South-East Turkey Inter-Sector Working Group (ISWG) - 2017 Operational Work-Plan

Priority	Activity	Lead	Comment / Update on status	Timeframe											
				Jan.	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec.
Priority 1 (a/	**Strengthen urban outreach and urban response through a coordinated, multi-sector approach to referrals, mapping of services and communication with communities/AAP;**														
1.1	Conduct a CwC mission to identify information gaps and needs and identify immediate next steps	UNHCR CwC	Mission conducted - finidngs pending												
1.2	Set-up a light interagency urban-task for focused on an integrated approach to service mappiung, outreach, referrals and CwC	ISWG Coord.													
1.3	Develop a CwC/outreach plan – including basic communication information packages, messages, feedback mechanisms and roll-out plans.	IA Urban TF													
1.4	Idenitfy data collection points at the provincial level to collect information on available services	Service Mapping FP / IMO													
1.5	Roll-out the service mapping (implement the information disseimination plan)	Service Mapping FP													
Priority 2	**Promote a coordinated, common approach to gaps and needs analysis to support evidence-based planing and decision making;**														
2.1	Collect & update assessments to populate the assessment registry	IMO	be rolled out.												
2.2	Review existing refugee-related information and data collection tools and recommend a way to collect and analyse it.	IMO													
2.3	Conduct a secondary desk review (SDR) to analyse review existing information and identify primary data collection needs (if and as applicable).	IMO													
Priority 3	**Ensure technical-level emergency preparedness**														
3.1	Conduct a risk analysis and based on findings support coordinated technical preparedness actions	ISWG Coord.	Risk analysis conducted in Sept. - Emergency Preparedness actions initiated (based on Aleppo)												
3.2	Develop and maintain a contingency stock and resources database	ISWG Coord./IMO	Database developed / data collected												
3.3	Identify emergency referral focal points to support emergency preparedness actions	ISWG Coord. / All sectors													
Priority 4	**Strengthen coordination mechanisms and capacities to maximise service delivery;**														
4.1	Establish and Strenghten IA coordination structure at the sub-national level	ISWG Coord.	Finalised and endorsed												
4.2	Roll-out coordination orientation sessions	ISWG Coord.													
4.3	Roll-out coordination skills trainings	ISWG Coord.													
4.4	Conduct IA Coord. Missions at the provincial level to review existing coordination mechanisms and set-up IA coordination structures	ISWG Coord.	Coordination structure set-up in Hatay. Review to be done in Urfa/Mardin/Kilis/Adana												
4.5	Conduct regular coordination monitoring performance (CMP) surveys and based on findings promote actions to improve coordination	ISWG Coord.													
Priority 5	**Improve monitoring and reporting**														
5.2	Agree on monitoring / reporting products and timeline	IMO / All sectors													
5.3	Produce and disseminate quarterly monitoring dashboards and narratives.	ISWG / All Sectors													
5.4	Conduct a mid- and end-of year review to monitor achievements and promote corrective actions	ISWG Coord.													