

ANNEX C: CALL FOR EXPRESSION OF INTEREST

CALL FOR EXPRESSION OF INTEREST No. 01/2018	
<p>Project title and Identification:</p> <p>Legal assistance to refugees, temporary asylum-holders, asylum-seekers and stateless persons on the territory of the Russian Federation</p>	<p>Project Location:</p> <p>Moscow St. Petersburg Pyatigorsk Other selected regions of the Russian Federation</p>
<p>Brief Background of the Project:</p> <p>UNHCR in the Russian Federation provides assistance to refugees, temporary asylum holders, asylum-seekers, stateless persons (all hereafter referred as Persons of Concern, PoCs), primarily in Moscow and St. Petersburg, but also in selected regions of Russia. Assistance is provided through Partner organizations, primarily non-governmental organizations.</p> <p>Currently the number of PoCs in the Russian Federation comes to the following figures (Mol update as of end 2017):</p> <ul style="list-style-type: none"> • Refugees and temporary asylum holders officially registered with the Mol: 126 034 persons • Asylum-seekers registered with the Mol: 14 086 persons • Stateless persons with temporary residence permit and residence permit registered with the Mol: 9 784 persons <p>1 478 PoCs are registered with UNHCR as of 31 July 2018.</p> <p>PoCs require legal counseling and representation in courts, therefore, UNHCR opens this Call for Proposal for competent NGOs that may be interested in providing legal support to PoCs referred by UNHCR and approaching the NGOs in accordance with the detailed Terms of Reference listed in this Call for Proposals.</p>	
<p>Goal/Objective, Expected Outcome and Main Activities:</p> <p>Objective</p> <p>Access to legal assistance and legal remedies improved</p> <p>Terms of Reference</p> <p>Provision of legal assistance to asylum-seekers, refugees and stateless persons</p> <ol style="list-style-type: none"> 1) Quality legal counselling; 2) Assessment of individual refugee claims to determine the best course of action to ensure access to rights and legal remedies. 3) Assistance with preparation of legal documents for submission to relevant administrative bodies; 	

- 4) Accompanying PoC to administrative bodies;
- 5) Representation of cases in courts and administrative bodies at national and international levels;
- 6) Rendering of legal assistance to PoC in detention, readmission centers, shelters, state entities (for example, child orphanages, clinics, etc.);
- 7) Legal assistance in extradition and extradition-related cases;
- 8) Assistance in acquisition of RF citizenship, residence permits and other types of integration for stateless persons and refugees opting for integration;
- 9) Regular reporting in the format established by UNHCR and be ready to provide *ad hoc* reports upon request of UNHCR;
- 10) Participation in participatory assessments with PoC to determine their needs and address age, gender and diversity issues.

Intended Population of Concern:

Refugees, temporary asylum holders, asylum-seekers, stateless persons referred by UNHCR and approaching the NGOs on their own, with a special focus on non-Ukrainians.

Project Period [estimated start and end dates of project]:

01 January – 31 December 2019

Submission Deadline:

21 September 2018

Date Decision Results to be Communicated to Applicants:

21 October 2018

Selection Criteria

<i>Choose relevant criteria</i>	Criteria Description	
X	Sector expertise and experience: the required specific skills, sector specialists, knowledge and human resources.	
X	Project management: ability to deliver project objectives, accountability mechanisms and sound financial management, taking into account the audit results of the previous UNHCR-funded projects, past performance and the external audit of partners' financial statements, where applicable.	
X	Local experience and presence: ongoing programme in the area of operation; local knowledge; engaging refugees and other persons of concern; trust from local communities; local presence; partner policy on community relations; complaint mechanisms for persons of concern; self-organized groups of persons of concern; and other factors that would facilitate access to and better understanding of the persons of concern and that would reduce administrative difficulties.	

X	Contribution of resources: evidenced and documented contribution of resources to the Project in cash or in-kind (e.g. human resources, supplies and/or equipment) by the partner that are presently available (or potentially mobilized by the partner) in order to supplement UNHCR resources.	
X	Cost effectiveness: level of direct costs and administrative costs imposed on the Project in relation to project deliverables.	
X	Experience working with UNHCR: global and/or local partnerships including knowledge of UNHCR policies, practices and programmes, including an understanding of and ability to work within UNHCR's funding limitations and associated inherent risks. Partners that have three consecutive qualified audit opinions for UNHCR-funded projects may not be considered.	
X	Other: as required by the UNHCR Office for any specific project (specify)	

Other information (optional)

1. Applicants should provide information on advocates in the staff of the organization or associated with it (number, experience, status, diplomas and licenses)
2. Applicants should provide copies of audit certificates for the past three years (if not available, specify reasons for non-availability)

Issuing UNHCR Office

Contact Address

Signature, Head of Office

Full name and title, Head of Office

Date

UNHCR Office in the Russian Federation

Moscow, Leontievsky pereulok, 9

Anne-Elisabeth Ravetto, Acting Representative

16 August 2018