



**Inter-Agency
Coordination
Turkey**

BASIC NEEDS SECTOR INDICATOR GUIDANCE NOTES

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PREPARED BY UNHCR & WFP ON BEHALF OF BASIC NEEDS SECTOR

The Basic Needs Sector indicator guidance notes aim to inform and clarify the reporting to be completed in Activity Info for activities within the sector. The indicators were identified and agreed upon during the Regional Refugee and Resilience Plan (3RP) 2018-2019 planning process in 2017.

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Regional Refugee and Resilience Plan 2018-2019 – Basic Needs Indicators

Outputs	Output Indicators	Partners/Agencies
Output 1.1 Vulnerable refugees have access to adequate shelter conditions	1.1.1 # of persons benefitting from access to adequate shelter solutions	Care, IOM, UNHCR
	1.1.2 # of persons benefitting from transportation services	
Output 1.2 Vulnerable refugees have access to essential goods and services in a safe and dignified manner	1.2.1 # of persons benefitting from cash-based interventions	IOM, IRW, UNHCR, UNICEF, WFP
	1.2.2 # of persons benefitting from CRI	IOM, UNHCR
Output 1.3 Refugees have access to adequate gender appropriate WASH, hygiene and dignity items; and enhanced capacity to maintain WASH conditions	1.3.1 # of persons benefitting from gender-appropriate hygiene, dignity or sanitary items	UNFPA, UNHCR
	1.3.2 # of persons participating in hygiene awareness sessions	UNFPA
	1.3.3 # of persons receiving assistance to conduct household WASH rehabilitation	UNHCR
Output 1.4 Basic Needs Sector supports continued contingency planning, in line with Government planning for emergency preparedness	1.4.1 # of provinces with access to adequate contingency stock in line with Government planning	UNHCR, WFP
Output 1.5 Vulnerable refugees are supported to access livelihoods services in order to increase their self-sufficiency and reduce their dependency on Basic Needs support	1.5.1 Basic Needs Sector, in coordination with Livelihoods Sector actors, formalises a referral mechanism for beneficiaries to access livelihoods support with an aim to promoting self-sufficiency	WFP
Output 2.1 Local authorities have increased technical and infrastructure capacity to deliver municipal services in response to the increase in demand	2.1.1 # of municipalities strengthened in terms of technical capacities to deliver municipal services	UNDP, UNHCR
	2.1.2 # of municipal infrastructures newly established to expand capacity for service delivery	Care, UNDP
Output 2.2 Strengthened emergency social safety net structures to assist vulnerable refugees	2.2.1 National assistance system with enhanced capacity for longer-term sustainability in place	WFP
	2.2.2 % of surveyed ESSN beneficiaries who are informed about key aspects of the programme (awareness of their entitlement and/or how to contact the programme)	WFP

Output 1.1 Vulnerable refugees have access to adequate shelter conditions		
Indicator 1.1.1: # of persons benefitting from access to adequate shelter solutions (disaggregated by sex, age and location)		
Target (3RP):	2018: 175,070	2019: 178,070
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • The indicator captures the number of people benefitting from access to adequate shelter solutions. • Access refers to <u>all interventions</u> aiming to facilitate refugees being able to live in adequate shelter solutions. Including tents for those in temporary accommodation centres, cash-for-shelter or rental cash assistance aiming to respond directly to shelter needs. • Rental Cash assistance will include mid and long term support (above 3 months). One-off and shorter term support will be reported against relevant protection indicators. • Adequate shelter solutions should be understood to mean a habitable covered living space where people can enjoy protection from the elements, live and store belongings in privacy, and enjoy comfort and emotional security. Adequacy of shelter also includes security of tenure, availability of services, materials, facilities and infrastructure, affordability, habitability, accessibility, location and cultural adequacy. 		
<p>Numerator: Number of people</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity Info</p> <p>Reporting on AI: - To be conducted monthly when beneficiaries have received cash or tent support, or contractors have been paid to complete rehabilitation/household upgrade work. If cash support is being provided in phases, reporting on number of beneficiaries should be completed at the disbursement of the final payment.</p>	
<p>Disaggregation? <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other:</p>		

Indicator 1.1.2 : # of persons benefitting from transportation services¹		
Target (3RP):	2018: 25,000	2019: 25,000
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Transportation services: defined as transportation between Adiyaman and Adiyaman city centre for the inhabitants of the Adiyaman camp. 		
<p>Numerator: Number of people</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity info.</p> <p>Reporting on AI: To be conducted on a monthly basis with numbers of people who have accessed the transport service during that monthly period, to and from the camp.</p>	
<p>Disaggregation? <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other:</p>		

¹ Since the completion of the 3RP 2018/9 planning, the activity relating to this indicator has been taken over by national counterparts, AFAD, and is no longer an activity of 3RP partners. For this reason there will be no reporting against this indicator for 2018/9.

Output 1.2 Vulnerable refugees have access to essential goods and services in a safe and dignified manner		
Indicator 1.2.1: # of persons benefitting from cash-based interventions		
Target (3RP):	2018: 2,130,650	2019: 2,130,650
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Cash-based interventions refer to all interventions in which cash or vouchers for goods (Non-food items) or services are provided to refugees and other persons of concern (on an individual or community basis) in relation to a specific basic needs outcome, not related to education, health, protection and livelihood assistances. The concept does not include cash or vouchers provided to governments or other state actors or payments to humanitarian workers or service providers. CBI may include one-off or regular/monthly cash transfers. • Further guidance from the Cash-Based Intervention Technical Working Group (CBI TWG) will assist in identifying the correct reporting location for all forms of cash assistance, across all sectors. 		
<p>Numerator: Number of people</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity Info.</p> <p>Reporting on AI: - To be conducted after a beneficiary has received the cash assistance. [For sectoral reporting purposes, a cumulative number will be used for one-off cash payments and a monthly maximum number for regular, monthly cash assistance.]</p>	
<p>Disaggregation? <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other:</p>		

Indicator 1.2.2 : # of persons benefitting from CRI		
Target (3RP):	2018: 206,000	2019: 206,000
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Core Relief Items: defined as essential material items aiming to improve the immediate living circumstances of beneficiaries. These items may include: clothing, kitchen kits, stoves, heaters, bedding materials. • All hygiene, dignity and sanitary items should be reported under Indicator 1.3.1. 		
<p>Numerator: Number of people</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity info.</p> <p>Reporting on AI: To be conducted on a monthly basis for people who have received CRIs, rather than number of CRIs distributed to partners for planned distribution.</p>	
<p>Disaggregation? <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other:</p>		

Output 1.3 Refugees have access to adequate gender appropriate WASH, hygiene and dignity items; and enhanced capacity to maintain WASH conditions		
Indicator 1.3.1: # of persons benefitting from gender-appropriate hygiene, dignity or sanitary items		
Target (3RP):	2018: 600,000	2019: 550,000
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Gender-appropriate indicates that where required, WASH kits will be tailored to meet the specific hygiene requirements of each gender, and distributed accordingly to recipients. • Hygiene items aim to help people improve basic cleanliness (with items such as soap, sanitary materials, toothbrushes and toothpaste). Additional items to facilitate laundering of clothing may also be included. • Dignity items refer to hygiene and sanitary items, as well as other items explicitly tailored towards the needs of women and girls of reproductive age in particular communities. Dignity kits are similar to basic hygiene kits but serve a broader purpose and so contain a wider range of items. Dignity kits aim to help women and girls maintain their dignity during humanitarian crises. • Sanitary items refer to menstrual hygiene products for women and girls of reproductive age. • Kits provided to individuals as part of Protection interventions will be reported against relevant Protection indicators. 		
<p>Numerator: Number of people</p>		<p>Data source and collection methods: The primary data source for this indicator is Activity Info</p> <p>Reporting on AI: - To be conducted on a monthly basis after a beneficiary has received the hygiene/dignity/sanitary items.</p>
<p>Disaggregation? <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other:</p>		

Indicator 1.3.2 : # of persons participating in hygiene awareness sessions		
Target (3RP):	2018: 21,000	2019: 21,000
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Hygiene awareness sessions: sessions hosted with the aim of disseminating information to participants to improve hygiene, including practices relating to general hygiene, gender-specific hygiene, and hygiene for parents and guardians of children and infants. 		
<p>Numerator: Number of people</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity info.</p> <p>Reporting on AI: To be conducted on a monthly basis of numbers of people who have attended and completed a hygiene awareness session.</p>	
<p>Disaggregation? <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other:</p>		

Indicator 1.3.3 : # of persons receiving assistance to conduct household WASH rehabilitation		
Target (3RP):	2018: 13,500	2019: 13,500
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • WASH rehabilitation: relates to support provided for the improvement of the water, sanitation and hygiene facilities in the residences of refugees, including WASH containers/facilities for those residing in temporary accommodation centres with an aim to reaching basic standards for sanitation and hygiene. 		
<p>Numerator: Number of people</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity info.</p> <p>Reporting on AI: To be conducted on a monthly basis of numbers of people who have received completed WASH rehabilitation.</p>	
<p>Disaggregation? <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other:</p>		

Output 1.4 Basic Needs Sector supports continued contingency planning, in line with Government planning for emergency preparedness		
Indicator 1.4.1: # of provinces with access to adequate contingency stock in line with Government planning		
Target (3RP):	2018: 16	2019: 16
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Adequate contingency stock indicates that agencies and partners will need to have a sufficient contingency stock of items, enough to meet the immediate needs emanating from new emergencies and reflecting accepted planning figures for new arrivals/influx. • In line with Government planning confirms the support role which the humanitarian community plays to the Government of Turkey. The government remains the lead response authority in the event of an emergency. The humanitarian community will be ready to respond according to requests from the government in support of their emergency response plans. • This indicator aims to cover an inter-sectoral preparedness. 		
<p>Numerator: Number of provinces</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity Info</p> <p>Reporting on AI: - To be conducted on a quarterly basis when items are in place/received by the agency engaging in preparedness.</p>	
<p>Disaggregation? <input type="checkbox"/> Gender <input type="checkbox"/> Age 0-17/Child; 18+/Adult <input checked="" type="checkbox"/> Other: Location</p>		

Output 1.5 Vulnerable refugees are supported to access livelihoods services in order to increase their self-sufficiency and reduce their dependency on Basic Needs support		
Indicator 1.5.1: Basic Needs Sector, in coordination with Livelihoods Sector actors, formalises a referral mechanism for beneficiaries to access livelihoods support with an aim to promoting self-sufficiency		
Target (3RP):	2018: Yes	2019: N/A
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Referral mechanism: An agreed and standardized system through which Basic Needs actors may refer their beneficiaries to Livelihoods sector actors for livelihoods interventions. • Access livelihoods support: For individual refugees to be able to engage in livelihoods activities as conducted by or with the support of livelihoods sector partners with an aim to reaching increased employability. • Self-sufficiency refers to a situation for individual refugees where they are no longer in need of basic needs support from the government or humanitarian community and can meet their living needs through their own income-generating activities through employment or otherwise. 		
<p>Numerator: Number of referral mechanisms</p>		<p>Data source and collection methods: The primary data source for this indicator is Activity Info.</p> <p>Reporting on AI: - To be conducted when a referral mechanism has been agreed upon and established by both Basic Needs and Livelihoods sectors.</p>
<p>Disaggregation? <input type="checkbox"/> Gender <input type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other: N/A</p>		

Output 2.1 Local authorities have increased technical and infrastructure capacity to deliver municipal services in response to the increase in demand		
Indicator 2.1.1: # of municipalities strengthened in terms of technical capacities to deliver municipal services		
Target (3RP):	2018: 59	2019: 56
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Strengthened technical capacities refers to capacity building and development of the municipal authorities to deliver the material/municipal services. • Municipal services: Services provided by the municipal authorities (broader than basic needs services) to the community including: Solid waste management, waste water treatment, land fill management, funeral services, fire-fighting services, community-support projects, etc. 		
<p>Numerator: Number of municipalities</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity Info</p> <p>Reporting on AI: - To be conducted monthly/quarterly/yearly as per the life cycle of each project. In some cases of infrastructural capacity building, this may be at the end of 2019, at the end of the current 3RP planning cycle. In narrative periodic updates, it may be possible to include narrative progress updates which cannot be reflected in AI reporting.</p>	
<p>Disaggregation? <input type="checkbox"/> Gender <input type="checkbox"/> Age 0-17/Child; 18+/Adult <input checked="" type="checkbox"/> Other: Municipalities</p>		

Indicator 2.1.2 : # of municipal infrastructures newly established to expand capacity for service delivery		
Target (3RP):	2018: 22	2019: 31
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Municipal infrastructures: Infrastructures within the municipality to support the provision of municipal services to the community. 		
<p>Numerator: Number of municipal infrastructures</p>		<p>Data source and collection methods: The primary data source for this indicator is Activity info.</p> <p>Reporting on AI: To be conducted upon completion of the establishment of the municipal infrastructures.</p>
<p>Disaggregation? <input type="checkbox"/> Gender <input type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other: N/A</p>		

Output 2.2 Strengthened emergency social safety net structures to assist vulnerable refugees		
Indicator 2.2.1: National assistance system with enhanced capacity for longer-term sustainability in place		
Target (3RP):	2018: Yes	2019: Yes
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • National assistance system refers to capacity building and development of the municipal authorities and other state institutions to deliver the material/municipal services. • Sustainability: Aiming for long-term stability of the local system, achievable through integration and acknowledgement of concerns throughout the decision-making process. 		
<p>Numerator: N/A</p>	<p>Data source and collection methods: The primary data source for this indicator is Activity Info</p> <p>Reporting on AI: - Yes/No</p>	
<p>Disaggregation? <input type="checkbox"/> Gender <input type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other: N/A</p>		

Indicator 2.2.2 : % of surveyed ESSN beneficiaries who are informed about key aspects of the programme (awareness of their entitlement and/or how to contact the programme)		
Target (3RP):	2018: 90	2019: 90
<p>Definition: Below are a number of definitions for terms related to the indicators, which are important to understand the scope of the indicator and its measurement:</p> <ul style="list-style-type: none"> • Informed: Awareness of entitlement: self-reported positive response; Awareness of how to contact programme: ability to list one or more accountability mechanisms • Key aspects: 1) understand how much assistance they should receive; 2) understand how to contact the programme 		
<p>Numerator: Number of People aware of entitlement or know how to contact programme / Total number of people surveyed</p>	<p>Data source and collection methods: The primary data source ESSN Post Distribution Monitoring Report</p> <p>Reporting on AI: The reporting is done upon finalization of relevant periodical surveys (e.g. CVME) and official publishing of their results.</p>	
<p>Disaggregation? <input checked="" type="checkbox"/> Gender <input type="checkbox"/> Age 0-17/Child; 18+/Adult <input type="checkbox"/> Other:</p>		