
DATE: 4/11/2019

REQUEST FOR QUOTATION: No. RFQ/2019-04/BGR

**FOR THE PRODUCTION OF SOCIOLOGICAL SURVEY ON ATTITUDES TOWARDS
REFUGEES AND AS IN BULGARIA**

QUOTATION TO BE RECEIVED BY: 1/12/2019 23:59 hrs BGR local time

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly¹, requests your price quotation for the services specified in this Request for Quotation (RFQ).

1. REQUIREMENTS

- Description: Production of a Survey on Attitudes towards Refugees and Asylum-Seekers in Bulgaria

Find attached in ANNEX B – Terms of Reference, more information about the required services.

Please include the following price information in your quote (without VAT)

- Currency
- Total Cost for services (all-inclusive)

UNHCR ultimate goal is to be able to compare the data and findings in order to track how social attitudes evolve over a period of time. Therefore UNHCR aims to repeat the same survey preferably with the same contractor over a certain period of time.

2. RFQ Submission

Please submit your price proposals in the attached form Annex C: Price Proposal Form. **The form should be signed, stamped and scanned.**

Your quotation shall be received on or before 1/12/2019 23:59 hrs BGR local time by e-mail to rizova@unhcr.org.

Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of [20] Mb so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in the e-mail subject field:

- RFQ/2019-04/BGR
- Name of your firm
- Number of e-mails that are sent (example: 1/2, 2/2)

¹ For further information on UNHCR, please see <http://www.unhcr.org>

Your quotation must be valid at least for 30 days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX A the UNHCR's **General Conditions of Contracts** for the Provision of Services-2010 which have to be acknowledged by submitting a signed copy together with your offer.

Please note that submitting an offer is deemed as full acceptance of UNHCR's General Conditions for Provision of Goods and Services.

The award of this contract will be done to the lowest bid submitted. UNHCR reserves the right to accept the whole or part of your bid, or to allow split or partial awards.

Thank you for your kind attention,

Mathijs Le Rutte, Representative
UNHCR Bulgaria

