments/ amendments will be discussed.
P6	Review beneficiary selection guidelines and revise as needed	Cluster leads with inputs of all sub-cluster/ TF leads (and UN Women)	All members					End April		<ul style="list-style-type: none"> Desk review amongst SAG and endorsement by PC WG ISL only if significant changes 	As above
P7	Participate in the OCHA-led preparedness process with GoP; drafting of a contingency plan for the cluster	Cluster leads and sub-cluster/TF leads in ISL and in the field	All members					Continuous	<ul style="list-style-type: none"> Ongoing (first meeting on 14.03). Chair briefed the Protection Cluster on 16 March PWG; presentation to the HC on stocks and resources on 12 April 	<ul style="list-style-type: none"> > Participation in meeting and feedback to SAG and Cluster group (including at provincial level) > Cluster leads and sub-cluster leads at provincial level to participate in the Government-led preparedness exercise 	
MS	GOAL 2: MAINSTREAMING/TRAINING										
MS1	Creation of a training WG to collate training material and develop a protection training module to be used for providing training to other clusters and in the field (protection partners, authorities)	Cluster leads with inputs of all sub-cluster/ TF leads	Additional key members with expertise (NRC, IRC, UN Women)					End March: Formation WG/TORS	<ul style="list-style-type: none"> > WG on Training/Learning started with first meeting on 30 March (ToR and mapping of training) 	<ul style="list-style-type: none"> > Packaging available modules > Customized to Pakistan > Task force on learning formed > Mapping and collection of available modules (national and field level) > Data gathering on sessions held, addressed to whom and with which material (BAL, PUN, SIN). > Preparation of the module > Translation of the module > Possible joint training at provincial and District level 	Training module customised to Pakistan
MS2	Protection-related training or presentations for other clusters on request and per identified training or discussion needs, especially on beneficiary selection guidelines and protection checklists	Cluster leads with inputs of all sub-cluster/ TF leads depending on the item	SAG					Upon request	<ul style="list-style-type: none"> > Already requested by Food security sector 	<ul style="list-style-type: none"> > Agreement on key messages > Selection of the cluster representatives (ideally multiple) 	
MS3	Protection inputs to other clusters' draft documents as requested	Cluster leads with inputs of all sub-cluster/ TF leads	SAG					Continuous		<ul style="list-style-type: none"> > Follow up on other clusters' activities and participate upon request to their meetings with targeted interventions 	
MS4	Review and if necessary re-identify focal points to follow the work of other clusters	SAG	Commitment of cluster members					End April		<ul style="list-style-type: none"> > Re-launch the idea at the PC of 6 April > Nominate focal points, at least for key sectors like shelter, health, food security, education 	

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MIA	GOAL 3: DEVELOPMENT OF INDICATORS AND TOOLS, MONITORING, REPORTING for advocacy interventions (including on obstacles to durable solutions)													
MIA1	Participation to the re-constituted Assessment Group and revision of Multicenter Assessment form	Cluster leads and IMOs (protection and CP at minimum)	SAG input necessary, especially on specific sectors (e.g. age and disability)					Ongoing		> Meeting attendance and inputs > Provision of inputs to the multi-cluster assessment exercise to effectively mainstream protection	> Linked to the development of indicators			
MIA2	Development of improved /harmonized protection indicators (impact indicators on ER Framework activities as well as gap/assessment protection indicators) to ensure reporting on achievements and needs by the Protection cluster (collection of data from field level)	Cluster lead (and IMO); validation of sub-cluster leads/ TF in ISL and in the field	Sub-cluster/ TF leads to validate and all cluster leads in the provinces to sensitize partners on the importance of data collection (on needs and performance)					Mid May		> Initial draft of indicators (also requested at inter-cluster level in the Assessment group) > Presentation at field level (PC WG) > monthly collection through the PC working groups in the field (including for ER Framework projects)				
MIA3	Review of existing capacity and activities on monitoring of protection issues for affected individuals and necessary action (RPA rosters and dedicated partners)	Cluster leads	Cluster leads in the field					Mid May		Linked to the mapping and the rosters				
MIA4	Develop Ad hoc surveys on specific protection issues > e.g. post return situation of 2010 and 2011 flood affected population > land issues, including landless persons > documentation, including Pakistan card and Watan Card II (monitoring only in Balochistan) > situation of persons with disabilities in areas of return Technical support to provincial cluster leads in the harmonized exercises.	Cluster leads/ sub-cluster leads and IMOs	SAG and all partners engaged in monitoring at field level. Necessary commitment from partners at field level through the PC WG in the field					Continuous		> Individuation of general issues to be surveyed/ monitored >> Agree on themes > Prepare the survey (form) > Possible use of PDA technology with training of rosters > Data aggregation and analysis > Publication of the survey > Presentation with advocacy points	CCHD and SHARP in Sindh have conducted protection monitoring in TSS and in return areas. Sample forms are available (some fine tuning maybe needed). PC may use initial data from March and April for the publication of a first survey.			
MIA5	Cooperate with other clusters in the formulation of ad hoc surveys and assessment to ensure that protection is well reflected and protection/ gender sensitive information are included	Cluster leads/ sub-cluster leads and IMOs						Continuous						
RMEC	GOAL 4: Resource Mobilization / External Communication													
RMEC1	Ensure proper reporting on FTS and 4Ws in relation to ER Framework 2011/2012. Suggest additional briefings by OCHA at provincial level	Cluster leads (and sub-clusters for specific areas of expertise) with support of IMOs	All ERFramework participants					Ongoing		> Chair reminded the participants and follow up is ongoing > Cluster leads at provincial level to follow up. > Presentation at ICCM (periodical) including on funding (e.g. 4.4.2012)				
RMEC2	Strengthening donor relations through individual protection-specific meetings or presentations, in close cooperation with GoP	Cluster leads and sub-cluster leads/ TF	SAG					Continuous	> Already presentation in the Donor meeting on March 3rd and April 18th (largely on KPK/FATA) > Preparation of Donor mission in Sindh	> Possible organization of periodical dedicated donor meetings > Participation of protection cluster leads in meeting with donors at field level and inclusion of protection projects in the mission itineraries (e.g. Norway in Sindh May 2012)				
RMEC3	Prompt reporting for the OCHA bulletin	Cluster leads and sub-cluster leads/ TF	Necessary commitment by cluster leads in the field and all members in the field.					Monthly; Continuous	> provision to OCHA bulleting already ensured in January and February, March.	> Gather contributions from sub-cluster members > Prepare a draft checklist for inputs to facilitate the work of the field > Possible drafting of a quarterly bulletin of the Protection Cluster for advocacy purposes (covering the whole country)				
RMEC4	Possibility of a quarterly bulletin of the PC for advocacy and resource mobilization purposes.				R	R		Possibly mid-May quarterly report		> Agree on template structure > Collection of inputs from the field > Drafting and endorsement by PC				
RMEC5	Information management / revamping of the web-site and web sites of sub-clusters/ TFs	Cluster leads and sub-cluster leads/ TF (especially IMOs)	All members (information sharing)					Continuous to start ASAP	Website flood 2011 started to be populated and sub-clusters/ TF have been given access to populate	> IMOs to constantly follow up the population of the WS, with minutes, key documents etc. (Cluster leads to contribute as well) > Sub-cluster (CP already OK) and TF to commit and populate the web pages specifically created > Cluster members to share documents of interest (assessment, Guidelines etc.)				

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GOAL 5: COORDINATION, PROTECTION ADVOCACY AND RESPONSE											
CO1	Regular meetings (Cluster every 3 weeks, SAG every 2 weeks) and review of the work plan and priorities	Cluster leads	SAG					Continuous		<ul style="list-style-type: none"> > SAG meetings attended > Regular schedule of meetings > Prompt dissemination of notes and materials. 	
CO2	Information management relevant to coordination such as maintenance and updating of contact and mailing lists and dissemination of minutes	Cluster leads and IMO	Cooperation by all members essential					Continuous	Mailing list and Google group already cleared	<ul style="list-style-type: none"> > Possibility to institute a voluntary roster of minute takers 	
CO3	Follow up, advice and support Cluster leads in the Provinces on specific issues	Cluster and sub-cluster IMOs and cluster sub-cluster leads						Continuous		<ul style="list-style-type: none"> > Constant flow of communication and support/ advice to the field cluster coordinator > IMOs support in training on PDAs, organization of surveying etc. > Dissemination of material, Guidelines, useful information to guide the work of the cluster leads in the field > Invite cluster field leads for briefings if they are in Islamabad. 	
CO4	Quarterly meetings with protection cluster and sub-cluster leads at national and provincial level (in field or in Islamabad)	Cluster leads	Cooperation by cluster leads in the field and sub-cluster/ TF					May End July		<ul style="list-style-type: none"> > Organize either conference calls or Cluster meetings with all cluster and sub-cluster leads and SAG members. 	
GOAL 6: Policy and strategy (long term) including in relation to the GoP											
GOP1	Dialogue and cooperation with NDMA and PDMA, including on PPPP framework and provision of inputs	Cluster leads and sub-cluster/ TF leads	SAG and all members					Continuous	PPPP Presentation scheduled for 6th April PC Working group Islamabad	<ul style="list-style-type: none"> > NDMA continuous co-leadership > NDMA part of SAG > Support the provincial cluster leads in maintaining and strengthening relations with PDMA > Missions and field meetings of cluster leads ISL with provincial cluster leads and PDMA 	
GOP2	Maintain and strengthen relations with the Provincial Authorities (PDMA) and District Authorities (Social Welfare), with the aim of maintaining protection coordination structures throughout the Provinces beyond the period of the ER Framework	Cluster leads/ sub-cluster leads and TGG at national and particularly at field level.	SAG members : mere proposal from the PC Cluster. It cannot be considered as point agreed by the Government and on which the NDMA can be considered accountable.					Continuous	Already ongoing at Provincial level	<ul style="list-style-type: none"> > Regular meetings at field level > Participation to the planning exercise steered by PDMA > Coverage and support to District PWG > Possible missions of cluster leads to the field > Technical support and advice to all cluster leads/ co-leads 	Loss of human resources in some locations will need to be compensated by an increased mobilization of the other cluster members and focal points in the field.
GOP3	Strengthen relationships with relevant authorities other than NDMA, such as Ministry of Human Rights; Human Rights Commission	Cluster international co-leads	SAG members					Continuous		<ul style="list-style-type: none"> > Dedicated meetings with the actors and present the cluster > Invitation to PC meetings 	
GOP4	Proposal and advocacy to the GoP to steer a consultative process leading to the draft of a national IDP policy	Cluster international co-leads and sub-cluster leads/ TFs	SAG members : mere proposal from the PC Cluster. It cannot be considered as point agreed by the Government and on which the NDMA can be considered accountable.					Continuous, with immediate start	Call for nomination of a NDMA senior official to participate in the San Remo Course on the law of IDPs organised by the UNSR on the human rights of internally displaced persons (C. Beyani)	<ul style="list-style-type: none"> > Sharing with Government practices from the region > Preparation of a concept note > Asking for focal point in NDMA > Possible Working group on IDP Policy > Dialogue with the Government on strategy > Follow up on the process steered by NDMA GOP > Advocacy and support 	Proposal