



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 25.09.2020

**REQUEST FOR QUOTATION: No. RFQ 2020-125
FOR IMPLEMENTATION OF ENHANCING SANITARY CONDITIONS (PURCHASE OF
EQUIPMENT'S) IN A VOLNOVAKHA HOSPITAL, VOLNOVAKHA, str. MATROSOVA 5
QUOTATION TO BE RECEIVED BY: 11:59 PM 10/01/2020**

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly¹, requests your price quotation for implementation of Enhancing sanitary conditions (Purchase of equipment) in a Volnovakha hospital (Volnovakha, str. Matrosova 5.), specified in **Annex A** in this Request for Quotation (RFQ).

1. REQUIREMENTS

GOODS:

- Currency: Ukrainian Hryvnia (UAH) (without VAT);
- Additional costs, if any;
- The participant must clearly indicate the deadlines for the delivery in calendar days.
- Certificates and passports of goods;
- Cost of all materials and works in accordance with Annex A to the specified place;
- Total cost of goods and services;
- Terms of services;
- Detailed specification (desirably with pictures) of the offered goods.

The Bidder agrees that provided price offer is all-inclusive, and allow to perform the works in a holistic manner, including disposables, rubbish take-out etc. Otherwise, UNHCR shall not reimburse such costs additionally.

Please note that UNHCR has tax and duty exemption status. The details on required shipping documents and their processing (for Bidders having VAT payer status) is further described in **Annex D**.

2. RFQ Submission

Tenderers are invited to submit requests for clarification on this RFQ by e-mail to Valentyn Mykheienko mykheien@unhcr.org. The deadline for receiving questions is 6:00 p.m. Eastern European time 09/29/2020.

¹ For further information on UNHCR, please see <http://www.unhcr.org>

We would appreciate receiving your quotation on or before **10/01/2020 11:59 PM** by e-mail into UNHCR-UKR-Procurement@unhcr.org

Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **8 Mb** so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in the e-mail subject field:

- RFQ 2020 - 125
- Name of your firm
- Number of e-mails that are sent (example: 1/2, 2/2)

Your quotation must be valid at least for 30 days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in **Annex B** *the UNHCR General Conditions of Contracts for the Provision of Services*. You must clearly indicate in your quotation if you accept them and sign the last page of Annex B.

Vendor Registration Form: If your company is not already registered with UNHCR, you should complete, sign and submit with your technical proposal *the Vendor Registration Form (Annex C)*.

Thank you for your kind attention.



Maryna Vesnina
Senior Supply Assistant

UNHCR Representation in Ukraine