

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 07.02.2019

**REQUEST FOR QUOTATION: No. RFQ/2019-101
FOR PROVISION OF TIMBER MATERIALS****QUOTATION TO BE RECEIVED BY: 14.02.2019 23:59 by Kyiv time**

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly¹, requests your price quotation for the pine timber products specified below in this Request for Quotation (RFQ).

1. REQUIREMENTS

Параметр	Timber – battens (25x100x4500)	Delivery
Material	Pine or fir tree, density P<0,5 (g/cm ³)	DAP Kyiv: 70 Moyseyeva, Mortusivka Village, Borispi District, Kyiv Region
Quality of drying / humidity %	KAT-III / no more than 15%	
Strength class / Standard	Class C 18 according to МГ B 52001	
Antibacterial treatment	yes	
Deviations size (for it grade), corresponding GOST 25346-89	IT (13-17)	
Compliance with radiological control / certificate (submit additionally if your reponse is "yes")	yes	
The normative content of Cs-137 Bq / kg - no more	740	
The activity of Cs-137 Bq / kg - no more	5	
The certificate of origin of wood (submit additionally if your reponse is "yes")	yes	
A phytosanitary certificate issued by the State Veterinary and Phytosanitary Service of Ukraine (submit additionally if your reponse is "yes")	yes	
Conclusion of the state sanitary - epidemiological expertise for applied antiseptic (submit additionally if your reponse is "yes")	yes	

- Approx. quantity:
a. 25 x 100 x 4500 mm – 18,810 pcs.
b. 70x150x4500 mm – 1,040 pcs.

¹ For further information on UNHCR, please see <http://www.unhcr.org>

- Expected time of delivery: no more than 15 calendar days upon UNHCR request;

Please include the following information in your quote regarding prices (without VAT):

- Currency: UAH;
- Price per order including delivery;

Please include the following information in your quote:

- Certificate of timber origin;
- Timber phytosanitary certificate;
- Timber sanitary-epidemiological certificate;
- Timber radiological examination certificate;
- Signed Annex B, UNHCR General Conditions of Contracts;
- Signed Annex C, Vendor Registration Form;

Please note that UNHCR has tax and duty exemption status. The details on required shipping documents and their processing (for Bidders having VAT payer status) is further described in **Annex D**.

2. RFQ Submission

We would appreciate receiving your quotation on or before **14.02.2019 – 23:59 hrs Kyiv time** in e-mail to UNHCR-UKR-Procurement@unhcr.org

Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **8 Mb** so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in the e-mail subject field:

- RFQ 2019-101
- Name of your firm
- Number of e-mails that are sent (example: 1/2, 2/2)

Your quotation must be valid as least for 30 days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

The successful bidder will be requested to fix the proposed price for the whole duration of the Contract.

Please find attached in ANNEX B the **UNHCR General Conditions of Contracts** for the Provision of Services. You must clearly indicate in your quotation if you accept them and sign the last page of **Annex B**.

Vendor Registration Form: If your company is not already registered with UNHCR, you should complete, sign and submit with your technical proposal the Vendor Registration Form (**Annex C**).

Thank you for your kind attention.

Yurii Gusakov, Supply Associate
UNHCR Representation in Ukraine

