

# WPA User Manual for Competition Equipment Registration August 2017

World Para Athletics

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In accordance with Regulation 3.3, Technology and Equipment, and specifically 3.3.2, Monitoring the Use of Technology and Equipment; World Para Athletics now require all athletes to register personal competition equipment including but not limited to:

- a) Sports specific prosthesis devices;
- b) Wheelchairs and their componentry.
- c) Specification for Throwing Frames and materials for holding bars;
- d) Personal Starting Blocks

Note: Athletes are not required to register throwing implements

## 1 Registration

The process of registering such equipment shall be through the IPC Sport Data Management System (SDMS) as follows:

#### 1.1 Step 1

Once you are logged into SDMS, go to *Participants*  $\rightarrow$  *Registration* & *Update*, and then find and select the athlete.

pdate				
<all></all>	▼ X			
Date of Birth	Gender	NPC	Category	Career
x	<b>▼</b> x	Albania 👻 x	<b>→</b> x	<b>-</b> x
2008-04-14	Male	Albania	Athlete	Active
	<all> Date of Birth x</all>	All> x Date of Birth Gender   x	<all>     ▼     x       Date of Birth     Gender     NPC       x     ▼     x     Albania     x</all>	<all>     x       Date of Birth     Gender       X     ▼ x       Albania     x</all>

### 1.2 Step 2:

Once you are in the profile of the athlete, select the tab named '*Equipment*'. Within this tab you can register each set of equipment.



Home » Participants	s » Athletes a	& Guides » Update » 31	071 - Smith John (ALB)						
		John (ALB)							
510/1 - 3	Sinici,	JOHIT (ALD)							
	Profile	Sports & Classes	Career Status & Name Changes	Biography	Data Sheet	Equipment	<b>~</b>		
	You might be requested to upload information and photos on this athlete's equipment for approval of the responsible IPC Sport. So far, only IPC Athletics is using this section; therefore, this section is available only for athletes who are registered in this sport. For upload of a new equipment set, fill out the form under 'New Equipment Set' and submit. Then you can upload up to 5 high resolution images (max. 5 MB per image) and up to 5 PDFs (max. 2 MB per document). The maximum number of equipment sets you can register is 3.								
	→ Equi	ipment Set #1							
	▼ New	Equipment Set							
	Bas	ic Information							
		Equipment Type	Prosthesis	-					
	N	Manufacture Company	Prosthesis		Sport	Athletics			
		Product Name	Racing Wheelchair Throwing Frame	Catalog	jue/Module No		]		
		Technical Description	Personal Starting Block other						
	NPC Comments								
	Photos You can upload the photos after first submission of this form.								
	PDF	Documents							
	Yo	ou can upload further do	ocumentation in PDF format after first	submission of	this form.				
		_	Save	Clear					

First select the *Equipment Type* to indicate the type of equipment you wish to register (Prosthesis, Racing Wheelchair, Throwing Frame, Personal Starting Block, Other). Then enter the Manufacturer, Product Name and Catalogue/Module Number (if applicable). The Technical Description should include a basic description of the main components of the equipment set (Material, Weight, Size etc.). For example:

Racing Wheelchair: Aluminium frame 9000(gr), 20" front wheel, 28" rear spoked wheels, Calliper front wheel brake and lever.

*Throwing Frame: Steel frame with steel vertical holding bar, height 72cm, square seat 28cmx28cm.* 

Prosthesis: Above knee running prosthesis, 3S80 Fitness Knee, 1E90 Sprinter Foot, 682 g.

Upon completion of the Basic Information, press save.



#### 1.3 Step 3

Once the basic information has been saved, you may now *add images* or technical document of the equipment under *PDF Documents* (Maximum 5 Images or PDF). The photos should be clear and show the product specifications as described above.

Home » Participants »	» Athletes	<u>&amp; Guides</u> » Update » 31	071 - Smith, John (ALB)					
31071 - S	mith,	John (ALB)	)					
e								
	Profile	Sports & Classes	Career Status & Name Changes	Biography	Data Sheet	Equipment		
	Athletics set, fill o	is using this section; th ut the form under 'New	ad information and photos on this ath erefore, this section is available only i Equipment Set' and submit. Then you t). The maximum number of equipme	or athletes who can upload up	are registered i to 5 high resolut	n this sport. For	upload of a new equipm	ent
	👻 Equi	ipment Set #1						
	Bas	ic Information						
		Equipment Type	Racing Wheelchair					
	N	Manufacture Company	Motivation		Sport	Athletics		
		Product Name	Flying Start	Catalog	jue/Module No	0000		
	Aluminium frame 9000(gr), 20° front wheel, 28° rear spoked wheels, Calliper front wheel brake and lever.							
		NPC Comments						
	PDF	add images Maxin	num Number of Images = 5					

Once complete, press save.



The maximum number of equipment sets you can register is three (3). Note: a wheelchair and its components will be considered as one (1) set, rather than registering each component separately (frame, wheels etc.).

Should you wish to register a second or third piece of equipment, select *New Equipment Set* and follow the same procedure from Step 2.

### 2 Validation

Upon the registration and submission of equipment, World Para Athletics shall review each set and may request further details of any registered equipment. If an athlete changes their equipment throughout the season, the new equipment must be registered to SDMS.

World Para Athletics has a duty to prohibit the use equipment that breaches the fundamental principles of 'safety', fairness', 'universality' and 'physical prowess' per World Para Athletics Regulations 3.3.3. World Para Athletics through its appointed Technical Delegate(s) will continue to monitor the use of Technology and Equipment at all World Para Athletics Registered Competitions to ensure that it conforms with the above regulations, and those principles set out in 3.3.1 of the World Para Athletics Rules and Regulations.