



Vacancy Notice

14 October 2019

EXTERNAL VACANCY ANNOUNCEMENT NO: 19/HCR/KGL/VN/065

Title of Post: Associate Durable Solutions Officer
Post Number: TA
Category and Level: NOB
Duty Station: Nyamata, Rwanda
Duration of assignment: Initially up to December 2019
Entry on Duty: Immediate
Closing date of application: **22 October 2019**

ORGANIZATIONAL CONTEXT

The Associate Durable Solutions Officer can serve as a focal point for solutions related issues in a region, and to the Head of Office. The incumbent may have supervisory responsibility for durable solutions staff.

The Associate Durable Solutions Officer is relied upon to contribute to ensuring a conducive environment leading towards finding durable solutions. The Associate Durable Solutions Officer should participate in consultative processes within UNHCR and a broad range of partners to promote durable solutions and advance the efficiency of UNHCR's interventions. Activities to strength the involvement of refugee communities and their hosts in the design and implementation of solutions strategies are a critical element of the work.

FUNCTIONAL STATEMENT

Accountability:

- The durable solutions strategy is implemented in a manner which ensures that all available solutions are complimentary and reinforce each other.
- The durable solutions strategy is implemented in a manner which capitalizes on regional mobility frameworks and partnerships.
- Appropriate durable solutions are offered to a maximum number of Persons of Concern (PoCs).

Responsibility:

- Implement activities in accordance with the comprehensive solutions strategy, with a view to finding durable solutions to the maximum number of PoCs.
- Participate in the planning of, and advise on opportunities for alternative solutions, including available regional and national legal frameworks.
- Participate in consultative processes within UNHCR and with a broad range of regional and national external partners to promote voluntary repatriation, local integration and resettlement.
- Meet persons of concern, assess their durable solutions needs and identify the most appropriate solutions for them.
- Monitor the implementation of the durable solutions strategy and provide advice for improvements.
- Analyse statistics, trends, and other documents, and draft reports.
- Interview and prepare Resettlement Referral Forms (RRF), in line with Resettlement SOPs.
- Interview candidates for local integration and prepare the appropriate documentation for onward submission to local authorities or partners, in line with Local Integration SOPs.

Authority

- Implement and contribute to the designing of national and regional comprehensive durable solutions strategies
- Engage national and local interlocutors on durable solutions issues.
- Authorize payments relating to durable solutions

ESSENTIAL MINIMUM QUALIFICATIONS AND EXPERIENCE

- Undergraduate degree (equivalent of a BA/BS) in Law/International Law, Political Science, Social Science, Economics, International Relations or related field plus minimum of 3 years relevant professional experience including 2 years in the field. Graduate degree (equivalent of a Master's) plus 2 years or Doctorate degree (equivalent of a PhD) plus 1 year of previous relevant work experience may also be accepted.
- Very good reporting and writing skills.
- Knowledge of English, French and the local language.

REQUIRED COMPETENCIES

- Judgement and Decision Making
- Analytical Thinking
- Planning and Organizing
- Political Awareness

DESIRABLE QUALIFICATION & COMPETENCIES

- Diverse field experience desirable.
- Completed Protection Learning Programme or the RSD-Resettlement LP an asset.
- Excellent knowledge in MS Word, Excel and ProGres database.
- Knowledge of additional UN languages

SUBMISSIONS OF APPLICATIONS

If you wish to be considered for this vacancy, please submit your application on <http://rwanda.unhcr.io> by **22 October 2019**.

Shortlisted candidates may be required to sit for a test. Only shortlisted candidates will be notified. No late applications will be accepted.

UNHCR is committed to diversity and welcomes applications from qualified candidates regardless of disability, gender identity, marital or civil partnership status, race, color or ethnic and national origins, religion or belief, or sexual orientation.

UNHCR does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, please visit the portal of the International Civil Service Commission at: <http://icsc.un.org>