

## Common Cah Facility Steering Committee Amman, Jordan

Meeting Location	EMOPS Room UNHCR Khalda	Meeting Date	5 Mar 2018
Facilitator	Elizabeth Barnhart (UNHCR) Gabriele Erba (UNICEF)	Meeting Time	1.00-2.00 pm
Minutes Prepared by	Ruba Saleh ( UNHCR)		
Purpose of Meeting	Monthly meeting		

### 1.) Summary of action points

No.	Action Point	Focal Point / Organization
1.	To share the revised draft ToR for the tender process with CCF partners for their review	Gabriele Erba (UNICEF)

### 2.) Session Summaries

Item	Discussion
Update and next steps on the tender process	<ul style="list-style-type: none"> <li>- UNICEF and UNHCR will manage the CCF tender process. The aim is to have the tender ready by early April. ACF and WRG volunteered to take part in the development of a competitive tender process for the selection of the 2019 CCF partner (the tender will have a validity of two years). It was agreed to have CARE as a third party to review the tender as well once they will complete their registration as CCF member. ACF confirmed that they will be part of the tender evaluation committee, which should be composed by UNHCR, UNICEF and a representation of NGOs currently led by ACF.</li> <li>- The revised draft ToR for the tender process including the comment from WRG and ACF will be shared with CCF partners for their review and feedback. Comment to be addressed to Elizabeth Barnhart (BARNHART@unhcr.org).</li> </ul>
Update on the mobile wallet pilot	<ul style="list-style-type: none"> <li>- <b>Mercy Corps:</b> Mohie from Mercy corps presented the finding (including challenges and recommendations) of using JoMoPay in proving cash assistance to 100 vulnerable cases in Mafraq and Irbid. The most important step in utilizing JoMoPay is to obtain MoPIC approval and to verify every information with Central Bank of Jordan. Mercy Corps will present the findings related to beneficiaries' satisfaction upon conducting the PDM for the pilot project.</li> </ul>

	<ul style="list-style-type: none"> <li>- <b>UNICEF:</b> UNICEF is still in the process of signing the contract with one of the PSPs. Further information to be shared upon signing the agreement and starting the implementation process</li> <li>- <b>UNHCR:</b> are working on the administration issues related to signing a contract with a PSP. The plan is to finalize this process before the start of summer semester (As UNHCR will pilot JoMoPay on University students).</li> </ul>
AOB	<ul style="list-style-type: none"> <li>- To discuss on the next CCF meeting the process related to designating multiple cash collectors from the same case number.</li> <li>- Appreciation was made to Gabriele Erba (UNICEF), who is leaving Jordan, for his great support and commitment in fulfilling the role of CCF co-chair. The co-chair position for UNICEF will be assumed by Manuel Rodriguez Pumarol, Head of Social Protection for UNICEF until the end of the UNICEF mandate.</li> <li>- A sexual harassment incident in Mafraq CAB ATM site was reported to UNHCR helpline. UNHCR team responded immediately and a field visit was conducted to prevent any future risk of sexual harassment. UNHCR apply zero tolerance principle for such incident and CCF partners are urged to share any information or complaints they receive.</li> </ul>

## List of Participants

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