

2018 Sector Gender Focal Points Network (SGFPN) Work Plan

Objective: The Jordan Inter-Sector Working Group seeks to ensure that women and men (including young adults and elderly), girls and boys (including adolescents, children and infants) are able to equitably access the available humanitarian resources irrespective of their gender or age. This reflects the policies of its member agencies. One of the strategies that it uses is to sponsor a cross-sectorial network that focuses on how to effectively promote gender equality in the sectors' needs analyses, strategic responses and activities, and response indicators. The Sector Gender Focal Point Network (SGFPN) comprises gender focal points nominated from each of the refugee sectors and is chaired by UNHCR. The role of the Gender Focal Points is to support their nominating sector to incorporate and monitor gender equality measures. The Network uses a range of strategies to support its members, including: peer-learning, information sharing, coaching, training, training others, and sharing useful resources.

Key Area	Activities	Expected Output	Q1	Q2	Q3	Q4	Comments
Monitoring & Analysis	Interact with Sector Coordinators monthly to advocate for inclusion of gender equality in sector work	Update the SGFPN activities at monthly Sector Working Group meetings	x	x	x	x	All GFP should request the SGFPN activities as standing agenda item on sector meetings and have regular meetings with sector coordinators.
	Learn how to analyse and review the sex and age disaggregated data in Sector Dashboard	Attend the sessions by Inter-Sector Coordination Information Management Team on the Sector Dashboard and learn how to make good use of the data for gender analysis	x		x		All GFP get familiarized on how to analyse the Sector Dashboard; the Basic Needs will pilot for the quarterly analysis from the fourth quarter sector analytical report in 2017.
	Review the sex and age disaggregated data in Sector Dashboards for analysis	Review, analyze and highlight any issues with the sector coordinators	x	x	x	x	All GFP should review the data monthly when it is updated and raise any issues with the sector coordinator.
	Update a gender analysis of the sector	Update 2016-2017 Gender Analysis for each sector during the first half of 2018. Follow up on recommendations and inform the JRP Sector Comprehensive Vulnerability Assessment and Sector Strategy.	x	x			All GFP can host a gender analysis workshop, update the gender analysis for your sector, or develop another activity.
	Review sector work plan from gender perspective	All sector work plans have incorporated gender.	x				During the new annual work plan development, all GFP should work to review and ensure gender is included in sector work plan.
Applying Age and Gender Marker	Conduct Refresher sessions for the network	GFPs to get refresher training sessions on Gender Marker		x		x	All GFP get Gender Marker refresher sessions.
	Conduct Refresher sessions for Sector Members	GFPs to deliver training for sector partners on Gender Marker		x		x	ALL GFP conduct Gender Marker sessions every six months for sector partners.
	Support sector to apply Age and Gender Marker to relevant humanitarian planning and funding documents	All documents have incorporated age and gender and will score 2 on IASC Age and Gender Marker.	x		x		All GFP can support the sectors to insure that the age and gender markers are applied accurately.
Capacity Building	Set up a small group to identify Capacity Building needs of the network and propose detailed training plan and calendar for the network (*)	Identify training needs and prepare the training plan. (*) The detailed capacity building plan to be developed and attached to this work plan.	x				Possible training could include the Gender Equality in Humanitarian Action training as done in 2016 and 2017, training sessions for GBV guidelines done in 2016 and training on LGBTI as in 2016. Other possible themes could be Gender Awareness, Advocacy techniques, etc.
	Training on Information Management and Monitoring and Evaluation and Gender	Deliver training for SGFPN	x	x	x	x	In 2017, Information Management sessions were provided in Apr, May and Dec. In 2018 continue to strengthen data analysis.
Resource Sharing	Disseminate gender resources and analysis for sharing and advocacy purposes	Monitor resources in your sector and share all gender analysis that you find within sector.	x	x	x	x	All GFP should keep themselves aware of current developments and guidance on gender for their sector. Presentations to the Sector and
	Keep Data Portal active	All GFP and the Chair to share resources from sectors, update with meeting minutes, share training modules in the portal or DropBox	x	x	x		All GFP, Chair
Coordination	Attend sector meetings regularly	All GFP must attend their sector meetings regularly	x	x	x	x	All GFP
	Attend SGFPN meetings regularly	All GFP must attend monthly meetings	x	x	x	x	
	Identify GFP in sector	When there is turnover, the GFP and Sector Coordinators identify and nominate new GFPs.	x	x	x	x	All GFP should also identify and recruit possible new gender focal points to improve capacity within the sector.
	Engage with other relevant networks on gender issues	GFP continue to share gender expertise	x	x	x	x	All GFP are encouraged to participate in relevant gender forum.
	Updated and shared contact list	Updated contact list available	x	x	x	x	Chair to continue updating the list of SGFPN.
	Review and update TOR for SGFPN	Update and review yearly				x	All GFP