

CASH Working Group
 Syrian Refugee Response in Jordan

Meeting Location	UNHCR Khalda office – Executive Room	Meeting Date	22.09.2014
Chair Person	Volker Schimmel –UNHCR schimmel@unhcr.org Emily Sloane- Oxfam, esloane@oxfam.org.uk	Meeting Time	15:00-16:00
Minutes Prepared by	Angeliki Panagoulia		
Purpose of Meeting	CWG Meeting		

1.) Summary of action points

Number of action point or discussion	Action point	Focal Point / Organization
1.	Comment on the JRS/NFI Sector Needs analysis to be sent to panagoul@unhcr.org .	Volker Schimmel, Viola Caracciolo
2.	Agencies with datasets that allow to calculate %of vulnerable population per governorate to contact panagoul@unhcr.org .	Angeliki Panagoulia
3.	Feedback on Winterization SOPs to be sent to panagoul@unhcr.org .	Eman Ismail, Angeliki Panagoulia
4.	Winterization TF to work on the specific issues listed here and present at the next Cash WG meeting. A) Lessons learnt (DONE) B) Costing C) Targeting	By next meeting UNHCR, Caritas, Care, Medair, PU-AMI, Oxfam, SCI, NRC
5.	Agencies interested to support the organisation of the second day of the Creative thinking and advocacy workshop to contact esloane@oxfam.org.uk .	All organisations.
6.	Agencies to nominate one focal point who will be responsible for upkeep of Activity Info in their organisation, and send their name to Angeliki. The focal point should then email Angeliki (panagoul@unhcr.org) in order to get editing rights so that they can begin data entry.	All organisations. On going

2.) Attachments and References

Documents	Location	Contact Person
NFI/JRP Needs Analysis		Volker Schimmel
Winterisation SOPs		Angeliki Panagoulia

3.) Minutes

Item	Discussion
ISWG Updates:	<p>JRP</p> <ul style="list-style-type: none"> The government didn't approve the synthesis of the Basic needs sector. Under JRP we will move with the NFI Sector which will include the cash assistance. The government hasn't engaged to the 3RRP appeal for funding, they will move forward with the JRP. Refugees meetings will continue in order to drive the activities under the refugee component under JRP. Concerns with the JRP: lack of INGOs involvement. Only one INGO will be assigned per Task Force and one UN agency. JHCO seems to be the national NGO assigned to the sector. JHCO coordination role is not very clear: based on INGO experience, JHCO is positive when agencies are willing to share some information with them. CARE, for instance has a very smooth relationship as well as HI. Medair₇ has been pushed to provide very detailed information. During the next months the two processes will run in parallel, as much as possible we will try not to duplicate our efforts so what we do for one will apply to the other however on some occasions we might need to have distinct steps. <p>NFI needs analysis</p> <ul style="list-style-type: none"> Secondary data analysis was completed and shared with the sector chairs. This information has been used to put together a 2 page document that outlines the needs- achievements- challenges and the recommendations for next year. The NFI chapter has been drafted and will be circulated for feedback and comments. We have included the percentage of vulnerable people in the refugee population based on preliminary findings of the VAF, it is important to examine what percentage we can actually reach. <p>Next steps</p> <ul style="list-style-type: none"> On the 28th of Sept a workshop with the authorities will take place for validation of the JRP Needs Analysis narrative. Early Oct: sectors should have proposed outputs and indicators. Mid Oct: partners will be asked to upload their activities on Activity Info. By end of Oct the activities will be reviewed, discussed and endorsed by the Sectors. The sector response will be drafted and submitted to

	<p>the authorities for approval.</p>
<p>Future of Urgent Cash assistance (UCA)</p>	<p>UCA</p> <ul style="list-style-type: none"> • Urgent cash assistance currently falls within the Cash Sector, however, since we are moving to a different approach, dealing with cash as a modality and not as a specific sector, maybe we should brainstorm on whether we want UCA to remain under cash or to be placed elsewhere (Health? Protection?). • CARE works with cash in three areas; cash for protection (New arrivals/urgent needs), 3-6 months regular cash (compensation for participation in vocational trainings, part of youth empowerment and development of livelihood skills) and conditional cash for families to send their kids to school (cash for school through CBOs). If UCA will be placed somewhere else this should be protection because it is meant to cover emergency issues. • IRC provides UCA to cope with protection risks, agrees that UCA be under protection. RCA should remain under NFI/Basic Needs. • HI: UCA under protection, RCA under NFI/basic needs. <p>Consensus of the group that we will propose UCA (One off payment) to move to Protection, discussion with Protection will take place. Reporting / coordination will be challenging for protection.</p>
<p>Task force updates</p>	<p>GAD workshop</p> <ul style="list-style-type: none"> • The workshop was an initiative of GAD Task Force. It took place on the 16th of September at Kempinski hotel. Cash and NFI agencies were invited, a total of 20-25 participants attended. The agenda of the workshop included presentations from the donors, training on gender, age and disability mainstreaming in cash programmes as well as discussion on challenges and possible solutions on better incorporating gender-age and disability concerns in humanitarian interventions. Two of the main donors; PRM and ECHO, gave presentations on gender and age requirements for project approvals. The discussions revealed the need to better capture the direct beneficiaries of cash assistance (male headed HH and female headed HH) as well as the need to work on a more comprehensive referral system. The GAD Task Force will work on next steps and action points so to keep this discussion on going and useful for the WG members.
<p>Cash monthly dashboard and 3Ws</p>	<p>Cash dashboard</p> <ul style="list-style-type: none"> • Agencies report on a monthly basis their achievements. Deadline for reporting, 8th of each month. • Reporting is being done in USD. • Reporting of beneficiaries: some agencies report on an individual basis while some others report the number of ATM cards distributed. Considering that all family members benefit from the cash the recommendation is to report based

	<p>on the family composition. Ideally we should report accurate information (based on precise data about each family) and not use ratios or demographics.</p>
<p>Updates on Winterization</p>	<p>UNHCR/CARE: Winterization SOPs</p> <ul style="list-style-type: none"> • Care and UNHCR worked on revising the Winterization SOPs based on lessons learnt and best practices from last year. • Lessons learnt (Care) <ul style="list-style-type: none"> ○ Vouchers and in kind assistance: vouchers better serve the needs of beneficiaries than in kind, especially for heaters and gas cylinders. Vouchers can be utilised whenever the refugees believe is appropriate, it is more practical for women because they don't have to carry the items and they don't have to wait in long queues, it is generally considered as a more dignified way of receiving assistance. ○ Mobility challenge: women with children or disabled people: delivery service for certain families should be considered as an option. ○ Inclusion of Jordanians: not to exclude Jordanians especially if they are living in the same neighbourhood because this is problematic for Syrians. ○ Transportation fees: 5JD ○ Timely response: make sure that the families will receive the assistance by late October. • Winterization module (UNCHR) <ul style="list-style-type: none"> ○ RAIS module will be used to cross check beneficiaries and add assistance. ○ Some amendments will be made to avoid problems that we faced last year. ○ Agencies will be able to add the location of the distribution. ○ Cases will be marked for an agreed period of time (suggested 10 days). After that, the cases will be available for other agencies to provide assistance. ○ Multiple option will be available so for agencies to provide more than one package of assistance. SoK will be a distinct type of assistance. ○ After the distribution the agencies have to go back to the system and confirm that assistance has been provided to the cases marked. RAIS will be automatically informed. ○ Proposal: to have emergency cash for winterization purposes, for extremely vulnerable cases. Pool of pre-loaded ATM cards available, agencies with this kind of flexibility can ask donors to block some cards for cases in urgent need of assistance. ○ This assistance can be linked to a referral mechanism that will facilitate interagency referrals. We will explore the possibility of using the RAIS module for referrals. • Pending issues:

	<p>1) Costing Reasonable amount of refills: once per week * 10jd, 40 per month, 4 months, 160JD. Last year, we have agreed on 11 refills. Refilling: vouchers approach, work in advanced with suppliers so that we have the refills ready.</p> <p>2) Targeting: Agencies who volunteered to work on targeting to come together and present something at the next meeting.</p> <p>3) Winterization group meeting</p> <p>Action points:</p> <ul style="list-style-type: none"> - <i>Planning sheet to be re sent for feedback</i> - <i>Winterization SOPs to be circulated for comments</i>
<p>AOB</p>	<ul style="list-style-type: none"> - At the NFI/JRP needs analysis we have included a table with % of vulnerability per governorate. This information comes from previous assessments, however if anyone who is doing random sampling or conducts outreach and has relevant datasets that allows to answer how many refugees per governorate are vulnerable, please to share this information. - DRC can cover south - HI – Mafraq - Oxfam: Zarqa and Balqa - ACTED: Mafraq
<p>Adjournment</p>	<ul style="list-style-type: none"> • The meeting was adjourned at 16.00.