



World Para Snowboard

# Adaptive Equipment User Manual 2019/2020

July 2019

# World Para Alpine Skiing User Manual for Competition Equipment Registration

July 2019

**World Para Alpine Skiing**

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In accordance with World Para Alpine Skiing Rules and Regulations and to monitor the use of technology and equipment; World Para Alpine Skiing now requires all athletes to register personal competition equipment including but not limited to:

- a) Sports specific prosthesis devices;
- b) Sit skis and their componentry.
- c) Helmets for VI communication;
- d) Other

## 1 Registration

The process of registering such equipment shall be through the IPC Sport Data Management System (SDMS) as follows:

### 1.1 Step 1

Once you are logged into SDMS, go to *Participants* → *Registration & Update*, and then find and select the athlete.



Home » Participants » Athletes/Guides » Registration & Update

Athletes & Guides > Registration & Update

Advanced Search Parameters: Sport <All> x

<input type="checkbox"/>	SDMS ID	Family Name	Given Name	Date of Birth	Gender	NPC	Category	Career
<input type="checkbox"/>	x	Smith x	John x		x	Canada x	x	x
<input type="checkbox"/>	31071	Smith	John	2008-04-14	Male	Canada	Athlete	Active

### 1.2 Step 2:

Once you are in the profile of the athlete, select the tab named '*Equipment*'. Within this tab you can register each set of equipment.

Equipment Sets Athlete Info ?

▶ Set #1 : Sit Ski (Incomplete)

▼ New Equipment|Set

**Basic Information**

Sport

Equipment Type 
 Manufacture Company

Product Name 
 Catalogue/Module No

Technical description - Purpose of equipment adaptation

NPC Comments

**Photos**

You can upload the photos after first submission of this form.

**PDF Documents**

You can upload further documentation in PDF format after first submission of this form.

First select the **Sport** of the athlete, **Alpine Skiing**, then select the **Equipment Type** to indicate the type of equipment you wish to register (prosthesis, sit ski, outriggers, helmet for VI communication, other). Then enter the Manufacturer (compulsory-can also be homemade), Product Name and Catalogue/Module Number (if applicable). The Technical Description should include a basic description of the main components of the equipment set (Material, Weight, Size etc.).

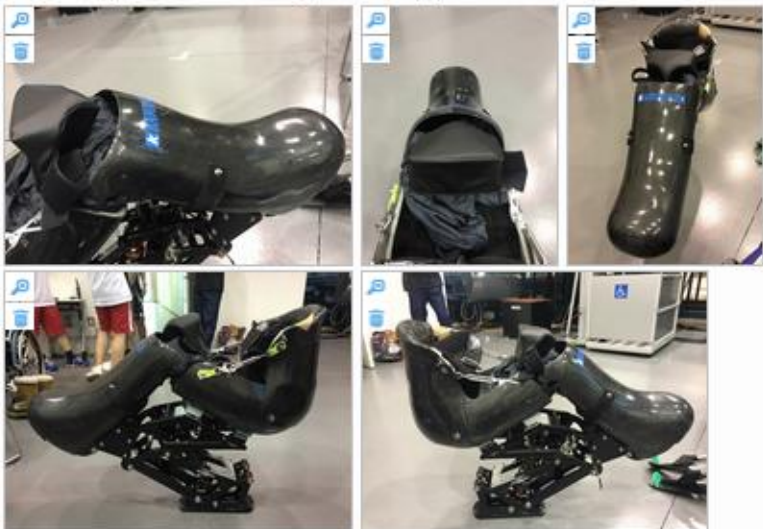
Upon completion of the **Basic Information**, press **save**.

### 1.3 Step 3


Once the basic information has been saved, you must now **add images** and technical document of the equipment under **PDF Documents** (Maximum 5 Images or PDF). The photos should be clear and show the product specifications as described above; more photos increase your chances of the equipment being approved during the first approval process.

If the photos field is empty, your application will be viewed as incomplete.

**Photos**  
You cannot upload more than 5 images for this equipment set.



**PDF Documents**  
 Maximum Number of PDF Files = 5



PDF #1

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**Status and Approval Comments**

Approval Comments:

Status:

Screenshots with examples from World Para Alpine Skiing; the location of the upload button is the same for all sports



Once completed, press **SUBMIT**. *This will change the status automatically to 'Wait Approval'*

The maximum number of equipment sets you can register for one athlete is five (5). Note: a sit ski and its components will be considered as one (1) set, rather than registering each component separately (sit ski, outriggers etc.).

Should you wish to register a second or third piece of equipment, select **New Equipment Set** and follow the same procedure from Step 2.

## 2 Update for season 2019/2020

Beginning this season all equipment sets submitted in the previous season will be put back to "Season Renewal" status. That means that all Nations must review previously submitted equipment to:

- (a) confirm usage (resets the "Approval" status),
- (b) update sets and submit again (sets to "Pending" for STC review) or
- (c) delete the set if no longer used.

This process replaces the submission of the PDF declaration used in past seasons.

Upon the registration and submission of equipment, World Para Alpine Skiing shall review each set and may request further details of any registered equipment. If an athlete changes their equipment throughout the season, the new equipment must be registered to SDMS. All adaptive equipment for use in WC or lower level competitions will be reviewed June 15, July 15, August 15, September 15 and October 1. Beyond October 1 requests for adaptive equipment reviews should be submitted to WPAS in writing.

World Para Alpine Skiing has a duty to prohibit the use equipment that breaches the fundamental principles of 'safety', 'fairness', 'universality' and 'physical prowess' per World Para Alpine Skiing Rules and Regulations. World Para Alpine Skiing through its appointed Race Director and Technical Delegate(s) will continue to monitor the use of Technology and Equipment at all World Para Alpine Skiing sanction competitions to ensure that it conforms with the above regulations, and those principles set out in the World Para Alpine Skiing Rules and Regulations.

### **3 Validation**

Upon the registration and submission of equipment, World Para Alpine Skiing shall review each set and may request further details of any registered equipment. If an athlete changes their equipment throughout the season, the new equipment or any new modifications must be registered to SDMS.

World Para Alpine Skiing has a duty to prohibit the use equipment that breaches the fundamental principles of 'safety', 'fairness', 'universality' and 'physical prowess' per World Para Nordic Skiing Rules and Regulations. World Para Alpine Skiing through its appointed Race Director and Technical Delegate(s) will continue to monitor the use of Technology and Equipment at all World Para Nordic Skiing sanction competitions to ensure that it conforms with the above regulations, and those principles set out in the World Para Nordic Skiing Rules and Regulations.



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