

KISED P STEERING COMMITTEE MEETING MINUTES Final draft	
Purpose	Introductory Steering Committee meeting for Kalobeyei Integrated Socio-Economic Development Plan (KISED P) in Turkana West. The committee is entrusted to provide the necessary oversight and guidance on policy matters for KISED P.
Date	Wednesday, 2 ND April, 2019
Venue	Cradle Hotel – Lodwar.
Agenda <i>(Attached Annex A)</i>	<ul style="list-style-type: none"> • Welcome, introductions and objectives • Presentation of the KISED P Strategic Plan. • Adoption of Terms of Reference • Reporting and financial tracking of KISED P • Conclusions and way forward
Notes Takers	KISED P secretariat members: Charles Ekai – Turkana County Government and Eva Lescauwaet – UNHCR
Attendance <i>(Attached Annex B)</i>	<ul style="list-style-type: none"> • Chair and co-chairs: Alternate Chair – HE The Deputy Governor, Hon. Peter Lotethiro; co-chair, Mr. Muthama Wambua – County Commissioner; Mr. Sukru Tayyar Canziglou, Head of Sub-Office UNHCR Kakuma. • Secretariat: Charles Ekai – Ag. Director Resource Mobilization, County Government - Ministry of Finance and Economic Planning; Eva Lescauwaet – CRR Officer, UNHCR and Selina Pendo Erupe – CRR Associate, UNHCR. • Members: see annex.
Opening remarks	<p>The meeting started with opening remarks from the Executive Steering Committee Alternate Chair – HE The Deputy Governor, Hon. Peter Lotethiro. He represented H.E The Governor, Hon. Josphat Koli Nanok who had other urgent duties to attend to in Nairobi. During his remarks, he made reference to a successful launch of KISED P in Kakuma yesterday and attested to the uniqueness of the project. He called upon all partners to passionately support the initiative. He highlighted the importance of an integrated approach for socio-economic development and a sustainable growth path. He consequently confirmed full support of the project by the Turkana County Leadership.</p> <p>The co-chair, Mr. Muthama Wambua – County Commissioner thanked the chair for organizing this very important meeting and requested strengthening of National</p>



	<p>Government in the forum and in this regard to include the County Director, Education, Director TSC and other National Government bodies to be updated and informed about the projects under KISED. He asked issues to do with security and other aspects of combating terrorism to be taken into consideration during various upcoming discussions. He also highlighted the importance of developing an effective valuation framework, thematic Working Group chairs to ensure members fully understand their key roles (as reflected in the draft TORs shared during the steering committee meeting) and for continuity of the discussion, he requested the chair to have strict membership to the Steering Committee and Thematic Working Group meetings.</p> <p>The co-chair, Mr. Sukru Tayyar Canzoglou, Head of Sub-Office UNHCR Kakuma, started by appreciating the Government for their continued and generous support to host refugees and asylum seekers since 1992. He confirmed UNHCR's commitment to continue supporting Government to provide protection and solutions to persons of concern. He congratulated the Government on the leadership shown towards this excellent initiative that's intended to bring all partners to the same table with the aim to strengthen socio-economic development and self-reliance for all residents in Turkana West. He referred to the roundtable event in 2014 and was encouraged to see partners across the humanitarian-development spectrum work through complementarity and coordinate efforts to maximize impact and promote socio-economic development of Turkana West. This confirms KISED is a practical implementation of the GCR, in which UNHCR plays a catalytic role to strengthen partnerships also with development and private sector actors to address the underlying causes of displacement and to provide a more adapted response to protracted as well as newly displacement situations.</p> <p>Mr. Robert Loteleng'o, CECM for Finance and Economic Planning, requested for the County Chief of Staff to be part of the Steering Committee. He also affirmed that the Ministry of Finance and Economic Planning will continue providing support to the KISED and he assured the members that the County is closely working with National Government.</p>
<p>Background and Presentation of the KISED Strategic Plan</p>	<p>Background. In 2015, UNHCR and the Government of Kenya agreed to pilot a new approach that would enhance livelihood opportunities and promote inclusive national service delivery systems with the overall goal for refugee and the host population to be able to maximize their potential in an enabling environment and contribute to the socio-economic development of the region. Subsequently, the County Government, UNHCR and partners embarked on a 15-year comprehensive multi-sectoral and multi-stakeholder plan, also known as the Kalobeyei Integrated Socio-Economic Development Programme (KISED). In 2018, the Plan was revised with all stakeholders using a participatory approach, expanded to cover activities for refugee/host communities in Turkana West and launched in Nairobi and Kakuma.</p>

KISED P Strategic Plan. The revised KISED P is an integral part of the County Integrated Development Plan (CIDP II–2018-2022) and is informed by the New York Declaration and the Global Compact on Refugees, the Sustainable Development Goals (SDG’s), and the 2016 World Humanitarian Summit. A practical example for the Global Compact on refugees, KISED P envisions that both refugees and host communities will benefit from strengthened national service delivery systems, increased socio-economic opportunities along with sustained investments in people’s skills and capabilities, so that they can become drivers of economic growth in Turkana West. Other key characteristics of the Plan include investment in infrastructure across various sectors, engagement with development and private sector actors, and sustainable urban, agricultural and livestock development. This requires developing models for inclusion of basic services within existing systems and ensuring that the government will have the capacity to manage the service delivery in a sustainable manner. It also means increasing efforts and investments to strengthen communities’ resilience through cash-based interventions and – in subsequent phases – cash-based transfers to include refugees in development processes, national structures and safety nets. The Plan follows a three-phase approach for implementation and is currently in Phase I (2018-2022).

The Government-led coordination structure consists of a steering committee that provides the overall oversight and guidance on policy matters, a secretariat that facilitates the effective communication and provides the required guidance/support to the chairs, technical leads and other stakeholders and thematic working groups (TWG) to coordinate and discuss strategic programmatic and policy matters on a quarterly basis with all partners, measure and report on progress and closely liaise with sub-county coordination meetings and refugee/host community fora. A multi-stakeholder M&E unit will be established to design and agree with all TWG members a robust methodology for monitoring and evaluation using a risk-based management perspective to ensure proper controls are put in place and reliable analysis is used to ensure continuous improvement.




<p>Adoption of Terms of Reference</p>	<p>The Steering Committee and the Thematic Working Group Terms of Reference are interlinked and have four main components that provide information on background, scope/objectives, governance arrangements and roles and responsibilities.</p> <p>The TORs for the Thematic Working Groups were shared with and endorsed by the steering committee members. It was agreed that the County Executive Committee Members (CECMs) as chairs to their respective working groups will take the endorsed TORs and review the 4 main components of the document to provide all stakeholders with an opportunity to clarify each actor’s roles and responsibilities to ensure a smooth implementation and promote synergies/complementarity.</p> <p>The members also adopted the Terms of References for the steering committee pending some further improvements to the document. The revised document will be shared with all the steering committee members prior to the next meeting.</p>
<p>Reporting and financial tracking of KISED P</p>	<p>An annual review of the KISED P will be conducted to assess the performance of the Plan and appraise the Work Plan for the remaining year(s). This will feed into the 2020 Mid Term Report and 2022 Final Report of the first phase. Both reports will focus on the extent to which progress has been achieved towards objectives, and whether these remain aligned to appropriate outcomes. Monitoring findings and reports will be shared and discussed with all stakeholders through the KISED P steering committee and thematic working groups and where necessary and relevant, countermeasures will be taken.</p> <p>During the meeting, the chair and members agreed on the need to develop a progress report of the first year of implementation of KISED P including achievements, areas to be strengthened and prioritized to ensure transparency and financial accountability under KISED P. This will also provide the necessary evidence to inform the steering committee members and allow them to provide the necessary oversight and strategic guidance on policy matters to all stakeholders.</p> <p>The chair tasked the secretariat to support the TWG chairs to develop a consolidated 2018 progress report for all components. To ensure the deadline would be met, the chair requested and agreed with the secretariat to share the reporting template and for members to provide their inputs at the latest by April 2019. The consolidated 2018 report will be reviewed with all chairs in June 2019 after which the document will be shared with the SC chair that will after endorsement share with all relevant stakeholders.</p>

Action points	<p>The chair/co-chairs agreed with the members on the below action points and next steps. The secretariat will support the chair and liaise with the Thematic Working Group chairs and members to follow up on the below prior to the next meeting.</p>																	
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ANNEX 1 – INVITATION


TURKANA COUNTY GOVERNMENT
OFFICE OF THE GOVERNOR

Telegraphic address
 Governor, Turkana
 Fax:
 E-mail: governor@turkana.go.ke
 Ref. No.

P.O. BOX 11 - 30500
 LODWAR
 Date: **22ND MARCH 2019**, 20

Prof./Dr/Hon/Mr/Mrs/Ms.

RE: INVITATION TO THE KISED P STEERING COMMITTEE MEETING


Turkana County Government in collaboration with UNHCR is pleased to invite you as the designated KISED P Steering Committee Member to participate in the first biannual KISED P Steering Committee meeting for 2019.

The meeting will be held on 2nd April, 2019 from 09:30 to 11:30 at the Cradle hotel in Lodwar.

Following the KISED P launch in Nairobi and Kakuma, the steering committee meetings will provide us on a biannual basis with the opportunity to offer the necessary oversight and guidance on policy matters for KISED P as an integral part of the County Integrated Development Plan II (2018-2022). The detailed agenda for the meeting and the KISED P programme document is herewith attached.

We very much appreciate your participation. Kindly confirm your availability by email to Robert Loyelei at Robert.loyelei@turkana.go.ke and Eva Lescauwat at lescauw@unhcr.org preferably by March 27th, 2019.

Thank you for your continued support and cooperation,

Yours Sincerely,

HIS EXCELLENCY HON. JOSPHAT KOOLI NANOK
THE GOVERNOR
 H.E. Josphat Koli Nanok, EGH
 Governor, Turkana County
 P. O. Box 11 - 30500, LODWAR



ANNEX 2 – AGENDA



AGENDA

2019 BIENNIAL STEERING COMMITTEE MEETING FOR THE KALOBEYEI INTEGRATED SOCIO-ECONOMIC DEVELOPMENT PROGRAMME (KISED P) CRADLE HOTEL, LODWAR

April, 2nd 2019

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| 09.30am-10.00am | Introductions and Welcome, <ul style="list-style-type: none">▪ H.E. Josphat Nanok, Governor, Turkana County▪ Mr. Tayyar Sukru Cansizoglu, Head of Sub-Office, UNHCR Kakuma |
| 10.00am-10.15am | Presentation on KISED P |
| 10.15am-10.45am | Adoption of Terms of Reference for KISED P Steering Committee and Thematic Working Groups |
| 10.45am-11.15 am | Resource Mobilisation and financial tracking of KISED P |
| 11.15am-11.30 am | Conclusions/AOB |

ANNEX 3 – ATTENDANCE LIST

Prefix	Name	Organisation/Institution	Location	Title	Role
H.E Hon	Peter Emuria Lotethiro	County Government	Lodwar	Deputy Governor	Alternate chair
Mr	Wambua Muthama	National Government	Lodwar	County Commissioner	Co-chair
Mr.	Sukru Cansizoglu	UNHCR	Kakuma	Head of Sub-Office	Co-chair
Mr	Mohamed Shoman	UNHCR	Kakuma	Snr. Operation Manager	Alternate co-chair
Mr	Mans Felleson	UNHCR	Nairobi	Senior Solutions Advisor	Alternate member
Mr	Kasili Mutambo	RAS	Lodwar	Commissioner for Refugees	Alternate member
Mr	Peter Eripte	County Government	Lodwar	Head of County Government functions	Member
Ms	Luba Shara	IFC	Nairobi	IFC	Alternate member
Ms	Anne Wangari Ndirangu	LWF	Kakuma	Representative from NGOs	Member
Mr	Jacob M Nyarwati	AAHI	Kakuma	Representative from NGOs	Member
Ms	Ingeborg Ponne	Dutch Embassy	Nairobi	Policy Officer Migration	Alternate Member
Mr	Philip Aemun	UNICEF	Lodwar	Chief of Field Office	Alternate member
Ms	Lara Fossi	WFP	Nairobi	Deputy Country Director	Member
Ms	Zippy Mbata	WFP	Nairobi	Programme policy officer	Alternate member
Ms	Laura Petrella	UNHABITAT	Nairobi	Leader I City Planning, Extension and Design Unit I Urban Planning & Design Branch	Member
Mr	Daniel Iruria	FAO	Lodwar	Head of Office	Alternate Member
Mr	Robert Ereng Lotelengo	County Government	Lodwar	CECM for Finance and Economic Planning	Member
Ms	Jennifer Nawoi	County Government	Lodwar	CECM for Trade, Gender and Youth Affairs Chair of KISEDTP TWG	Member
Mr	Anthony Apalia	County Government	Lodwar	CECM for Lands, Energy, Housing & Urban Areas Mngt Chair of KISEDTP TWG	Member
Mr	Joseph Emathe Namuar	County Government	Lodwar	CECM for Water Services, Environment & Mineral Resources Chair of KISEDTP TWG	Member
Mr	Christopher Aletia Imana	County Government	Lodwar	CECM for Agriculture, Pastoral Economy and Fisheries Chair of KISEDTP TWG	Member
Mr	Patrick Losike Lokaimoe	County Government	Lodwar	CECM for Education , Sports and Social Protection Chair of KISEDTP TWG	Member
Mr	Charles Ekai	County Government	Lodwar	County Deputy Director Resource Mobilisation - Min of Fin	Secretariat - Govt FP
Ms	Eva Lescrewat	UNHCR	Kakuma	CRR Officer	Secretariat - UNHCR FP
Ms	Selina Pendo Erupe	UNHCR	Kakuma	CRR Associate	Secretariat support

