

---

## Legal Consultancy at the UNHCR Office for Switzerland and Liechtenstein

The UNHCR Office for Switzerland and Liechtenstein is located at UNHCR Headquarters in Geneva, but acts as a country office for the two countries. We work closely with the Swiss authorities, non-governmental organisations (NGOs) and other relevant actors in Switzerland for the protection of asylum seekers, refugees and stateless people. We also work to find durable solutions for refugees.

To re-inforce the protection team, we are looking for an

### UNOPS Associate Protection Officer, 100% (July - December 2018)

The UNOPS consultant will work under the supervision of the Head of Office in cooperation with the Senior Legal Associate and the protection team and will report regularly on the activities undertaken and respective outcomes. The principal tasks of the consultant will relate to child protection issues.

#### Duties:

In close cooperation with the Senior Legal Associate and the entire protection team, the tasks of the UNOPS consultant include the following:

- review the ongoing restructuring and provide input and expertise to ensure that the new asylum system meets the need of children, particularly UASC
- promote the establishment of BIA/BIDs in Switzerland
- visit specific reception centres for children to gather good practices to encourage further improvements
- develop a strategy and three years workplan for the office relating to the protection of children (map areas with identified protection gaps and develop suggestions on how these could be best addressed)
- review asylum decisions concerning child asylum-seekers
- facilitate where possible family reunification requests concerning children
- act as focal point for all questions relating to the protection of children
- any other task that may come up in this context

#### Required qualifications and experience:

##### *Educational background*

- an advanced university degree in law
- proven knowledge of international refugee law and human rights law
- proven knowledge of the international legal framework relating to the protection of children, specifically unaccompanied and/or separated children
- proven knowledge of Swiss asylum law

##### *Languages*

- German, French, English – essential
- Swiss-German desirable

##### *Work experience*

- four years experience in the domain of refugees / asylum, including experience in managing relations with external partners required
- experience in dealing with child protection issues, particularly in undertaking BIDs
- previous experience with the authorities, especially in the Swiss context, or UNHCR is desirable

*Required skills and competencies*

- flexibility and strong interpersonal and cross-cultural skills
- organisational skills
- excellent team working skills
- excellent communication skills
- ability to handle sensitive material/communications
- excellent drafting skills
- computer literacy
- knowledge of the Swiss actors in asylum and integration desirable

**Position start date: 1 July 2018**

**Application:**

Please send your application consisting of a cover letter and a CV by e-mail to [boettche\[at\]unhcr.org](mailto:boettche[at]unhcr.org) with subject line "Application Legal Consultant - candidate's name".

Closing date: 18 May 2018.

Kindly note that only short-listed candidates will be contacted. Interviews and a written test will take place on 28-30 May 2018.

For further questions, please contact Mr Joachim Stern, Senior Legal Associate, [stern\[at\]unhcr.org](mailto:stern[at]unhcr.org).

We are looking forward to your application.