

Localisation – Orientation for Coordination Groups

Module 1: 7 hours

Responsible: Coordinator/IMO

I. Logistics and Preparation

Preparation: The following should be prepared prior to the Orientation (see preparation guidance).

- *Webinar on Localisation for Coordinators (or prep call with Global CP AoR team)*
- *Localisation Dashboard*
- *Principles of Partnership Review*

Pre-reading: The following should be circulated to the Cluster members for pre-reading:

- *Summary on localization*
- *Localisation Dashboard*
- *Principles of Partnership Review*

Training Space: This module requires space for plenary and for 5 groups to do group work.

*** This session requires a full day. If it is likely that participants will be unable to arrive on time, or will need to leave earlier than 5pm, consider splitting the activity into 2 half days.*

Materials:

- *Laptop and projector*
- *Flipcharts and markers*
- *VIPP cards*
- *Sticky-stuff for adhering VIPP cards to the wall*

II. Goals/outcomes

1. To come to a common understanding on what “local as possible, international as necessary” looks like for the current context
2. To come to a common understanding on the status of localization, based on the CP AoR/Education Cluster Conceptual Framework
3. To agree on priorities for the coming 12 months
4. To develop an Action Plan, based on the agreed priorities
5. To agree on indicators and a monitoring system

III. Module Outline

Time	Session	Methodology	Resources
0900 - 0945	Introduction to Localisation - What is localization? - Who are local actors?	Participants write own views on VIPP cards, facilitator to facilitate discussion about common themes and bring group to consensus	VIPP Cards, Sticky-stuff/tape
0945 - 1045	Review of conceptual framework	Presentation and plenary	Conceptual Framework Presentation Localisation Dashboard Principles of Partnership Review
1045 - 1115	Break		
1115 - 1230	Prioritisation	Large group work to agree on priorities	Flipcharts
1230 - 1330	Lunch		
1330 - 1500	Action Plan development	Small group work and Plenary	Flipcharts
1500 - 1530	Break		
1530 - 1700	Indicators and Monitoring	Large group Work and Plenary	Flipcharts Localisation Dashboard



Session 1: Introduction to Localisation (45mins)

1. Powerpoint Slides: Introduction are available to support this session.
2. Hand out VIPP cards to all participant and ask them to write down their understanding of localization. Ask all participants to place their VIPP cards on the wall (10mins).
3. Ask all participants to work in pairs or groups of 3 to introduce each other and discuss who they consider to be a local actor (10mins).
4. Whilst the participants are discussing, arrange the VIPP cards into themes/groups and hang up a flip chart/slide on projector with the phrase “as local as possible, as international as necessary”.
5. Ask the participants to come back to plenary and introduce their colleagues and offer their thoughts on who is considered a local actor (10mins)
6. Facilitate a discussion with the group about the themes on the VIPP cards and their views on local actors. Bring the group to a general consensus about the nature of localization and the concept of “local as possible, as international as necessary.” Some additional reflections and thoughts are contained in Powerpoint Presentation: Introduction to Localisation (15mins).

Session 2: Review of Conceptual Framework (1 hour)

1. Present the conceptual framework, using Powerpoint slides: Session 2: Conceptual Framework (35mins)
2. Show participants the Abacus and explain the principles of localization: that it falls along a series of continuums, that each context will have it’s own unique configuration; that different areas of the Conceptual Framework could be at different points along the continuum; and that the appropriate configuration can change in response to current circumstances (such as in response to changes in security, access, capacity etc)
3. Facilitate a plenary discussion to answer questions, provide clarification etc (20mins)

Session 3: Establishing the current situation and future vision (1 hour, 15mins)

1. Prepare 5 “stations”. Each station should have a continuum – this could be along a wall or on the ground. At one end of the continuum should be a symbol/flipchart for *international* at one end, and *national* at the other. They should also have some symbol/object for *localization target* which they can place anywhere along the continuum.
2. Separate participants into 5 groups (5mins). Each group should be assigned one of the 5 localisation framework dimensions (*governance and decision making; influence and participation; partnerships; funding; institutional capacity*).
3. Ask each group to debate where along the continuum they believe best satisfies the phrase “as local as possible, as international as necessary.” (20mins) This should represent what you believe the humanitarian response SHOULD look like.

4. Now indicate where you believe the balance between national and international contributions in the humanitarian response ACTUALLY is now.
5. Reassure the groups that there is no right or wrong answer and that their response is subjective and can be a gut-feeling, rather than a firm scientific assessment.
6. Ask all participants to convene around the first station (Governance and Decision Making) and ask the group to explain/justify where they placed their target. Facilitate a discussion with the larger group to try and reach a consensus for where the target should be placed (10mins per group). Repeat for all stations. (50mins).
7. If there is sufficient debate and additional time is necessary, around 20mins can be carried over, by shortening Module 4 and 5.

Session 4: Action Plan Development and Prioritisation (1 hour, 30mins)

1. Ask participants to move back to their original “station”.
2. Ask each group to identify any actions or activities that the Coordination Group could undertake to achieve the agreed degree of localization. Encourage the group to also identify timeframes and lead actors (10mins).
3. Every 10 mins, ask the groups to move to the next Station and continue adding to the list (50mins).
4. Once all “Stations” have been visited, ask each group to present back on what is on their flipchart, allowing other groups to clarify anything that is not clear and reach a consensus on the agreed actions. If the list is long, consider identifying the top 2-3 priority actions that the Coordination Group will focus on (30mins)

Session 5: Indicators and Monitoring (1 hour)

**** If necessary, this module can be shortened by presenting possible indicators and monitoring plan and reaching consensus through plenary.**

1. Remind participants about the localization dashboard and the data that was already available prior to this session (that was presented in Module 2). Ask the groups to return to their original Station and discuss the following for the top 2-3 Action Points (20mins):
 - a. Identify how the activities can be integrated into the existing or upcoming HRP
 - b. Identify an indicator for monitoring each one.
 - c. How to monitor (encourage participants to consider existing mechanisms, such as the 5Ws)
2. Allow each group 5 mins to share their indicators and MoVs (30mins).
3. Wrap up the session (10mins). In this wrap up, share with the group how the localization priorities, actions and indicators could be reflected in the next HRP.