

# *Inspector General’s Office / Bureau de l’Inspecteur général*

**Oath of Confidentiality[[1]](#footnote-1)**

I, the undersigned, shall exercise the utmost discretion with regard to my involvement in the work of the Inspector General’s Office. I shall hold secret all confidential information to which I have access in the course of my official duties and/or known to me by reason of my activities on behalf of the Inspector General’s Office. I shall not use such information for private gain, or to favour or prejudice any third party.

I undertake to carry out my duties in accordance with the provisions of the Inter-Office Memorandum N°009 / Field Office Memorandum N°010/2012 of 7 February 2012 on “The role, functions and *modus operandi* of the Inspector General’s Office. I have read and understood the said IOM/FOM. If in doubt in the course of my duties, I shall seek the advice of the Inspector General’s Office exclusively.

I understand that this declaration will remain in force after the completion of my assignment with the Inspector General’s Office and/or with UNHCR. I also understand that divulging confidential information to persons who are not authorized to receive it may amount to misconduct, and that the signed original of this declaration will be held by the Inspector General’s Office.

Name & Title:............................

Signature: ................................................

Date: ................... Place: ...........................................

**To be filled out by the Officer before whom the oath is taken:**

Name & Title: ...........................................................................................

Signature: ..............................................

Date: ......................... Place: ...........................Geneva.......

Reason for taking the oath[[2]](#footnote-2):

Support in an Investigation: …………….............................................................................

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1. *To be signed by UNHCR staff members, consultants, translators, and others, required to assist the Inspector General’s Office in the conduct of investigations and/or who have access to confidential information related to the work of the Inspector General’s Office.* [↑](#footnote-ref-1)
2. *Indicate INV Case N° if applicable, or briefly describe the reason for taking the oath.* [↑](#footnote-ref-2)