

TECHNICAL OFFER FORM

20/ITB/LBY/TR/001

ESTABLISHMENT OF A FRAME AGREEMENT FOR THE SUPPLY AND DELIVERY OF BLANKETS
SUBMISSION DEADLINE: 10/02/2020 – 17:00 hrs LIBYA TIME (UTC +2)

Nr.	Specification	Bidder's Offer	Your offer meets the specifications in Annex A? (Y / N)	Additional Comments (if any)
1	Material		Yes / No	
2	Make		Yes / No	
3	Dimensions / Size		Yes / No	
4	Weight		Yes / No	
5	Finish		Yes / No	
6	Colors		Yes / No	
7	Packing		Yes / No	
8	Delivery		Yes / No	
9	Delivery Schedule		Yes / No	

General Terms:

- Your offer must clearly indicate your production and delivery capacity after mobilization time
- The sample should be delivered to 20, Rue Des Lacs Mazuire, Les Berges du Lac, 1053 Tunis
- The sample shall have a note attached to the product which clearly shows company name and UNHCR tender reference number
- In case if bidder wishes to submit multiple offers and samples, a separate Technical Offer Form is requested to be submitted with clear identification of the option number, which must be highlighted on the corresponding Financial Offer Form too.



Company Name:

Company Signature:

Company Stamp:

Date:

CHECKLIST FOR REQUIRED TECHNICAL DOCUMENTS

Nr.	Required Technical Documents	Yes / No
1	The Vendor has submitted a valid registration certificate (3 years minimum)	
2	The Vendor has submitted a proof of a valid company bank account which accepts USD payment	
3	The Vendor has submitted a signed and stamped copy of Vendor Registration Form / UNHCR vendor ID	
4	The Vendor acknowledges the UNHCR General Conditions of Contract (Annex E)	
5	The Vendor acknowledges UN Supplier Code of Conduct	
6	The Vendor has provided a sample item as detailed in paragraph 2.4.1 of the tender document	
7	The Vendor has provided a detailed description of the technical specifications of the Blankets	
8	The Vendor has provided a data sheet and information on the specifications of the items, including the exact specifications of materials	
9	The Vendor acknowledges that the International Chamber of Commerce Incoterms 2010 shall apply for this ITB and for any resulting purchase orders(s).	
10	The Vendor has provided a document indicating the packing and transport options (e.g. weight, volume, etc.) in compliance with the packing and transport requirements.	
11	The Vendor has provided a document stating annual production and delivery capacity.	
12	The Vendor has provided a document that states the recommended shelf life of the product, as well as the usable lifespan, i.e. the recommended usage period.	
13	The Vendor acknowledges that the inspection and laboratory testing of goods will be applicable and will be advised at the time of purchase.	
14	The Vendor has provided a document that states place of inspection.	
15	The Vendor has provided a document that states the country in which the supplier is registered as well as the country and place of manufacture of the products.	
16	The Vendor has provided a document that includes defects and liability period with terms of warranty.	
17	The Vendor has provided a copy of internationally recognized quality certificate of the manufacturing company together with a copy of quality certificate for the finished product (If available).	

