

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés**Date: 05 November 2020****RE-ADVERTISEMENT - REQUEST FOR QUOTATION: No. 063/HCR/KIGALI/2020****SHELTERS CONSTRUCTION****LOCATION: KIZIBA CAMP, KARONGI DISTRICT****QUOTATION TO BE RECEIVED BY: 13/11/2020 17:00 HRS**

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly¹, requests your price quotation for the shelters' construction works, as specified in this Request for Quotation (see Annex A for the BoQ and Technical Requirements and Annex B for Financial Offer Form).

1. Requirements

Description: Construction of 88 new family shelters (6x4) m - see Annex A below for Technical Requirements and BoQ.

ANNEX A: BoQ AND TECHNICAL REQUIREMENTS

BoQ AND TECHNICAL REQUIREMENTS FORM: For the construction of 88 new shelters (6x4) m			
NB: UNHCR will provide roofing sheets and roofing nails			
NO	Material description	UoM	Qty
1	Site preparation and setting out of the house	m ²	24
2	Excavation of trenches to receive foundation stones	m ³	3
3	Supply and construction of masonry Stone foundation of 30x30cm deep, materials with good quality well jointed with cement sand mortar ratio 1:4, cost to include its proper pointing and top coping of cement sand mixture of the whole foundation around house	m ³	3
4	Supply of treated timber beams eucalyptus 4m long and 15cm width and 7 cm thick, treatment made of used motor oil	pcs	15
5	Supply of treated timber purlins eucalyptus 4m long 7*5cm thick, treatment made of used motor oil	pcs	40
6	Supply of reeds 3 meters long	pcs	300
7	Supply of doors (Eucalyptus 185*80)	pcs	1

¹ For further information on UNHCR, please see <http://www.unhcr.org>

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8	Supply of windows (Eucalyptus 60*50)	pcs	2
9	Supply of Sisal ropes	pcs	3
10	Supply of Soil transport included (5 cum)	truck	0.55
11	Skilled laborers for construction of shelter 5m*3.5m including plastering two layers	md	9
12	Nonskilled laborers/manpower for construction of shelter 5m*3.5m including plastering two layers	md	18
Total cost for the construction of one (1) shelter (RWF, VAT Excluded)			
Total cost for the construction of Eighty-Eight (88) shelters. RWF, VAT Excluded			

Location: Kiziba camp, Karongi district

Mandatory Site Visit: is arranged on 12/11/2020 at 9:00am - please call Mr. Boniface Uwitonze at 0788431405.

Important:

- UNHCR will provide roofing sheets and roofing nails;
- Please include the price information in your quote (without VAT) as per **Annex B (Financial Offer Form)**;
- Currency: Rwanda Francs (**RWF**);
- Your quotation must be valid at least for **60 days**;
- The standard payment terms of UNHCR is net 30 days upon satisfactory completion of the services and acceptance thereof by UNHCR.

2. RFQ DOCUMENTS-ANNEXES

The following Annexes / Forms are an integral part of this RFQ:

- Annex A - BoQ and Technical Requirements
- Annex B - Financial Offer Forms
- Annex C - [Vendor Registration form](#)
- Annex D - [UNHCR General Conditions of Contract for Civil Works \(October 2000 version\)](#)
- Annex E - [UN Supplier Code of Conduct](#)

Please note that submitting an offer is deemed as acceptance of both Annex D and Annex E.

3. Offer Submission

Your Offer shall be prepared in English.

Please submit your offer using the submission template provided (Annex A). It should conform to the requirements and contain all information required. The offers not conforming to the requested format will not be taken into consideration for evaluation.



We would appreciate receiving your quotation on or by **13th November 2020, 17:00 HRS Local Time in Kigali** by return mail only to email: RWAKISUP@UNHCR.ORG.

Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **[8] Mb** so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in the e-mail subject field:

- RFQ Number: **No. 063/HCR/KIGALI/2020**;
- Name of your firm;
- Number of e-mails that are sent (example: 1/2, 2/2)

Bids received after the deadline for submission of bids and bids transmitted in any other manner than those indicated above may not be considered.

Information provided by the bidder will constitute the basis for eventual purchase order(s). UNHCR may, at its discretion, extend the deadline for the submission of proposals, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by UNHCR at its own initiative or in response to a clarification requested by a prospective supplier.

Your quotation must be valid at least for **[60] days**. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Thank you for your kind attention.



Digitally signed by Aliou Haidara,
Supply Officer, UNHCR CO Kigali
Date: 05.11.2020

**Aliou Haidara,
Supply Officer, UNCR Office in Kigali,
Rwanda**

ANNEX B: FINANCIAL PROPOSAL FORM
RFQ NO 63/HCR/KIGALI/2020 – SHELTERS CONSTRUCTION
LOCATION: KIZIBA CAMP, KARONGI DISTRICT
BIDDER NAME: _____

Proposed Delivery Date/Period: _____

PRICE QUOTED MUST BE EXCLUSIVE OF VAT

FINANCIAL OFFER FORM: BoQ FOR THE CONSTRUCTION OF 88 NEW SHELTERS (6x4) m					
NB: UNHCR will provide roofing sheets and roofing nails					
NO	Material description	UoM	Qty	Unit Cost (RWF)	Total Cost (RWF)
1	Site preparation and setting out of the house	m ²	24		
2	Excavation of trenches to receive foundation stones	m ³	3		
3	Supply and construction of masonry Stone foundation of 30x30cm deep, materials with good quality well jointed with cement sand mortar ratio 1:4, cost to include its proper pointing and top coping of cement sand mixture of the whole foundation around house	m ³	3		
4	Supply of treated timber beams eucalyptus 4m long and 15cm width and 7 cm thick, treatment made of used motor oil	pcs	15		
5	Supply of treated timber purlins eucalyptus 4m long 7*5cm thick, treatment made of used motor oil	pcs	40		
6	Supply of reeds 3 meters long	pcs	300		
7	Supply of doors (Eucalyptus 185*80)	pcs	1		
8	Supply of windows (Eucalyptus 60*50)	pcs	2		
9	Supply of Sisal ropes	pcs	3		
10	Supply of Soil transport included (5 cum)	truck	0.55		
11	Skilled laborers for construction of shelter 5m*3.5m including plastering two layers	md	9		
12	Nonskilled laborers/manpower for construction of shelter 5m*3.5m including plastering two layers	md	18		
Sub Total cost for the construction of one (1) shelter (RWF, VAT Excluded)					
Total cost for the construction of Eighty-Eight (88) shelters. RWF, VAT Excluded					



DATE: _____

NAME: _____

SIGNATURE: _____

IN THE CAPACITY OF: _____

DULY AUTHORIZED TO
SIGN BID FOR AND ON BEHALF OF: _____

OFFICIAL STAMP:

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