

**Multi-Country Office for Italy, The Holy Sea and San Marino**

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## **INTERNSHIP PROTECTION UNIT**

The protection of refugees, IDPs, asylum seekers and statelessness is the core of UNHCR's mandate. UNHCR is engaged in ensuring that persons forced to flee and stateless persons may enjoy basic human rights and not be returned against their will in a country in which they may be subjected to persecution. In Italy, UNHCR works with refugees, relevant institutions as well as civil society to ensure the protection of refugees and stateless persons. UNHCR supports Italian Government and other competent authorities in strengthening asylum legislation, ensuring that policies, laws and implementation practices are in line with international standards, including through training, capacity building and technical support. In addition UNHCR is carrying out some operational activities in the field of integration, child protection and SGBV prevention, with an AGDM and community based approach. The intern will support the protection unit of the UNHCR Italian office in all relevant activities, with a particular focus on projects related to integration, the management of individual cases, the CBP activities and the drafting of legal notes. The intern will have the opportunity to strengthen and deepen the knowledge learned during university studies on asylum, refugee protection and related issues through his/her work experience in close coordination with protection colleagues and the direct contact with refugees. The intern will be trained and supported in his/her work.

### **Requirements:**

- Be a recent graduate (persons who completed their studies within one year of applying for an internship with UNHCR) or a current student/undergraduate school programme from a university or higher education;
- Have completed at least two years of undergraduate studies in law, political science, internal relations or related areas;
- Previous relevant working experiences with refugees and asylum issues is an asset;
- Excellent knowledge and practice in the use of MS office;
- Capacity to adapt to the requirements of the operation and to be a good team player;
- Respect for diversity and capacity to work in stressful contexts;
- Fluency in English and Italian, both speaking and writing;
- Flexibility, capacity to work autonomously and knowledge of another UN language are an asset;
- Full time availability.

### **Key duties and responsibilities:**

Under the supervision of the Protection Unit, the intern will be asked to perform the following activities:

- Support the implementation of the “Welcome. Working for refugee integration” project;

- Update the website [www.viaggidaimparare.it](http://www.viaggidaimparare.it)
- Cooperate in the drafting of legal and policy notes;
- Addressing individual queries and meeting persons of concern as required;
  
- Support the Unit to the case management with Asylum Seekers and Refugees, providing guidance on asylum procedures, with a specific focus in family reunification and Dublin Regulation;
- Assist referring cases amongst UNHCR and its implementing partners;
- Register and systematize case information;
- Provide information and guidance to persons of concern telephonically and in person;
- Support with the translation (English/Italian) of relevant document;
- Monitor and summarize relevant international and national jurisprudence;
- Collaboration in the organization and/or participate in relevant trainings and public events upon Office request;
- Perform other protection-related duties as required.

The Interns will receive training and support in assigned tasks.

**Internship starting date: March 2020**

**Duration:** 4 months, with possibility of extension up to 8 months upon budget confirmation and satisfactory performance

**Duty Station:** Rome, Italy

**Please note that:**

- There is no expectation of employment at the end of the internship. Interns shall not be eligible to apply for, or be appointed to, positions in UNHCR during the period of internship and for a period of six months following the end of their internship. Interns may be hired as individual contractors without a break in service, provided they have the required qualifications and professional experience.
- Interns who do not receive financial support from an outside party will receive a Food and Local Transportation Allowance which will be the equivalent of 10% of the Daily Subsistence Allowance (DSA) of the duty station and be based on 30 calendar days. It must not exceed the equivalent of USD 1000 per month, normally payable in local currency. Then the agreed internship is not full-time, the Allowance will be adjusted accordingly.

**Closing date for applications: 16 February 2020, at 23.59**

**How to Apply (please read carefully):**

**Candidates must have the right to work in Italy.**

To apply, please download the Personal History Form (PHF) and Supplementary Sheet at: <http://italy.unhcr.io/land.php>. Then signup/login and complete the online application form. Only short-listed candidates will be contacted for the assessment.

Incomplete applications will NOT be considered.  
Only short-listed candidates will be contacted for an interview.