



Inter-Agency
Coordination
Turkey

Basic Needs Working Group

Meeting Minutes

Time & location:	11 December 2017, UNHCR Office, Ankara
Chaired by:	Hilary Bowman (UNHCR) and Dina Morad (WFP)
Participants:	Hilary Bowman (UNHCR), Dina Morad (WFP), Isaac Macha (WFP), Nagme Nur Karahuyuk (TRC), Ilknur Varol (ASAM), Dilara Peker (ASAM), Amina Arabi (GIZ), Mohanad Ameen (IOM), Erekle Koplataдзе (IOM), Muhammad Almasri (IOM), Suleyman Demir (IOM), Sahnur Soykan (WFP)
Minutes prepared by:	Sahnur Soykan (WFP)
Agenda:	<ul style="list-style-type: none">○ Welcome and introduction○ Beneficiary cross-check - UNHCR○ 3RP - M&E sector matrix - UNHCR○ Poverty lines - WFP○ Work Plan 2017 & 2018○ Shelter/WASH assessment - IOM○ AOB



AGENDA POINT	DISCUSSION	ACTION POINTS
Welcome and introductions	Chair(s) welcomed group participants.	
Beneficiary cross-check – UNHCR	<p>UNHCR conducts beneficiary cross-checking for its IPs in winter assistance and proposes to expand this service to all other basic needs agencies to see if there are any duplications. Sample is presented. Online interface will allow the partners to enter their beneficiary data. Kimlik numbers for PA and family numbers (99 or 98 if not possible) 4 basic types of assistance were identified: regular, NFA, cash for shelter and one-off cash-based assistance. Agencies will only have access to their information, not to the others. Data will be updated on a quarterly basis. No protection-sensitive data will be included.</p> <p>UNHCR will develop the software and will be shared with the basic needs partners in the new year.</p> <p>TRC question re: cross-checking of UNHCR winter assistance beneficiaries and ESSN beneficiaries: Are the shared lists cumulative or not? TRC will follow up directly with UNHCR Winter assistance focal point.</p> <p>Suggestion from IOM on cross-checking: After finding the duplications, sending them to the focal points e-mail immediately in the relevant agency for relevant follow-up.</p> <p>(GIZ) Sharing kimlik numbers may be problematic for agencies. This needs to be resolved internally by each agency before they can commit to being involved.</p>	<p>ToR and excel sheet will be shared with the participants.</p> <p>Feedback will be expected (at next BNWG) after agency internal discussions.</p> <p>For questions, please contact Hilary Bowman.</p>
3RP - M&E sector matrix – UNHCR	M&E Consultant was hired to support the M&E aspect of the 3RP plan. One single document was prepared to include the sector matrix and the M&E criteria. Excel file Basic Needs Sector log frame was explained in detail. (inter-sectoral M&E log frame	Both files will be shared with the partners.



	<p>file). The M&E log frame will not be include in the print version of the 3RP but will be used within the sector to support better accountability and can be revisited periodically for course-correction etc.</p>	
Poverty lines - WFP	<p>With Turkey being an upper-middle income country (UMIC), poverty in Turkey will be monitored using mainly the UMIC poverty line of \$5.5 per person per day in 2011 PPP, equivalent to TL8.2 (in 2014 TL) according to the WB. With this in mind, 64.2% refugees are living under the poverty line. And 18.4 % of refugees are living under the extreme poverty line. For the Turkish population 10.5% are living below the poverty line and 2.4% under the extreme poverty line. It has been adjusted in the 3RP accordingly.</p>	Updated presentation will be shared.
Work Plan 2017 & 2018	<p>The 2017 Work Plan was looked at in detail. Activities have largely been completed or remain ongoing as per requirement. Ongoing activities will be carried over to the 2018 work plan.</p> <p>2018 Work Plan will be drafted and shared with BN Sector members for updates.</p> <p>Some activities were not conducted as the activities changed during the year e.g. Work Plan for RMRP.</p>	In the next few weeks, work plan will be circulated. You can add/can be included in 2018.
Shelter/WASH assessment – IOM	<p>IOM delivered a presentation on the Shelter and WASH Assessment Report, prepared by IOM with support of CARE, UNHCR, UNICEF, ASAM and WFP. The presentation includes their objectives, methodology, population demographics, findings and recommendations regarding (i) shelter, (ii) legal, (iii) WASH, (iv) solid waste management and (v) accountability. For more information, please refer to their presentation titled “WASH Shelter Report_21 Nov 2017”.</p> <p>Since the study was conducted and concluded several months ago, a discussion was held on the possibility of prospective changes in the findings that may occur in the coming months, especially in winter. UNDP added that the needs of the families</p>	Presentation will be circulated to receive feedback from the partners. Please note that this is an advocacy document and still in draft. After your feedback is received (by 31 Dec 2017), it will be finalized and



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	<p>may change in the coming seasons, thus it may be more useful to take into account the families' future situations, their possible vulnerabilities in the winter season, rather than focusing on the current situations they are in.</p> <p>Please contact directly to IOM if you have any comments: Mohanad AMEEN MBURHAN@iom.int</p>	<p>published by the beginning of January.</p>
AOB	<ul style="list-style-type: none">• The link for the Inter-Agency Portal: http://www.refugeeinfoturkey.org/• Please kindly update your contact details on the following link: <p>https://docs.google.com/forms/d/e/1FAIpQLSc-9Zna8lhRqBqXuJpobNM4O6co-kbQjSj9NmA761EMsHNzzg/viewform?usp=sf_link</p>	