

**UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES (UNHCR)  
EXTERNAL VACANCY ANNOUNCEMENT  
Vacancy Notice No. BRABR/2020/012**

<b>Title of Post</b>	<b>Protection Intern (two vacancies)</b>	<b>Type of contract</b>	<b>Internship</b>
<b>Level</b>	<b>Intern</b>	<b>Location</b>	<b>Boa Vista, Brazil</b>
<b>Date of Issue</b>	<b>3 February 2020</b>	<b>Closing Date</b>	<b>16 February 2020</b>
<b>Duration</b>	<b>6 months</b> *renewable for an additional 2 months		

The United Nations High Commissioner for Refugees (UNHCR) is looking for university graduate students interested in an internship at its Protection Unit in Boa Vista, Brazil.

There are **two** full-time positions available.

The work unit will provide interns who do not receive financial support from an outside party a Food and Local Transportation Allowance, which will be the equivalent of 10% of the Daily Subsistence Allowance (DSA) of the duty station and be based on 30 calendar days, paid in local currency.

At the end, the intern will receive a Certificate of Internship upon satisfactory conclusion of the assignment and having completed the UNHCR mandatory e-Trainings.

UNHCR encourages the application of indigenous persons, afro descendants, LGBTI, persons living with HIV/AIDS and other minority groups. All applications will be treated with the highest confidentiality.

**Description of Duties:**

Under the supervision of the Senior Protection Assistant, the intern will perform the following activities:

- Conduct initial assessments of protection cases in accordance with local SOPs;
- Respond to queries from asylum seekers and refugees regarding UNHCR's protection mandate and their rights and entitlements;
- Provide support in documentation procedures for asylum seekers;
- Identify persons with specific needs and ensure timely referral to Protection Officer as required;
- Collaborate with UNHCR staff and/or partners in the delivery of assistance and orientation to asylum seekers and refugees;
- Act as interpreter and translator when needed;
- Perform other related duties as required.

### Essential Minimum Qualifications and Experience:

- Completion of secondary education preferably with post-secondary training or certificate in Law, International Relations, Social Sciences or related fields;
- Language skills: Advanced knowledge in English. Advanced knowledge in Spanish.

### Desirable Qualifications & Competencies:

- Training in basic principles of international protection;
- Experiences of work or studies related to Brazilian asylum system;
- Previous experience of working with people in vulnerable positions OR Previous experience of service-related work.

### Required Competencies:

- Responsible, well-organized and committed;
- Works well independently and takes initiatives;
- Excellent communication skills, both verbally and written.

### Eligibility:

All candidates must meet the essential minimum requirements of the position and candidates not citizens of the country must comply with all eligibility requirements for employment in line with the prevailing legislative prerequisites in the country.

An individual whose father, mother, son, daughter, brother or sister is a staff member of UNHCR, including a Temporary Appointment holder or a member of the Affiliate Workforce, is not eligible for an internship.

### Submission of Applications:

If you wish to be considered for this vacancy, please submit your **signed Personal History Form to [brabrhr@unhcr.org](mailto:brabrhr@unhcr.org) by February 16, 2020, with the subject line “BRABR/2020/012 - Protection Intern, Boa Vista”**. Application files must be named with the candidate’s full name, e.g. “NAME, LAST NAME – PHF”.

**The Personal History Form and its supplementary sheet can be downloaded in the following links:**

<https://www.unhcr.org/recruit/p11new.doc>

<https://www.unhcr.org/recruit/unhcr-phf-sup.docm>

**No late applications will be accepted. Only shortlisted candidates will be contacted. Shortlisted candidates may be required to sit for a written test and/or oral interview.** UNHCR does not charge a fee at any stage of the recruitment process (application, interview, processing or any other fees).

UNHCR strongly encourages qualified female applicants for this position. UNHCR seeks to ensure that male and female employees are given equal career opportunities. UNHCR is committed to diversity and welcomes applications from all qualified candidates without distinction on the grounds of race, color, sex, national origin, age, religion, disability, sexual orientation and gender identity. All applications will be treated with the strictest confidentiality.