

Basic Needs Sector Workplan 2017

Key Areas of Work		Activities	Ownership	J	F	M	A	M	J	J	A	S	O	N	D	January Status	April Status	August Status	December Status	Comment/ Rationale		
A. Basic Needs Working Group Workplan	Sector Coordination	JRP/IRP process (2018-2020) Sector Programme Planning (Planning early)	All partners						*	*						not started						
		Donor Coordination - future year ahead priorities (2017 - 2018)	Sector Chair			*						*	*	*	*	*	not started					
		Programming development- Consortium bids / multisector / multipurpose	Sector Chair /ISWG/ partners			*						*	*	*	*	*	not started					
	VAF	Common Cash Facility	CCF steering committee / partners		*	*	*	*	*	*	*	*	*	*	*	*	ongoing					
		Utilities services advisor to map the Basic Needs intervention	All partners		*	*	*	*	*	*	*	*	*	*	*	ongoing						
		Winterization Activity Planning 2017-18	All partners		*	*	*	*	*	*	*	*	*	*	*	not started						
	Reporting	Data Sharing MOUs in place / onboarding of partners	All partners / UNHCR / DAG		*	*	*	*	*	*	*	*	*	*	*	ongoing						
		Sector Tree Re-review and Finalization	Sector Chair / VAF Coordinator													started						
		Validation of criteria and decision trees	Sector Chair / VAF Coordinator													started						
	Internal procedure	Integrating Gender in VAF	Sector Chair / VAF Coordinator/ SGFP													not started						
		Operationalization	Sector Chair / VAF Coordinator													ongoing						
		ActivityInfo Reporting	All partners		*	*	*	*	*	*	*	*	*	*	*	ongoing						
	Operational Support	RAIS Assistance and Winterization Reporting	All partners		*	*	*	*	*	*	*	*	*	*	*	ongoing						
		Quarterly review of reporting gaps across sector	UNHCR Coord		*	*	*	*	*	*	*	*	*	*	*	not started						
		Development of products for local/regional meetings	UNHCR Coord		*	*	*	*	*	*	*	*	*	*	*	not started					Based on requests received	
Operational Support	Formulate impact measurement methodology for winterization	Sector Chair		*	*	*	*	*	*	*	*	*	*	*	not started							
	Strategy /2017 BN Workplan endorsement	All partners		*	*	*	*	*	*	*	*	*	*	*	not started							
	Communications protocol	All partners		*	*	*	*	*	*	*	*	*	*	*	ongoing							
Operational Support	Review of SOP and guidance documents	All partners		*	*	*	*	*	*	*	*	*	*	*	not started							
	Mid-year review of structure and ToR	All partners		*	*	*	*	*	*	*	*	*	*	*	not started							
	Mid-year survey of added value and suggestions	All partners		*	*	*	*	*	*	*	*	*	*	*	not started							
Operational Support	Enhancing cash assistance Module on RAIS	UNHCR Coord/ DAG		*	*	*	*	*	*	*	*	*	*	*	ongoing					Minimum standards first		
	Formulat standard approach regarding identification and assistance towards JOR beneficiaries	All partners		*	*	*	*	*	*	*	*	*	*	*	started					MOSD JOD beneficiary taskforce		
	Revisit standardization of NFI (camp and non-camp)	All partners		*	*	*	*	*	*	*	*	*	*	*	not started					Assistance types revisited in line with JRP		
Operational Support	Review of Minimum standards (also informed by MEB formulation)	All partners		*	*	*	*	*	*	*	*	*	*	*	ongoing							
	Cash for Work Module development*	UNHCR Coord/ DAG/ BNWG		*	*	*	*	*	*	*	*	*	*	*	ongoing					to be moved to LHH		
	Formulation of processes related to calls for proposals (HIP, JHF, BPRM)	Sector Chair / Coordination unit		*	*	*	*	*	*	*	*	*	*	*	started							
GAD	Development of joint (multi-agency) gender impact assessment	SGFP/ GenCap advisor/ All Partners		*	*	*	*	*	*	*	*	*	*	*	started					Gender Advisor led via the Jordan Refugee Inter-agency task force sector gender focal point network		
	Integrating SGBV in Humanitarian Action guidelines	All partners		*	*	*	*	*	*	*	*	*	*	*	not started							
	Implementation of action plan (cf. gender focal point group)	Sector Chair		*	*	*	*	*	*	*	*	*	*	*	ongoing					The Jordan Refugee Inter-agency Task Force Sector Gender Focal Point Network		
MEB	Continued Coordination of TF under ISWG	MEB TF													ongoing							
	Readdress approach to sizing levels of assistance for multipurpose multidimensional programming	MEB TF													ongoing							
	Development of guidance documenting multipurpose approach	MEB TF													ongoing							
C&V Support	Define potential and limits of monetization (builds on MEB findings)	MEB TF													ongoing							
	Support synergies, incl. joint programming and delivery mechanisms	MEB TF													ongoing							
	Mapping of Cash Intervention and Implantation Techniques	Sector Chair		*	*	*	*	*	*	*	*	*	*	*	started							
Winterization TF	Producing cash guidance manual	Sector Chair		*	*	*	*	*	*	*	*	*	*	*	not started							
	Lead the conclusion of 2016-7 winterization	WTF		*	*	*	*	*	*	*	*	*	*	*	not started							
	Institute inter-sector preparation and coordination of 2017-8 winterization	WTF		*	*	*	*	*	*	*	*	*	*	*	not started							
Protection	Referral pathways development RAIS	UNHCR Coord/ DAG		*	*	*	*	*	*	*	*	*	*	*	started							
	Referral pathways network coordination	UNHCR Coord/ DAG		*	*	*	*	*	*	*	*	*	*	*	started					Central, Mafraq and Irbid		
	Stock taking of PSEA in place or in elaboration *	All partners		*	*	*	*	*	*	*	*	*	*	*	not started					once a year based on Prot instruction		
Livelihoods	ECA/UCA guidance, methodology	ECA/UCA TF Sector Level		*	*	*	*	*	*	*	*	*	*	*	not started							
	Enhancing coordination on UCA/ECA	ECA/UCA TF Sector Level		*	*	*	*	*	*	*	*	*	*	*	not started							
	Stock-taking of complaints mechanisms and investigation procedures *	Sector Chair		*	*	*	*	*	*	*	*	*	*	*	not started					once a year based on Prot instruction		
Health	Continuous coordination on cash for health	All partners (BN + LHH)		*	*	*	*	*	*	*	*	*	*	*	not started							
	Continuous coordination on cash for rent (conditional vs unconditional)	BN & Shelter		*	*	*	*	*	*	*	*	*	*	*	started					Also happening in the context of the MEB		
	Facilitate participation of relevant ministry 2017-18	Coordination Associate / Sector chair		*	*	*	*	*	*	*	*	*	*	*	not started					MoSD participating		
Intersector Linkages	JRP/JORIS	All partners		*	*	*	*	*	*	*	*	*	*	*	not started							
	JORIS upgrade and facilitating approvals via line ministries	Coordination Associate / Sector chair		*	*	*	*	*	*	*	*	*	*	*	not started							
	Provide regular updates on connection and integration into JRP	Coordination Associate / Sector chair		*	*	*	*	*	*	*	*	*	*	*	started							
WASH	Consolidate sector work plans to identify linkages and to providing support to Urban coordination forums as required	ISWG / Sector chair		*	*	*	*	*	*	*	*	*	*	*	ongoing							
	Coordinate on which sector is to manage hygiene kits	BN & WASH		*	*	*	*	*	*	*	*	*	*	*	not started					current division is artificial and relates to the 2012 division of labour		