



Sexual and Gender Based Violence Field Sub Working Group, Zaatari Camp

Terms of Reference (April 2014)

1. Introduction & Background

The Sexual and Gender Based Violence Field Sub Working Group (SGBV-FSWG) has been formed in the Zaatari camp to coordinate SGBV prevention and response in the camp, to identify SGBV issues specific to the Zaatari and to promote collaborative actions to address those issues.

These Terms of Reference (TORs) describe the goal and main functions of the Zaatari based SGBV-SWG.

It is the responsibility of all agencies and organisations working with and members of the SGBV field sub working group in Zaatari to adhere to agreements defined by the working group and defined in this TOR. These TOR will be revised on a 6 months basis.

2. Vision

Establish an effective prevention and response mechanism to reduce the risks and mitigate the consequences of SGBV experienced by women, girls, boys and men affected by the Syria crisis in the Za'atari Camp in Jordan, in accordance to Age, Gender and Diversity Mainstreaming (AGDM) principles.

3. Objective

Ensure SGBV prevention and response in Za'atari camp is coordinated, strengthened and mainstreamed across all sectors and levels.

4. Definitions

The working group adopted the definition of GBV in the IASC Guidelines for GBV Interventions in Humanitarian settings: 'an umbrella term for any harmful act that is perpetrated against a person's will and that is based on socially ascribed differences between males and females'. Key reference documents/website include:

- SGBV Strategy in Jordan
data.unhcr.org/syrianrefugees/download.php?id=5068
- Guidelines for Gender-based Violence Interventions in Humanitarian Settings: Focusing on Prevention of and Response to Sexual Violence in Emergencies, IASC, 2005,
http://www.humanitarianinfo.org/iasc/pageloader.aspx?page=content-subsidi-tf_gender-gbv.
- Handbook for Coordinating Gender-based Violence Interventions in Humanitarian Settings, 2010,
<http://resourcecentre.savethechildren.se/library/handbook-coordinating-gender-based-violence-interventions-humanitarian-settings>
- UN High Commissioner for Refugees (UNHCR), Action against Sexual and Gender-Based Violence: An Updated Strategy, June 2011, available at: <http://www.refworld.org/docid/4e01ffeb2.html> Sexual and Gender-Based Violence against Refugees, Returnees and Internally Displaced Persons. Guidelines for prevention and response. UNHCR 2003 <http://www.unhcr.org/3f696bcc4.html>
- Caring For Survivor's Training Pack, GBV AoR, 2010,
<http://www.unicefinemergencies.com/downloads/eresource/docs/GBV/Caring%20for%20Survivors.pdf>
- Caring for Child Survivors in Humanitarian Settings, IRC-UNICEF, 2012
- <http://onerresponse.info/GlobalClusters/Protection/GBV/Pages/Tools%20and%20Resources.aspx>

To ensure that child protection and SGBV common issues are adequately discussed and comprehensively addressed, the SGBV field sub working group also adopted the definition of Child Protection in Emergencies as 'the prevention of and response to abuse, neglect, exploitation of and violence against children in emergencies' as agreed by the Global Child Protection Working Group in June 2010 (Website: <http://cpwg.net/>).

5. Principles

The work of the SGBV field sub working group will be guided by the following principles:

- **Confidentiality:** ensuring that survivors, witnesses and information sources are protected. No identifying information will be revealed in data resources, nor during discussions in coordination and other meetings, when reference is made to specific GBV cases.
- **Safety:** all actors will prioritize the safety of the survivor, client, beneficiary family, witnesses and service providers at all times.
- **Respect:** actions and responses of all actors will be guided by respect for the choices, wishes, rights and the dignity of the survivor, client and beneficiary.
- **Non-discrimination:** non- discrimination on the basis of nationality, race, religion, political views, sexual orientation, social or other status.
- **Participatory approach:** ensuring to the extent possible, consultation with all members of the community (women, girls, boys and men) in CP&SGBV activities/ programmes.

6. Key Activities

Members of the SGBV FSWG in Za'atari Camp together commit to undertake the following activities:

Response, identification and disclosure:

- Strengthen the capacity of field based service providers, refugees and community based structures in the identification, referrals and response to survivors of SGBV, and where applicable child protection;
- Disseminate information amongst refugees and field-based service providers on the available services and how to access them;
- Coordinate with the protection sector to ensure protection trends at the district level are considered when planning and implementing SGBV prevention and response interventions;
- Integrate identification, response and disclosure with the broader protection mechanisms.
- Integrate SGBV service provision and build partnership and connection between specialized and non-specialized service providers;
- Engage refugees in the design of programs and activities related to SGBV.

Prevention:

- Engage and support community based-structures and expand prevention activities through participatory approaches, outreach, house-to-house visits and specialized centers;
- Establish and/or engage existing refugees groups to facilitate a venue for contextually/culturally appropriate dialogues on SGBV related issues;
- Engage with other sectors to ensure minimum standards for SGBV prevention;
- Involve women, girls, men and boys in peer-to-peer, educational, reproductive health and SGBV initiatives;
- Conduct regular safety audits and use findings to advocate for SGBV sensitive programming.

Coordination:

- Further engage partners, including government actors and SGBV focal points, and ensure SGBV focal points represent SGBV-FSWG at different sector-meetings, including but not limited to CP, Protection and district meetings;
- Raise awareness on the available mechanisms of support for women, men, girls and boys survivors of SGBV and/or at-risk, and share best practice and provide guidance to non-protection actors on how to deal with survivors of GBV.
- Integrate SGBV plans and activities in the broader Za'atari sector responses and inter-agency plans;
- Coordinate and integrate SGBV activities and relevant actors;
- Coordinate SGBV, and, where applicable, CP trainings for field level staff and refugees' based structures.

7. Operational Structure

Under the umbrella of the Protection Working Group and the SGBV Sub-working group Jordan, the SGBV Zaatari field sub working group is a coordination body established to discuss SGBV specific issues in the Zaatari (see appendix 1 & 2). The SGBV field sub-working group meets bi-weekly in the Zaatari Base camp. Meeting

minutes and agendas are regularly shared with the group members and updated on the UNHCR Web portal. IRC chairs the SGBV Field Sub Working Group with the support of UNFPA and UNHCR. Other agencies wanting to support coordination activities by co-chairing the working group should inform IRC, UNFPA and UNHCR to open discussion and reach group consensus.

.Coordination:

The SGBV field sub-working group maintains coordination and information sharing with the Protection Working Group in the Zaatari, the SGBV sub-working group at the National Level (Amman) and the CP field sub-working group (Zaatari). This ensures SGBV initiatives are in line with the broader protection and SGBV strategies and that common SGBV and CP issues are adequately discussed and comprehensively addressed.

The following mechanisms are established to maintain coordination and information sharing between the SGBV field sub-working group and:

➤ **Child Protection Field Sub- Working Group (Zaatari):**

- Every fifth week the SGBV field sub-working group and the CP field working group hold a joint meeting. The meeting is held in the Za'atari base camp and focuses on issues specific to both groups;
- The SGBV field sub-working group chair acts as a focal point for all CP working group meetings. Both groups commit to ensure one focal point is present at both meetings;
- One common email list is used to ensure all interested parties have access to timely and regular information.

➤ **Protection Working Group (Zaatari):**

- One focal point represents the SGBV field sub-working group at the Protection Working group;
- The chair regularly shares protection minutes and protection working group documents with the SGBV field sub-working group members;
- The chair regularly shares SGBV field sub-working group minutes and documents with the protection working group;
- A protection focal point is part of the SGBV field sub-working group mailing list.

➤ **SGBV sub-working group Jordan**

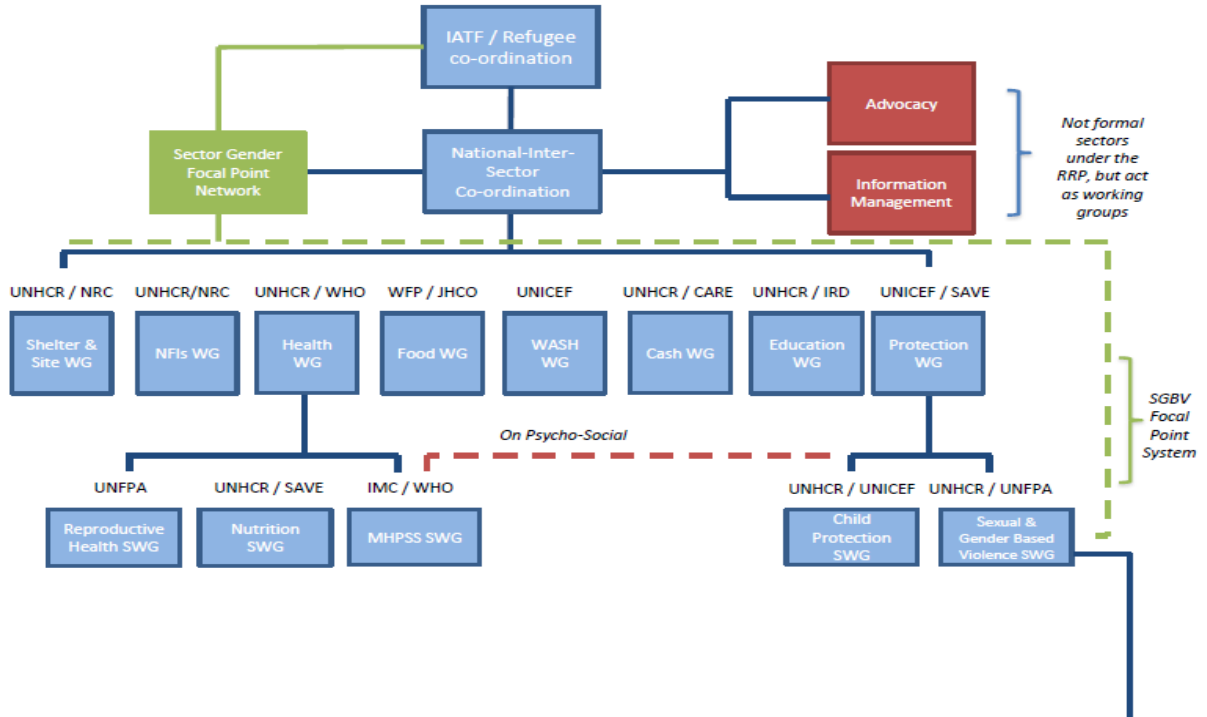
- The SGBV field sub-working group chair regularly shares SGBV field sub-working group minutes and related documents with the SGBV sub-working group coordinators;
- The SGBV field sub-working group chair shares with the group members SGBV sub-working group minutes and documents;
- The SGBV field sub-working group presents field sub-working group Zaatari level discussions at the National SGBV sub-working group on a monthly basis;
- The SGBV field sub-working group invites the SGBV sub-working group co-chairs to present national level discussions to the field sub-working group on a monthly basis.

Membership and commitments:

Members of the SGBV field sub-working group commit to actively participate and attend SGBV field sub-working group meetings, and to carry out and advocate for SGBV initiatives discussed and agreed by the group. Members of the SGBV sub-working group can also be members of the CP and other working groups. All agencies, organisations, authorities and camp management are invited and encouraged to participate to the SGBV field sub-working group and to carry out SGBV field sub-working group objectives as per the indicated commitment. The SGBV field sub-working group encourages the participation of refugees in decision making to discuss and prioritise issues of concern. The SGBV field sub-working group chairs commits to represent the group, share documents and facilitate the coordination of SGBV initiatives discussed and agreed by the group.

Appendix 1 : Refugee Coordination Structure – Jordan

Current May 2014



Appendix 2: Refugee Coordination Structure – Za’atari

Current May 2014

