

Suppliers should complete and submit the below table as part of their Technical Offer:

Other Information pertaining to our ITB are as follows:	Yes, we will comply <u>OR</u> state as required	No, we cannot comply (state as required)	Comments on the contents of the technical offer Additional details / deviations
<p><b>Delivery Lead Time:</b> Goods must be arranged, transported, and delivered within a maximum of 60 days from the date UNHCR sends an order to the supplier. Earlier delivery time will be preferred. Installation and commissioning of the equipment will be advised at a later stage. <i>Please state 'Yes' or 'No', and clearly state the delivery capacity and required lead time, under the comments box.</i></p>			
<p><b>Delivery, Installation &amp; Commissioning of the Video Conferencing Equipment at the identified locations:</b> Potential supplier shall be responsible for the delivery, installation, and commissioning of the video conferencing equipment and shall cover all risks up to delivery locations mentioned in Annex C. <i>Please state 'Yes' or 'No'</i></p>			
<p><b>Warranty:</b> The bid shall include defects and liability period with terms of warranty. <i>Please state 'Yes' or 'No'</i></p>			
<p><b>Bid Security:</b> The bidder shall provide in the technical offer a bid security in form of Pay Order / Demand Draft for the amount of <b>PKR 100,000</b>. <i>Please state 'Yes' or 'No', and clearly state the name of the issuing bank, PO/DD number, date, and the amount, under the comment box</i></p>			
<p><b>Financial Soundness:</b> The bidder shall submit audited financial statement or certified bank statement for the past 2 years with a minimum annual turnover amount of USD 30,000 - USD 50,000 or equivalent in local currency <i>Please state 'Yes' or 'No', and clearly state the name of the firm that has audited your financial statements, or the bank and account name, under the comment box.</i></p>			
<p><b>Registration of Firm:</b> The prospective bidder should be a company/firm having legal presence in Pakistan, and shall provide copies of registration documents, like valid certificate of registration of the business, Articles of Incorporation etc.</p>			

<p><i>Please state 'Yes' or 'No', and clearly state the NTN#, STRN#, Form H # / SECP #, under the comments box</i></p>			
<p><b>Experience of Firm:</b> The bidder shall show proof of a minimum of 2 years' experience in the field of Video Conferencing Business by submitting at least 2 contracts, work orders, POs or reference letters. <i>Please state 'Yes' or 'No', and clearly state the names of clients and type of products supplied, under the comments box</i></p>			
<p><b>Place of Inspection:</b> The bidder shall state the place of pre-delivery inspection. <i>Please state 'Yes' or 'No', and clearly state the place of pre-delivery inspection, under the comments box.</i></p>			
<p><b>Proposed Packaging &amp; Transport options:</b> The bidder shall clearly indicate the packing and transport options suitable for delivery to locations mentioned in Annex C. <i>Please state 'Yes' or 'No', and clearly state the proposed options, under the comments box.</i></p>			
<p><b>Offer Validity:</b> 180 Calendar Days <i>Please state 'Yes' or 'No'</i></p>			
<p><b>Acceptance of UNHCR General Terms and Conditions for the provision of Goods and Services - 2018</b> <i>Please state 'Yes' or 'No'</i></p>			
<p><b>Acceptance to offer goods as per the Technical Specification in Annex B.</b> Do the offered specifications conform to required specifications spelled out in Annex-B? <i>Please state 'Yes' or 'No', and clearly state any deviations, under the comment box.</i></p>			

**Company Name:** \_\_\_\_\_

**Authorized Person & Title:** \_\_\_\_\_

**Signature & stamp:** \_\_\_\_\_

**Date:** \_\_\_\_\_