

Jordan Food Security Sector Working Group (FSSWG) Workplan 2015

Key Areas of Work	Activity	Sub-Activities	Q1	Q2	Q3	Q4	Remarks
Strengthen coordination	Revisit the co-leadership role	Revise and agree on division of tasks between co-chairs	x				
	Revise FSSWG TOR	Review, update and implement the TOR	x				
		Review, update and implement section on co-chair's responsibilities	x				
	Strengthen sub-national coordination	Identification of FSSWG focal points to participate in the urban/rural coordination meetings/structure on a rotational basis	x				
	Strengthen FSSWG internal coordination with group members	Conduct a half-day workshop to identify ways to improve participation and regular contributions to the sector	x				
		Co-chairs to engage in bilateral communication with members to discuss participation	x				
	Strengthen FSSWG Linkages coordination with Livelihood task force	Activate livelihood task force ,review,update and implement the TOR and action plan. Updating Livelihood task force contacts and liase closley with MoL,ensure iformation sharing between the two bodies					
		Continuing humanitarian encluse coordination					
		Strengthen rferral system (other system referred to WFP and internal referral system).Approval process and react towards referral system					
	Capacity development	Organize capacity development trainings to members of the FSSWG	Organize 2-3 trainings based on the needs of the FSSWG members	x	x	x	x
Support GoJ in the rolling out of the trainings for Jordan on food security (MoA, MoL, MoH, DoS)		Support trainings for GoJ staff and FSSWG members	x	x	x	x	Ongoing - follow up
Capacity assessment training		Organize 2-3 trainings based on the needs of the FSSWG members.Translation: online training needed to be translated to Arabic					
Strategy Development	Continue the strategic planning for the Food Security Sector in Emergencies/Refugee component within the Jordan Response Plan (JRP) and the Regional Refugee and Resilience Response Plan (3RP) frameworks	Strategic planning and coordination of activities in line with the refugee needs, as part of the mid-term review and the end of year preparations for 2016 planning		x		x	
	Address the immediate and short-term needs of people in need	(Are we only referring to vulnerable Jordanians here? This will affect how we word the sub-activities) Ensure	x				

A. FSSWG Workplan

Planning and St	Establish links between the FSSWG coordination and the Livelihoods and Food Security Task Force	Reflect linkages to resilience in meetings and strategic planning Ensure information sharing between the two bodies.	x	x	x	x	
	Review contingency/emergency preparedness plan for the sector	Review and update contingency/emergency preparedness plan for the sector	x	x	x	x	In agreement with ISWG and IATF
Advocacy and Resource Mobilization	Advocate with donors, other sectors and key stakeholders for the prioritisation of food in emergencies	Food in emergencies is included and prioritised by donors and other key stakeholders as part of the communication strategy and planning of FSSWG members	x	x	x	x	
	Resource mobilisation at the sectoral level	Key messages on fundraising for food security to be communicated to donors, including cross-cutting issues	x	x	x	x	
	Advisory role for the ERF proposal revision process and liaison with OCHA Humanitarian Financing Section and other sources of funding	Critical needs of food security sector are integrated as part of lifesaving intervention so as to access humanitarian rapid funding such as ERF and other funding opportunities.	x	x	x	x	
	Regularly update food security financial tracking system in relation to requirements	Update the food security financial tracking system on a quarterly basis	x	x	x	x	
	Advocacy and training	FSSWG Common advocacy message					
		Advocacy for other refugees populations					
Information Management, Monitoring & Reporting	FSSWG members to update their food-related activities under ActivityInfo on a monthly basis (prior to the 8th of each month)	Members to submit data prior to the 8th of each month	x	x	x	x	
	Collect, analyse and disseminate food assistance data through the 4Ws in collaboration with food security sector partners	4Ws are produced, regularly updated and disseminated with key stakeholders	x	x	x	x	IM - M&R
	Facilitate the capacity building of partners on data collection, analysis, response planning and monitoring	Sector Working Group partners are oriented on Information Management products	x	x	x	x	IM - M&R
	Conduct field based monitoring and evaluation and in depth analysis on impact of food security interventions in Jordan, using results to contextualise ongoing FSSWG activities	Develop reports analysing programmes	x	x	x	x	IM - M&R
	Regular analysis of Food Security Sector needs and identified gaps	Conduct quarterly needs and gaps analysis as per information collected through ActivityInfo online database	x	x	x	x	
	Produce and disseminate information and gap analysis (dashboards, maps, etc) to all stakeholders	Food Security updates and gap analysis are regularly produced and shared with Sector Working Group members and key stakeholders.	x	x	x	x	IM - M&R
	Beneficiary information sharing	verification of beneficiaries information					
Protection	Maintaining protection standards in food assistance to avoid possible violations of beneficiaries right to receiving equal and equitable assistance	Sharing of information on best practices in maintaining protection in delivering food assistance within the group	x	x	x	x	Linking with the Protection WG
	Sharing regular feedback/observations related to the impact of reductions in assistance on Syrian refugees in Jordan	Members of the group to share regular feedback on the impact of reductions in assistance on Syrian refugees in Jordan	x	x	x	x	
	Protection in Food security training	6 month position for protection officer to be based on WFP					
Access and protection in food security							

	Gender mainstreaming	Strengthen capacity of food security sector members on gender sensitive response	Conduct refresher sessions on Gender mainstreaming/Gender Marker and related tools to strengthen the quality and gender sensitivity of food security responses	x	x	x	x	
		Strengthen capacity of FSSWG on Gender marker	organize 2-3 trainings based on the needs of the FSSWG members					
B. Cross-Sector Collaboration	Basic Needs	Coordinate with the ISWG on the minimum expenditure baskets						
		Liaise with group regarding planned implementation of voucher/OneCard system	Develop capacity of Basic Needs sector to implement planned voucher system and coordinate regarding the OneCard platform	x	x	x	x	In collaboration with the Basic Needs WG
	Protection	Continue coordination of FSSWG members participation at the InterAgency SGBV/CP SOPs trainings to strengthen the quality and capacity response of food security partners and the referral pathways	Partners are trained on CP and GBV SOPs and better oriented on how to respond to such issues -- Feedback from the FSSWG members as well	x	x	x	x	In collaboration with SGBV and CP sub-WG's
	PSEA	Ensure members incorporate measures for PSEA in their programmes	Conduct awareness raising sessions on the available agency-specific complaints mechanisms and ways to refer cases of sexual exploitation and abuse and how to prevent their occurrence	x	x	x	x	
	SGFPN	Food Security Sector Gender Focal Points to provide regular updates on gender related issues, focusing on food security related matters	Activate and Liaise with the Sector Gender Focal Points Network	x	x	x	x	
	Nutrition & Education	Coordinate with the Nutrition sub-WG and Education WG	Participate in WG meetings in order to detect issues of relevance to the FSSWG and coordinate/share accordingly	x	x			In collaboration with the Nutrition sub-WG and Education WG
		Comprehensive multi-sector approach to nutrition	Coordinate with Nutrition working group in order to identify multi-sector approach to nutrition programmes					
	ISWG	Strengthen collaboration and communication with other sectors	Partners and beneficiaries are provided with relevant orientations and messages related to cross-cutting issues Closer links to other sectors on issues that impact food security interventions	x	x	x	x	