

UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES
INTERNAL/EXTERNAL VACANCY NOTICE

Title of Position: Assistant Education Officer
Position Number: 10020027
Category & Level: National Professional Category, NOA
Location: Ankara, Turkey
Effective date: as soon as possible
Duration: initially for a period of one year
Closing Date: **26 June 2018**

PREAMBLE

The international obligations of Turkey and its national legislative framework on asylum have shaped the form of the current collaboration with UNHCR. During the last 56 years, UNHCR and Turkey have been working together in close partnership. Turkey has provided the asylum space for persons seeking refuge, and UNHCR has assisted Turkey to determine who is in need of international protection and to enable access to rights by these persons. As the main partner of the Turkish State in the field of international protection, UNHCR Turkey continues to provide legislative and technical support as well as institutional capacity building support to the Directorate General of Migration Management (DGMM) and other national institutions.

As regard Syrian nationals who are hosted in Turkey under a Temporary Protection (TP) framework for Syrian nationals, refugees and stateless, UNHCR's work is to support the authorities through the provision of technical assistance and strong public advocacy for enhanced responsibility sharing.

UNHCR in Turkey also registers asylum-seekers, conducts RSD under the Mandate of the High Commissioner for all non- Europeans (with the exception of Syrians), intervenes to strengthen the protection environment and access to social support mechanisms, and endeavors to find durable solutions for the most vulnerable amongst those who are recognized as refugees provided they meet the criteria of the resettlement countries.

UNHCR in Turkey operates through a branch office in Ankara, with field offices in Gaziantep, Istanbul and Van, as well as field units.

To find our more information about UNHCR, please visit our [website](#).

ORGANIZATIONAL CONTEXT

The incumbent will act as a focal point for education in the area of operation and, under the leadership of the supervising officer(s), support UNHCR's work regarding education and advocacy on all issues related to UNHCR education programmes and strategic directions. He/she normally works under the direct supervision of the UNHCR Senior Education Officer and overall supervision of the Deputy Representative (Operations).

In Turkey, UNHCR's education strategy focuses on promoting access to higher education and supporting refugee youth and adults to acquire Turkish language proficiency and skills through non-formal education programmes delivered by national institutions. Between 2018 and 2020, as part of the UNHCR Turkey education programme, the operation will implement a range of activities in four provinces through the Ministry of National Education's Directorate General of Lifelong Learning aimed at strengthening the capacity of Public Education Centres to deliver language and skills training programmes for adults. The incumbent will be responsible for the coordination and oversight of project implementation in close coordination with the UNHCR Livelihoods and Supply units. The incumbent will also work closely with Ministry officials responsible for the implementation of and reporting on activities.

Under the direction of supervising Officers, the incumbent will support the implementation of global level policies, including the UNHCR Education Strategy, adapted to the local context. He/she will participate in liaising with partners to assess the education context, to develop an implementation plan and to monitor the programme and assess impact. He/she will work in collaboration with in-country education partners to improve access to, and quality of, refugee education at all levels, both formal and non-formal, and may liaise with partners for joint support for education access for refugee and host community children. He/she will support the implementation of education approaches for emerging needs in refugee education, including attention to special needs, minorities, girls, pre-school education, and non-formal activities. He/she will support inter-sectoral linkages with child protection, SGBV, gender, community services, livelihoods and health, among others.

FUNCTIONAL STATEMENT

Accountability

- The education needs of refugees are met through the application of International and National Commitments, including the MDGs and EFA commitments, relevant UN/UNHCR protection standards and IASC principles governing humanitarian coordination, including those of the INEE.
- Education activities are guided by global, regional and country priorities and reflect UNHCR's policy on age, gender and diversity (AGD).
- Participation of persons of concern is assured through continuous assessment and evaluation using participatory, rights and community based approaches.
- Persons of concern are treated with dignity and respect and all protection incidents are immediately identified and addressed.

Responsibilities

Strategic Direction and Coordination

- Stay abreast of political, social, economic and cultural developments that have an impact on access to and quality of education and inform the development of the education strategy.

Response and Advice

- Assist in providing comments to the relevant authorities on existing and draft legislation related to education and persons of concern.
- Coordinate with partners and other actors in education to adapt the Education Strategy to the local context and ensure ownership.
- Provide technical advice and guidance on education issues to persons of concern of all ages; liaise with competent authorities to ensure the issuance of education relevant documentation.
- Implement education programmes in line with Inter-agency Network for Education in Emergencies (INEE) standards and the child protection systems approach.

- Support inter-sectoral linkages with child protection, SGBV, gender, community services, livelihoods, environment, shelter and health, among others.
- Provide inputs for the development of global/regional education policies and standards.
- Identify cases of denial of access to education with government and other relevant parties and recommend appropriate responses.
- Identify and promote education activities that support durable solutions through voluntary repatriation, local integration and where appropriate, resettlement.
- Assess needs for services of persons of concern, as related to education, and coordinate partners' responses.
- Systematically promote and comply with the Age, Gender and Diversity (ADG) and HIV/AIDS policy.
- *Advocacy, Information Management and Research*
- Advocate with authorities for respect of the right of persons of concern to an education and for their access to education services.
- Coordinate with Education networks and ensure that refugee education interests are understood and included in relevant policies and initiatives.
- Ensure that best practices are identified, documented and widely disseminated.
- Support the country education information management strategy through the collection of disaggregated data on populations of concern and the collection and dissemination of education information and best practices to enhance education delivery.

Promotion and Capacity Building

- Undertake initiatives to build the capacity of communities and persons of concern to assert their right to education and access to quality education.
- Promote and participate in initiatives to capacitate national authorities, relevant institutions and NGOs to strengthen access to quality, certified education for refugees.

External Relations

- Contribute to a communications strategy that generates external support for UNHCR's education activities and the education rights of persons of concern.

Authority

- Intervene with authorities on education issues.
- Negotiate locally on behalf of UNHCR.
- Issue documents and reports for clearance by the Education or Protection and/or Senior Protection Officer.
- Issue recommendations on individual education related cases.
- Approve individual payments to individual cases.

ESSENTIAL MINIMUM QUALIFICATIONS, PROFESSIONAL EXPERIENCE AND REQUIRED COMPETENCIES

- Undergraduate degree (equivalent of a BA/BS) in Education or Social Sciences or previous job experience relevant to the function plus minimum 1 year of previous work experience relevant to the function. Graduate degree (equivalent of a Master's) or Doctorate degree (equivalent of a PhD) may also be accepted.
- Demonstrated work experience in the education sector.
- Knowledge of refugee protection principles and framework.
- Familiarity with INEE standards.
- Excellent knowledge of English and Turkish.
- Empowering and Building Trust
- Judgement and Decision Making
- Innovation and Creativity
- Negotiation and Conflict Resolution
- Change Capability and Adaptability

DESIRABLE QUALIFICATIONS AND COMPETENCIES

- Field experience in education programme implementation and coordination.
- Demonstrated work experience in refugee education programmes.
- Background in relevant education systems with good knowledge of relevant curricula.
- Demonstrated expertise in education programming, community services, community development/organization, social work, social surveys/ assessment, counselling, or related areas.
- Team building/development training.

ELIGIBILITY

Candidates must be primarily Turkish nationals.

Interested staff members should consult the Policy and Procedures on Assignments of Locally recruited Staff (PPAL). If you have questions regarding eligibility, please contact HR Unit.

SUBMISSION OF APPLICATIONS

If you wish to be considered for this vacancy, please submit your [Personal History Form \(P11\)](#) and its [supplementary pages](#), motivation letter, CV and Turkish residence permit, if applicable, by e-mail with "*Your LAST name – Assistant Education Officer NOA - 10020027*" in the subject line to: TURANREC@unhcr.org by **26 June 2018**.

Shortlisted candidates will be required to sit for a written test. Only short-listed candidates will be notified. No late applications will be accepted. Female candidates are encouraged to apply.

UNHCR does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).

REMUNERATION

A competitive compensation and benefits package is offered. The monthly net salary is between TRY 8,681 and TRY 11,104 depending on relevant experience, dependency status and language proficiency. For more information on UN salaries, allowances and benefits, please visit the portal of the [Office of HR Management of United Nations](#).