

Annex A

UNHCR translation tender

HUNBU/RFP/2018/0002



Tender Form

Name of bidder: _____
Address: _____
Telephone: _____
Email: _____
Contact person: _____

I have thoroughly read and have full understanding of the tender documents and am pleased to submit my quotation as follows:

- General presentation of the translation agency
- References, certification of financial stability
- Curriculum vitae of recommended translators for UNHCR translation assignments
- Price proposal for translation and proofreading services (Annex C)
- Vendor Registration Form (Annex D)
- UNHCR General Conditions of Contracts for the Provision of Services signed (Annex E)
- UNHCR Code of Conduct signed (Annex F)
- Sample translation of legal text from Slovakian into English (Annex G)
- Sample translation of legal text from English into Slovakian (Annex H)
- Any other material, please specify below:

Name in block letters: _____
Signature: _____
Stamp of company: _____
Place and date: _____

