United Nations High Commissioner for Refugees (UNHCR) Manila, Philippines
Vacancy Announcement no. VN-08
Re-Advertisement
Internal/External

Position Title:	Programmer	**Contractual Status:**	Individual Contract
Position Level:	G-6	Duration of Contract:	3 months
Report To:	Assistant Protection Officer	**Duty Station:**	Manila
Issue Date:	11 May 2018	**Closing Date:**	31 May 2018

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THIS POSITION IS OPEN TO FILIPINO NATIONALS ONLY

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Organizational Context

The Government of the Philippines and UNHCR have agreed to develop and implement an application system for asylum seekers and refugees' registration and case management. The Protection Unit in the Manila Office oversees this process.

The Programmer is under the direct supervision of the Assistant Information Management Officer, who directs and monitors work objectives and provides necessary advice and guidance.

All code and outputs that the Programmer produces in course of the performance of his duties and responsibilities shall be the property of UNHCR. All reports, notes, drawings, specifications, statistics, plans and other confidential information or programs prepared by the Programmer or that might be provided to him, in the course of his engagement with UNHCR/UNOPS, shall be the property of UNHCR. Upon the termination of the engagement, all these shall be dealt with or disposed of as UNHCR shall direct. Under no circumstances shall any such information or documents be utilized or commercialized without the written consent of UNHCR.

The Programmer shall comply with all relevant regulations of UNHCR/UNOPS with regard to confidentiality and other related contractual obligations.

Duties and Responsibilities

1. Modify existing programs and/or develop new programs to address change requirements of UNHCR including interfaces to external applications and/or enhance existing programs to improve application performance;

2. Ensure that the programs conform to the technical specifications and standards of UNHCR;

3. Ensure that program errors and bugs are fixed;

4. Ensure that tasks and timelines comply with the provided work plan;

5. Provide the Assistant IMO timely and regular updates on the status of the tasks and any issues encountered;

6. Provide technical guidance in the technical design and implementation and post-implementation support of the application;

7. Update technical documentation to ensure all changes made to the application are documented;

8. Conduct user's training; and

9. Perform any tasks that may be reasonably required by the Supervisor.

Minimum Qualifications and Professional Experience Required

- Bachelor's Degree in Computer Science, Software Engineering or related field

- At least one (1) year of significant programming experience is required

- Application programming experience in Java and MySQL is preferred.

- Demonstrated ability to select, insert, delete and update data stored in a relational database such MySQL is required

- Demonstrated ability to communicate effectively with people of varying degrees of technical ability is required.

- Demonstrated logical, analytical, and problem-solving skills are required.

- Demonstrated capacity for self-directed learning is required.

- Excellent organizational skills are required.

- Ability to work independently on multiple assignments and to work collaboratively within a team is required.

HOW TO APPLY:

Please email your Motivation Letter, Curriculum Vitae and P.11 with subject: "Application- VN-08- Programmer" to: PHIMAVAC@unhcr.org

Only applicants meeting minimum requirements will be short-listed for written test & interviews.

Applications will not be acknowledged. Only the successful candidate will be notified of the outcome of the selection process.

P.11 form can be downloaded from the following links:

PHF/P-11: http://www.unhcr.org/ph/wp-content/uploads/sites/28/2017/11/UNHCR_Personal_History_Form_October-2017.docm

SUPPLEMENTARY FORM: http://www.unhcr.org/ph/wp-content/uploads/sites/28/2017/11/UNHCR_PHF_Supplementary_October-2017.docm