

## 1. Shelter and NFI

### Goal

To “meet the sheltering needs of populations affected by humanitarian crises, by strengthening the shelter response of humanitarian actors through leadership, coordination and accountability in the humanitarian shelter sector.” (Global Shelter Cluster Strategy 2013-2017, Global Shelter Cluster)

### Objectives

- Strengthened leadership capacities at all levels of the response.
- Improved strategic planning that clarifies the collective results that the humanitarian community aims to achieve.
- Strengthened needs assessments, information management, planning, monitoring and evaluation for a more effective and strategic response.
- Improved cluster coordination, performance and participation, as well as a more clearly defined cluster-activation procedure.
- Enhanced accountability for the achievement of collective results, based on an agreed performance and monitoring framework linked to the strategic plan.
- Strengthened accountability to affected communities, to be implemented at field level through a defined inter-agency operational framework.

### Key Contacts

Main collaborating partners:	IFRC, Clusters, Key Government lead agencies for shelter and NFI.
Cluster Lead:	Enkhjin Garid, National Programme Coordinator, IFRC/RCS. +976 11 312720; +976 99877395; enkhjin.garid@ifrc.org
Cluster Coordinator:	Enkhjin Garid, National Programme Coordinator, IFRC/RCS. +976 11 312720; +976 99877395; enkhjin.garid@ifrc.org

### Actions to be taken for Preparedness and Response

#### a) Minimum preparedness

#	Activities (outline what needs to be done – either collectively or even by individual organization in order to achieve the stated objectives)	Agency(ies) responsible	Timeline
1	<b>Coordination:</b> Participate in coordination forums with HCT, OCHA, inter cluster and Government initiatives related to shelter cluster. Identify and develop contacts with Government agency counterparts. Develop and maintain up to date contact list shelter agencies and their respective focal persons. Assess the need for and if required develop agreements pre-emergency with different clusters on potential overlap areas, in particular with Camp Coordination/Camp Management and WASH. Regularly provide information on global shelter cluster initiatives. Convene one shelter cluster meeting per year.	IFRC+ Lead Gov't Agency/ partners/	Ongoing
2	<b>Scenario development, this should include:</b> Update scenario (or scenarios) on the ability of shelter sector actors to operate and respond. Identify sheltering options corresponding to the scenarios.	IFRC+ Lead Gov't Agency/ partners/	1x/yr
3	<b>Identify and advocate for pre-positioning of relief material related to shelter and NFIs, this should include:</b> What shelter relief items (including tents, shelter kits, alternative housing solutions and essential household items/NFIs) and materials are to be pre-positioned (including agreed specifications and quantities)?	IFRC+ Lead Gov't Agency/ partners/	2x/yr

	<p>Which items are available locally, which will need to be imported?  Have local suppliers and local supply and production capacity been identified?  Have regional suppliers and regional supply and production capacity been identified?  What additional quantity of which items can be mobilised through existing procurement framework agreements within which timeframe?  Where are the locations of pre-positioned items, and what are the logistical requirements to mobilise these items?  What customs or other import controls need to be considered regarding the importing of shelter relief items identified, and what are the potential implications?</p>		
4	<p><b>Collective sheltering solutions:</b>  If collective shelter is part of the standard shelter response, have the required shelters been identified and made available to ensure adequate accommodation in accordance with agreed standards?  If hosting is part of the standard shelter response, have the necessary arrangements been made to enable such hosting as required?</p>	IFRC+ Lead Gov't Agency/ partners/	1x/yr
5	<p><b>Capacity Mapping, this should include:</b>  Identify what background data is available regarding the shelter situation in country'  Identify what capacity exists locally/nationally to respond to shelter needs in emergencies (human - numbers/ type/expertise - material, financial resources).  Identify what capacity exists in local/national government, Institutions, CBOs, Local NGOs, International NGOs Red Cross/Crescent Movement, UN, Private Sector.</p>	IFRC	1x/yr
6	<p><b>Standardisation of assessments, indicators &amp; monitoring</b>  Develop and test on rapid assessment and situation analysis tool for joint assessment.  Develop and test detailed assessment and analysis tool.  Define which indicators will be monitored over time, and how.  Identify how the government involved in any interagency or cluster needs assessment  Identify how will assessments be coordinated/organized?</p>	IFRC+ Lead Gov't Agency/ partners/	1x/yr
7	<p><b>Standards and Principles for response:</b>  Identify what are the agreed National Standard for disaster response.  What are the agreed international standards for shelter response.  What are the agreed humanitarian principles for humanitarian response.  What are the agreed technical standards for shelter as appropriate.  Where required convene technical working groups to define sheltering options appropriate for the scenarios and in line with the Standards and Principles for response.</p>	IFRC+ Lead Gov't Agency/ partners/	1x/yr
8	<p><b>Awareness raising</b>  Conduct awareness raising, early warning and capacity building at the community level in "awareness" and "advocacy" in disaster prevention, on issues related to shelter sensitization of community on preparedness</p>	IFRC/ partners	As needed
9	<p><b>Response strategies</b>  Develop an outline response strategy that reflects all issues and concerns from cluster partners. The response strategy should reflect the need for the response to be adjusted over time, and include an estimated duration for the emergency scenarios.  Develop the required complementary templates to meet the needs for shelter agency proposal documents, key advocacy and media messages, the role of the cluster etc.</p>	IFRC+ Lead Gov't Agency/ partners/	1x/yr
10	<p><b>Financial resources</b>  Identify what are the potential sources of rapid response resources, e.g. CERF.</p>	IFRC	As needed

	<p>If a standard response source is to be utilised (CERF, Flash, CAP etc.) ensure the cluster lead agency and cluster partners are familiar with the process and the required accountability obligations.</p> <p>Confirm if a UN agency has agreed to submit a CERF application as appropriate, to meet UN/CERF requirements.</p> <p>Identify potential donor organizations/institutions.</p>		
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**b) Response to sudden onset disaster**

#	Activities (outline what needs to be done – either collectively or even by individual organization in order to achieve the stated objectives)	Agency(ies) responsible	Timeline
11	<p><b>Supporting service delivery</b></p> <p>Provide a platform to ensure that service delivery is driven by the agreed strategic priorities</p> <p>Develop mechanisms to eliminate duplication of service delivery</p> <p>Closely coordinate with Government counterparts</p> <p>Convene shelter cluster meetings</p> <p>Ensure the shelter cluster is represented at HCT and inter cluster meeting</p> <p>Ensure coordination in the provision of emergency shelter and basic NFIs, including technical support on the efficient use of emergency shelter items (on the job trainings, using existing awareness materials etc)</p> <p>Coordinate with the WASH group in overlapping activities such as providing temporary sanitation, water supply facilities and other basic NFIs</p>	IFRC+ Lead Gov't Agency/ partners/	1x/yr
12	<p><b>Informing strategic decision-making for the humanitarian response</b></p> <p>Coordinate with partners on rapid joint needs assessments and gap analysis</p> <p>Analysis to identify and address (emerging) gaps, obstacles, duplication, and cross-cutting issues</p> <p>Prioritization, grounded in response analysis</p>	IFRC+ Lead Gov't Agency/ partners/	As needed
13	<p><b>Planning and strategy development</b></p> <p>Develop sectoral plans, objectives and indicators directly supporting realization of the HC/HCT strategic priorities</p> <p>Application and adherence to existing standards and guidelines</p> <p>Clarify funding requirements, prioritization, and cluster contributions to HC's overall funding considerations</p>	IFRC+ Lead Gov't Agency/ partners/	1x/yr
14	<p><b>Advocacy</b></p> <p>Identify advocacy concerns to contribute to HC and HCT messaging and action</p> <p>Undertake advocacy activities on behalf of cluster participants and the affected population</p> <p>Developing guidance on land ownership and responsible resettlement options for landless/homeless and those living in areas considered as unsafe.</p> <p>Developing and re-activating productive economic activities, especially through the re-construction and re use of materials</p>	IFRC+ Lead Gov't Agency/ partners/ UNCG	As needed
15	<p><b>Monitoring and reporting on the implementation of the cluster strategy and results; recommending corrective action where necessary</b></p> <p>Ensure the shelter cluster is represented in OCHA situation reports, bulletins and other platforms as required.</p>	IFRC+ Lead Gov't Agency/ partners/	As needed
16	<p><b>Preparedness for recurrent disasters whenever feasible and relevant</b></p>	IFRC+ Lead Gov't Agency/ partners/	2x/yr
18	<p><b>Accountability to affected population</b></p> <p>Advocate for Standards and Principles for response to be applied by shelter cluster agencies.</p> <p>Ensure appropriate vulnerability criteria are identified.</p>	IFRC	As needed

	Ensure cross cutting issues such as gender and protections are included in responses		
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**c) Recovery and long-term action**

	<b>Activities (outline what needs to be done – either collectively or even by individual organization in order to achieve the stated objectives)</b>	<b>Agency(ies) responsible</b>	<b>Timeline</b>
1	Recovery assessment, planning and implementation	IFRC	As needed

**Contact List**

<b>No.</b>	<b>Agency/ Org.</b>	<b>Focal Point</b>	<b>Title</b>	<b>Office number</b>	<b>Cell phone number</b>	<b>Fax</b>	<b>Email address</b>
1	IFRC country delegation office in Ulaanbaatar, Mongolia	Enkhjin Garid	National Programme Coordinator	+976 11 312720	+976 99877395		enkhjin.garid@ifrc.org
2	IFRC Asia Pacific Zone office in Kuala Lumpur, Malaysia	Pablo Medina	Global Shelter Cluster Focal Point				publo.medina@ifrc.org
3	IFRC Asia Pacific Zone office in Kuala Lumpur, Malaysia	Patrick Elliott	Regional Shelter Cluster Coordinator		(+60) 0123058023		Patrick.elliott@ifrc.org
4.	NEMA	To be identified					
5	Clusters	Refer to Annex III.					