**Final**

**Itinerary for the JMM of the ECHO ERC grant to the**

**Global Selter Cluster - Nepal**

**Monday, November 16: Day 1**

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| **Time** | **Description** | **Location** | **Participants** |
| 2.30-3.00 pm | ECHO introductory meeting | SC House | ECHO, Cluster Coordination team |
| 3-4 pm | Inter-Cluster Coordination (ICC) meeting | UN House | Cluster co-leads |
| 4.30 pm | Shelter Cluster Team Meeting | SC office | SC Coordination Team |
| **Tuesday, November 17: day 2** | | | |
| **Time** | **Description** | **Location** | **Participants** |
| 10-11 am | Coordination Support Group meeting | SC office | CSG agencies |
| 11-12 am | DFID and USAID | SC Office | Anissa Toscano (DFID), Laura Chapman/Santosh Dyawali (USAID) |
| 12:30-1:30 pm | Meeting with UNOCHA | UN House | Rajan Gengaje (Head of OCHA) |
| 1:30-2.15 pm | Lunch | Nearby UN |  |
| 2:15-3:00 pm | WASH Cluster Co-Lead | UN House | Douglas Booth (UNICEF) |
| 3:00 – 4:00 pm | CCCM Cluster Co-Lead | UN House | Kashif Khan (IOM)/Leela Upadhyay (IOM) |
| 4:00-4:45 | Health Cluster Co-Lead | UN House | Edwin Salvadore (WHO) |
| 4:45 – 5:30 | Cash Coordinator | UN House | Rachel Routley (OCHA) |

**Wednesday, November 18,** **Day 3:**

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| **Time** | **Description** | **Location** | **Participants** |
| 7am | Leave KTM |  |  |
| 11am | Arrive Departure point Field Trip Team 1 |  |  |
| 11am – 3pm | Field Trip Team 1 |  | SC Coordinator  PIN |
| 1pm – 2pm | LUNCH Team 2 | Gorkha Inn | SC Hub Coordinator  Gorkha DFP  CRS / PIN / SCI |
| 2pm – 5.30pm | Field Trip Team 2:  Temporary Shelter  Demonstration Panels | Bungkot VDC | SC Hub Coordinator  Gorkha DFP  CRS Field Engineers |
| 7pm – 9pm | DINNER | Gorkha Inn | SC Hub Coordinator  Gorkha DFP  Key SC Partners  [CRS / SCI / CARE / PIN / GN etc...] |

**Thursday, November 19: day 4**

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| **Time** | **Description** | **Location** | **Participants** |
| 9am – 11am | Meeting with SC partners | Gorkha Inn | All Shelter Cluster Partners (Western Hub) |
| 11.30am – 12.30pm | Meeting with Local Govt | DDRC Hall | SC Hub Coordinator  Gorkha DFP  CDO  LDO  Shyam (DUDBC)  Jibnath (DDRC)  Lok Thapa |
| 1pm – 2pm | LUNCH | Gorkha Inn | SC Hub Coordinator  Gorkha DFP  CDO  LDO |
| 2pm | Field Trip 2 Team 1:  Focus on cash distribution | Please specify location |  |
| 6pm | Return to Gorkha Team 1 |  |  |
| 2-6 pm | Return to Kathmandu Team 2 |  |  |
| **Friday, November 20: Day 5** | | | |
| **Time** | **Description** | **Location** | **Participants** |
| 7am | Leave Gorkha Team 1 |  |  |
| 11.00-12.30 | Humanitarian Country Team (HCT) Team 2 | UN House | HCT members |
| 12.30-1.15 | Lunch | Restaurant nr UN House | JMM Team |
| 3.00- 4.00 | SC Government counterparts: Ministry of Urban Development (MOUD)/Dept of Urban Development and Building Construction (DUDBC) |  | Rabi Shah (DUDBC)/PK Mainalee (MOUD) |
| 4.00 | Humanitarian Coordinator | UN House | Jamie McGoldrick |
| 5.30-8.00 | JMM debrief / report writing | Grand Plaza | JMM team |

**Saturday, November 21: Day 6**

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| **Time** | **Description** | **Location** | **Participants** |
| 9.00 – 10.00 am | JMM report finalisation | Grand Plaza | JMM team |
| 10.00 | Leave for airport |  |  |
| 13.15 | Flight departure |  |  |