



Vacancy

WORLD PARA ATHLETICS COMPETITIONS COORDINATOR (F/M/X)

The International Paralympic Committee (IPC) offers the position of a full-time **World Para Athletics Competitions Coordinator (f/m/x)** in a multi-cultural team at the IPC Headquarters in Bonn, Germany, starting 01 November 2021.

ABOUT THE IPC

At the IPC, we work as one team, aligned and focused on fulfilling our vision and mission.

The IPC's vision is to make for an inclusive world through Para sport. We believe that **Change Starts With Sport**, and that the work of the Paralympic Movement is a catalyst for driving social inclusion and advancing the UN Convention on the Rights of Persons with Disabilities and the UN's 17 Sustainable Development Goals.

The IPC seeks to use the influential global position of the Paralympic Movement and the growing profile of Para athletes to challenge the stigma attached to disability and empower social transformation.

The IPC is the global governing body of the Paralympic Movement. We supervise the organisation of the Paralympic Games and Paralympic Winter Games and serve as International Federation for 10 Para sports.

World Para Athletics (WPA) is the department within the IPC responsible for the governance, administration and growth of Para athletics worldwide. By providing Para athletes with an opportunity to showcase their abilities, WPA aims to transform lives on and off the track. Para athletics is the biggest sport within the Paralympic Movement in terms of the number of participating athletes and countries. It was one of eight sports included in the first Paralympic Games in Rome, Italy, in 1960 and has remained on the programme ever since, consistently attracting the biggest crowds and TV audiences.

INTERNATIONAL PARALYMPIC COMMITTEE

Adenauerallee 212-214, 53113 Bonn, Germany / paralympic.org
worldparasportsjobs@paralympic.org / Tel: +49 228 2097-200 / Fax: +49 228 2097-209

ROLE

The World Para Athletics Competitions Coordinator will be supporting the delivery of the WPA global competition portfolio.

CORE RESPONSIBILITIES

- Supporting LOCs in the planning and delivery of WPA sanctioned competitions;
- Maintaining the WPA competition calendar and handling the process for competitions approvals;
- Maintaining the world and regional rankings;
- Coordinating the appointment of technical officials and monitoring their performance;
- Maintaining the Sports Database Management System (SDMS) and the WPA website;
- Supporting the development of competition technical requirements;
- Liaising with all National Paralympic Committees, National Federations, LOCs, and other stakeholders on competition related queries; and
- Providing assistance in the delivery of WPA major competitions.

CORE REQUIREMENTS

- A strong work ethic with a positive, 'can do' attitude, humility, and a passion for providing Para athletes with opportunities to showcase their abilities;
- Excellent organisational & administrative skills, and able to work across multiple projects and maintain deadlines in a fast paced environment;
- Confident and able to maintain positive attitude when under pressure and long working days in the lead-up and during competitions;
- Able to work in an international, multi-cultural environment, with respect and in the spirit of collaboration;
- Exceptional written and verbal communication and interpersonal skills;
- Relevant experience or equivalent university degree in sport management, event management, or similar; and
- Ability to travel internationally as required.

DESIRED REQUIREMENTS

- Experience as a Para athlete would be highly advantageous;
- Experience delivering Para athletics or athletics competitions;
- Experience working in Para sport; and
- Proficiency in other languages considered an asset.

Do you want to **apply**?

If you are interested and provide a good match with our requirements, please send your CV and cover letter in English and in pdf format to worldparasportsjobs@paralympic.org.

For this position, we will review applications and interview candidates on a rolling basis, with a final deadline of 30 September 2021.

The IPC is an equal opportunity employer, and we especially encourage individuals with a disability and members of minority groups to apply; we support the relocation process and provide transitional accessible accommodation. For further information on the IPC, please contact us or visit our website under www.paralympic.org.

We look forward to your application!

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