

## UNHCR EGYPT INTERNAL / EXTERNAL VACANCY NOTICE

<b>Functional Title:</b>	Intern
<b>Unit:</b>	Protection Unit
<b>Vacancy Number:</b>	HCR/VAC/20/01
<b>Category/Type of Contract:</b>	Internship
<b>Duty Station:</b>	Alexandria, Egypt
<b>Date of issuance:</b>	06 January 2020
<b>Closing date:</b>	20 January 2020
<b>Internship Duration:</b>	3 to 6 months Maximum

### Background information/Organizational Context

The Office of the High Commissioner for Refugees (UNHCR) was established in 1950 by the United Nations General Assembly. The agency is mandated to provide protection, assistance and seek durable solutions for refugees and stateless persons. UNHCR has also been involved under certain circumstances in enhancing protection and providing humanitarian assistance to internally displaced persons.

Egypt is a signatory State to the *1951 Convention relating to the Status of Refugees* and its *1967 Protocol*, as well as the *1969 OAU Convention Governing Specific Aspects of Refugee Problems in Africa*. In accordance with the Memorandum of Understanding of 1954 concluded between UNHCR and the Government of Egypt, all activities pertaining to registration, documentation and refugee status determination are carried out by UNHCR. UNHCR in Egypt has Offices in Greater Cairo (6th October City and Zamalek district) as well as a Field Office in Alexandria.

### Duties and Responsibilities

Under the overall supervision and guidance of the Senior Protection Associate or NOA Protection position, the intern will assist the Protection Unit with the following tasks:

- *Support the office data collection and assessment of the latest trends in mixed migration in the northern coast.*
- *Support the office data collection and assessment of refugee child labour in the northern coast, focusing on the case of Damietta.*
- *Research and analysis of attempts to cross the Egyptian borders and the associated trends. This can include interviews with those who were intercepted, including UASC.*
- *The effect of the economic conditions in the host county (Egypt) on refugees and asylum seekers, as well as the effectiveness of UNHCR's livelihood services and other income generating services to address the implications on the economic conditions of refugees and asylum seekers, including those who have had attempts to cross the Egyptian borders.*
- *Any other tasks as deemed appropriate.*

### Qualifications and skills required

#### Education

- The intern must be enrolled in University degree at the time of application and during the internship (minimum Bachelor's level or equivalent).
- Studies must be related to law, political sciences or other relevant fields.

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- If the candidate has already graduated, he/she must start the internship within one-year graduating.

**Language**

- Very good communication skills (written and oral) in English. Knowledge of the Arabic language would be an advantage. Knowledge of another UN language is a distinct advantage.

**Skills**

- Ability to act professionally and to deal with confidential and sensitive information;
- Sound interpersonal and communication skills, especially with people from different cultural backgrounds.
- Ability to work individually and as part of a team.
- Initiative, sound judgment and dedication to the United Nations principles
- Good computer skills

**Application Information**

- The internship programme is normally on a full-time basis. Part-time internships may also be accepted on exceptional basis, should the option suit the needs Unit as well as that of the intern.
- There is no expectation of employment at the end of the internship. Interns shall not be eligible to apply for, or be appointed to, positions in UNHCR during the period of internship and for a period of six months following the end of their internship.
- Only suitable candidates will be contacted.
- Selected applicants will be asked to provide the following documents
  - Signed internship agreement.
  - Proof of health insurance valid for the duration of the internship.
  - Medical certificate stating that the intern is in good health.
  - University certificates and confirmation of enrollment.
  - Signed code of conduct.
  - A duly completed and updated personal history form (P.11). You can download the template form at: ([www.unhcr.org/recruit/p11new.doc](http://www.unhcr.org/recruit/p11new.doc)). The form should clearly indicate in the relevant section the names, contacts and e-mail addresses of three references. For better practicality, electronically completed forms will be accepted while the actual signature of the form can take place upon interviewing for internship.
  - Applications are to be sent by e-mail to: <https://www.unhcr.org/eg-jobs/>

**Allowance:**

Interns who do not receive financial support from an outside party will receive an allowance to partially help to cover the cost of food, local transportation and living expenses.

The UNHCR workforce consists of many diverse nationalities, cultures, languages and opinions. UNHCR seeks to sustain and strengthen this diversity to ensure equal opportunities as well as an inclusive working environment for its entire workforce. Applications are encouraged from all qualified candidates without distinction on gender identity, grounds of race, colour, sex, national origin, age, religion, disability and sexual orientation.