

CCCM Cluster Membership – Yemen

Cluster Members should adhere to the minimum commitments that set out what all local, national or international organizations undertake to contribute. They include:

- A common commitment to humanitarian principles and the Principles of Partnership
- Commitment to mainstream protection in program delivery
- Readiness to participate in actions that specifically improve accountability to affected populations
- Understand duties and responsibilities associated with membership of a cluster and commit to consistently engage in the cluster's collective work as well as cluster's plan and activities
- Commitment to ensure optimal use of resources, and sharing information on organizational resources
- Commitment to mainstream key programmatic cross-cutting issues
- Willingness to take on leadership responsibilities as needed and as capacity and mandates allow
- Contribute to developing and disseminating advocacy and messaging for relevant audiences
- Ensure that the cluster provide interpretation so that all cluster partners are able to participate

Cluster membership entails the following commitments:

- Regular attendance and active participation in Cluster meetings;
- Monthly reporting in the Cluster's reporting platforms (ActivityInfo; RES.. etc.);
- Adherence to agreed guidance, principles, policies, priorities, standards and cluster strategy (including the Principles of Partnership and the Protection Principles contained in the Humanitarian Charter); and
- Participation and engagement in CCCM Cluster response planning and implementation, including relevant task forces and operational working groups, according to area of expertise, mandate and operation.

Agencies cannot deliver CCCM programming on a voluntary basis, nor is this accepted by the CCCM Cluster Coordination Team as it cannot ensure:

- accountability measures;
- partner's compliance with minimum standard activities (*annexed*);
- sufficiency and continuity of partner's funds and resources needed to cover all costs of these activities throughout the project duration and as per the CCCM costing which ensures minimum quality; and
- sufficiency of partner's technical capacity.

Additionally, agencies delivering CCCM on a voluntary basis may not be able to access all required coordination forums which may result into the exclusion of the people in the site from humanitarian services, such as food distributions and other essential assistance. **Partners that intend to intervene on a voluntary basis in an IDP Hosting Site on behalf of CCCM as site supervisors will require the following steps:**

1. Attendance of all CCCM Cluster meeting for at least six months
2. Attendance of trainings/workshops available and suggested by the Cluster
3. Following six months of active participation in the cluster, provide proof of sufficient resources to supervise the site

Partners that intend to intervene on a voluntary basis to support the CCCM Cluster may provide data collection and community mobilization activities only if coordinated with, or requested and approved by, the National Cluster Coordination Team

Annex: Guidance on CCCM Minimum Activity Set

1. General CCCM/SMC of IDP Hosting Sites:

- Establishment of the SMC team (static or mobile) per site/area
- Coordinate the operational entities, provision and access to services and protection in accordance with international standards aimed at guaranteeing the dignity of people and equitable access to basic services and fundamental rights. Ensure that gaps are addressed
 - Establish per site a contact master list of stakeholders working in the site, who does what mapping and site level service mapping and levels of services delivered. These should be shared in the regular CCCM site level coordination meetings with all partners working in the site
- Monitoring of population size, movements (new arrivals and departures) within the sites
- Implement the CCCM Referral and Escalation System: Multi-sector referral mechanisms aimed at ensuring that relevant responders are mobilized towards providing respective sectorial assistance identified as a gap (according to cluster standards)
- Inter-sector site level data collection exercises

2. Mobilization and participation of the inhabitants of the site:

- Identify or establish community focal points and committees appropriate to the transitory nature of the site within the framework of a legitimate leadership structure and establish regular meetings of consultation with interested parties (including community alert systems)
- Ensure that different gender and vulnerable or minority groups are **represented** and participate to the established representation structures
- In collaboration with the CCCM Cluster coordination team, enhanced **community-based projects** to respond to gaps including site development, infrastructure improvements and livelihood activities
- Enable the **participation of the inhabitants in management structures** through capacity building
- Establishment of dedicated community facilities such as site level community centers
- Establish a community system under protection guidance to monitor and maintain common facilities
- **Mobilization and participation of the inhabitants of the site for management and maintenance of infrastructure**

3. Two-way communication with people living in the site:

- **Produce and Disseminate information regarding assistance** both to the population living in the site and to other interested parties
- Establish services to collect, analyze, share, refer and / or take action regarding the population's **complaints and feedback**
- In collaboration with the community, conduct awareness-raising activities regarding services and with respect to internal regulations and services
- Support / advocate for active participation based on a gender, age, diversity and ethnic approach in related activities and services.
- Design, develop, print and distribute information materials such as posters, brochures, billboards

4. Maintenance of the site:

- Ensure care and maintenance of the site's infrastructure, while mitigating the impacts of environmental degradation (including through community led projects and CfW)
- Mobilization and participation of the inhabitants of the site for management and maintenance of infrastructure
- Conduct specific sectoral evaluations to measure the impact and / or coverage of ongoing interventions