



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés



DATE: 24/01/2018

REQUEST FOR EXPRESSION OF INTEREST: No. EOI/PREQ/001

FOR CONSTRUCTION AND RENOVATION SERVICES IN REFUGEE CAMPS/TRANSIT CENTRES IN RWANDA

CLOSING DATE AND TIME: 14/02/2018– 1700 hrs

1. BACKGROUND

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly¹, and Rwanda is currently hosting nearly 173,357 refugees, of which 136,952 are living in six refugee camps across the country while 2,408 returnees are received monthly by Transit Centres.

Globally, the agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has a mandate to help stateless people.

In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 6,600 people in more than 110 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environment, UNHCR must purchase goods and services worldwide.

The existing infrastructure both in Refugees camps and Transit Centres need an overhaul, at the same time new infrastructure need to be put in place to cope with increasing refugee/returnee populations. The status quo has created various challenges and has fully stretched the existing infrastructure to impossible limits.

The six refugee camps/ four Transit Centres are located in different parts of the country which include Gihembe, Nyabiheke, Mahama, Kiziba, Mugombwa and Kigeme, while Transit Centres include Kijote, Nyanza, Nyarushishi and Gashora. UNHCR also recognizes that some locations might require both construction and renovation, while others any of the two available options.

UNHCR Representation in Rwanda, intends to prequalify suppliers for the supply of **CONSTRUCTION AND RENOVATION SERVICES IN REFUGEE CAMPS/TRANSIT CENTRES IN RWANDA** located in different parts of the country. However, proposals targeting one Refugee Camps/Transit Centres, several Refugee Camps/Transit Centres, or all camps are welcome too.

¹ For further information on UNHCR, please see <http://www.unhcr.org>

IMPORTANT:

Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

3.2 QUALIFICATION PROCESS

Interested suppliers should send the below listed qualification documents and information as indicated in section 3:

1. Profile of the company
2. Detailed information on Construction and Renovations services required
3. Major clients, references and relevant Construction and Renovations services past experience
4. Quality test certificate if applicable
5. Previous experience in Construction and Renovations services delivery
6. Suppliers capacity and capability to meet the agencies specified requirement
7. Previous experience with the UN (if any)
8. Correct physical address of Supplier
9. Acceptance to visit Supplier's premises
10. After sales services (on a need basis) if applicable
11. Warranty and liability period for Construction and Renovations services
12. Shelf life and usable lifespan if applicable
13. Inspection certificates if applicable
14. Delivery capacity of the supplier
15. Evidence of financial capabilities (bank statements/bank letter);
16. Product compatibility and availability;
17. No pending legal action against the company; and
18. Not insolvent or under bankruptcy proceedings
19. Provision of samples (if applicable), sent to
UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES (UNHCR)
REPRESENTATION IN RWANDA
PLOT NO.5744, NYARUTARAMA ROAD, OPPOSITE MTN CENTRE
B.P. 867, KIGALI, RWANDA

Prices are not required at this stage.

The cost of responding to this EOI is to be entirely borne by the suppliers, whether they will be Pre-qualified or not and whether they will be invited or not to participate in further bidding procedures.

IMPORTANT:

Only suppliers meeting UNHCR registration criteria and whose solutions have been approved by UNHCR will be invited to participate in the formal bidding process.

4. EOI VERIFICATIONS:**4.1 PRELIMINARY CHECKING**

Expression of Interest will undergo a preliminary checking and verification process to determine whether the claims made in submissions to response to EOI appear credible and legitimate. As part of this process, UNHCR may contact people and organizations for references to justify their capabilities and past experiences. Companies will be contacted and requested to provide further information or documentation if necessary.