

ISWG Main Points
27 Sept. 15:00 – 17:00 Hrs, UNHCR - Gaziantep

Agenda	Discussion	Action Points	Comments / Update
Introduction	UNHCR welcome the leads of the sector working groups; all sectors were represented together with information management team from Ankara.		
Terms of Reference	<p>The final draft had been shared previously with sector leads, though some had not seen it. Discussion about ISWG participants where UNHCR was requested to add an IM officer of an agency to the invite list. It was explained that the participants would be sector leads (or alternates) and co-leads (or alternates) and any changes to the list would be approved by the ISWG (not just UNHCR_. It was agreed that IM support should be in these meetings, particular to liaise with the Ankara based IM Working Group to improve information. It was agreed the Chair of the IMWG should be the person to attend the ISWG.</p> <p>UNHCR explained the idea to have the ISWG feed into the STF to better have our issues raised there; it was agreed to have the ISWG the Tuesday before the STF meetings on Thursdays. To be held at 15:00hrs to allow Ankara-based colleagues to attend. If the STF is NOT held on, the ISWG will be held as scheduled.</p>	Final comments on draft to be sent to UNHCR by Friday otherwise the current version of the document will be considered as final and endorsed by the ISWG	
Workplan – activities in the short term	The ISWG reviewed the work plan but it was quite heavily focused on IM and related tolls and many of the members were not involved in the development of the plan –revised draft version for review will be on the agenda in the next meeting.	Few sections of the work plan were reviewed and discussed. Some sections needed to be revised as they are more relevant to information management than the inter-sectors per se.	
Sector Presentations	Sectors presenting were: Protection, Child Protection, SGBV, Education, NFI (Basic Needs), Livelihoods, Food Security, CBI. Each gave overview of issues, challenges, etc. It was agreed that in subsequent meetings, the leads would limit discussions to issues that affect all sectors such as 3RP progress, IM issues, assessments, etc.	Each sector provided a presentation, sector presentations will be shared separately.	

Information Management Update	<p>UNHCR Ankara gave a presentation on IM tools and processes. An IM Working Group (IMWG) was recently established in Ankara, chaired by UNHCR. The various tools were described:</p> <ul style="list-style-type: none"> • ActivityInfo- for reporting on 3RP, tracking achievements • Mapping of Services- interactive map to showing all service- national, state, NGO, etc. UNHCR is collecting initial data to populate the dBase; idea is to for all stakeholders to update respective services. Discussion on how this meshes with iMMAP (sp?) which is doing similar activity; UNHCR IM to coordinate with iMMAP and advise the group. • Data.unhcr.org- the portal has been dormant for some time for various reasons but is now being regularly updates; agencies are invited to share any documents they would like posted. Some discussion about posting minutes, schedules, concerns of GOT. 	<p>Agencies to send information to UNHCR; imturkey@unhcr.org</p> <p>Further discussion needed on what content to post on the portal</p>	
AOB	<ul style="list-style-type: none"> • Due to time, discussion on the Community Center harmonization workshop was postponed. • Results of risk assessment exercise could not be discussed. Result to be share with email exchange on next steps. • Issue of chairs/co-chairs/tech advisors- UNHCR explained that the structures of the WG in both Ankara and Gaziantep were underway with many recommendations on groups, chairing, etc., pending confirmation from the STF. This ISWG was limited to the existing chairs/co-chairs of the existing WG, but it is hoped the STF's decision would be made soon so the next ISWG would be more inclusive • NEXT ISWG TUESDAY 1 NOVEMBER, 15:00-16:30HRS 	<p>UNHCR to circulate draft concept paper</p> <p>UNHCR to circulate risk assessment result</p> <p>UNHCR to follow up with STF on revised structures, etc.</p>	