

MINUTES OF MEETING - WASH SECTOR TECHNICAL WORKING GROUP
ERBIL – KURDISTAN / 30 JANUARY 2014

Venue	Directorate of Surrounding Water, Erbil
Participant	ACF, KURDS, DRC, UNHCR, Save The Children, REACH, WHO, Relief International
Absence	UNICEF
Chairing	KARINE DENIEL, WASH SECTOR Coordinator UNICEF Mobile phone: +964 (0) 7504166828 / Email: wash.coordination.iraq@gmail.com
Agenda	Review of the action points from previous meeting WASH Sector updates Monitoring RRP6: List of indicators Baseline – update on timeline, work plan and review of baseline framework AOB: Challenges

Review of Action Points

Action Point	Responsibility	Deadline	Status
Sharing by-weekly report on Water quality	WHO / UNICEF	When produced	Ongoing
To include a session on information sharing for next meeting (Activity Info, drop box?)	WSC (WASH Sector Coordinator)	January 2014	Ongoing
Elaborate a matrix of for needs and capacity of hygiene kits distribution for the KRG response	WSC (WASH Sector Coordinator) and Save the Children	27/12/2013	On going
Ensure participation of ERC, ACTED, DOSS, and MoH to the next meeting	WSC	February 2014	On going
Sharing the updated layout and sit planning maps with the WASH actors	UNHCR	25/12/ 2013	On going

Action Points	Discussion points/Decision/Action	Responsibility	For
ERF	WASH Sector Coordinator to Follow-up with Amani and give partners concerned an update	WSC	23/01/2014
Complete and submit the 4Ws and updated equipment list.	This is done on the 7 th of each month. On the equipment list, partners add hygiene kits information.	All partners	7 Feb 2014
Dashboard indicators – RRP6	Modify UNHCR dashboard key indicators from RRP5 to align with RRP6	WSC & UNHCR with partners	10 Feb 2014
Create/update WASH profiles of the 4 camps of Erbil governorate	The participants acknowledged the usefulness of the WASH profile as it give them a quick overview of the WASH situation in the camp. WSC to share with partners.	WSC/UNICEF	12/01/2014
O&M Bottlenecks	It's a complex issue, but sector to table again the issue of O&M with UNICEF, UNHCR and Gov counterparts to develop a solution. This is a problem in all camps.	WSC with key partners	12/01/2014

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Meet and discuss an urgent solution to the water supply network in Darashakran	Meeting should be held asap.	ACF & UNICEF	6 Feb 2014
DeSW, UNICEF, UNHCR will meet to discuss the site plan delays and determine a best way forward with a clear timeline.	The DeSW concerned with the amount of money being spent on water trucking, and brought the issue to the sector coordination in order to press the issue of delayed site plans.	DeSW, UNICEF, UNHCR	7 Feb 2014

Summary of the sessions

Session	Summary
New Sector Coordinator	Adam THOMAS Email: adthomas@unicef.org Tel 0780 926 4824
Emergency Response Fund	Outcome of applications are still pending. Expecting decision by mid-January, but not news as of yet. SECTOR to follow-up with Amani on status.
WASH Baseline	<p>Baseline preparations are underway. A consultant – Peter van Maanen has been hired by UNICEF to lead the survey.</p> <p>Review of the framework (from which the questions are being developed).</p> <p>Timeline for work:</p> <p><u>February 2:</u> Questions shared with partners for feedback.</p> <p><u>February 3:</u> Translation of questions/documents</p> <p><u>February 4:</u> Pretesting questions various sites in Dohuk, Erbil and Suleimaniyah</p> <p><u>February 5:</u> Finalizing questionnaires, other preparations</p> <p><u>February 6:</u> Training of trainers for enumerators Erbil & Suleimaniyah (in Erbil)</p> <p><u>February 9:</u> Training of trainers in Dohuk. Training of enumerators in camps (Erbil/Sul) morning/ data collection begins</p> <p><u>February 10:</u> Training of enumerators in camps (Dohuk) morning / data collection in all survey sites</p> <p><u>February 9-13:</u> Data collection. At the same time, data being sent to central office (UNICEF Erbil) for data entry</p> <p><u>February 14-20:</u> Data cleaning, data analysis, report writing.</p> <p><u>February 20:</u> Preliminary findings/general report on baseline: Presentation by consultant to stakeholders</p> <p><u>February 28:</u> BASELINE COMPLETE and Final Report due.</p>
Equipment Matrix	<p>Reviewed of Status. All Partners have been asked to review and have provided input. The idea is that this list should be update on a monthly basis. It can be a valuable advocacy tool that partners can use to with donors who would like to provide support. It is noted that hygiene kits should be added to the matrix</p> <p>Prefer the regular update to be done on the 7th of each month. (We could perhaps also update the contact list at the same time each month).</p>

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**Round table
challenges**

- UNICEF delays with PCA signing. Causing challenges
- UNICEF continual absence in the coordination meetings is a missed opportunity to collaborate, communicate and resolve issues.

- In Darashkran - 60% of sector E does not have water. ACF willing to take some emergency temp action. Waiting for approval from UNICEF & DSW.

The Directorate has raised the issue of lack of site plans for camps in Erbil governorate. They are very eager to move the construction of water networks forward, but depending on plans. An estimated 300M Dinars have already been spent on water trucking.

**Closure of the
meeting**

Next meeting to be confirmed
