RAIS

Refugee Assistance Information System

JORDAN MISSION –

Assistance Master Coordination – Cross-checking Cash, voucher and NFI prior to distribution
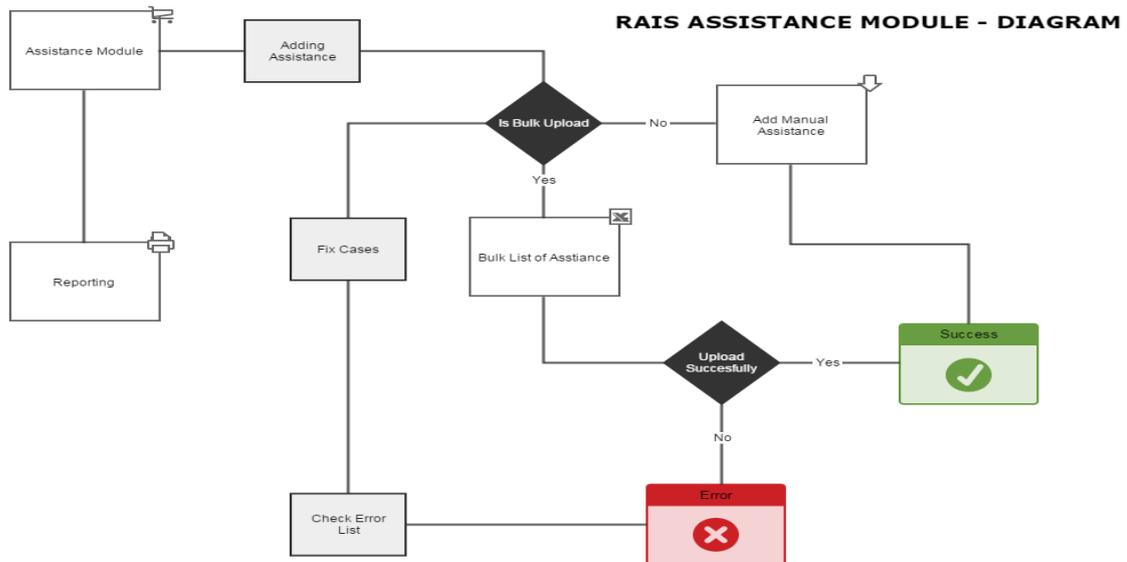
Training-of-Trainer Guide

RAIS Background:

RAIS was initially developed by UNHCR Jordan in 2009 to address the demands for a more coordinated approach by partners delivering refugee assistance. In 2009 refugee assistance targeted Iraqi refugees and included healthcare, education, and material assistance packages. Following its success in Jordan, RAIS was later rolled-out in Lebanon and Syria as part of efforts to share 'best-practices' across the region. In 2012 a review of the system and current operational needs was conducted which led to the release of RAIS v2. In 2014 new modules were incorporated into RAIS including the vulnerability assessment framework, assessment management, and offline functionalities. In 2015 RAIS continued to enhance with additional modules for assistance coordination, referrals and ticketing.

RAIS is now the main coordination tool for assistance delivery in countries across the region (Lebanon, Jordan, Egypt, and Iraq). Over 200 partners are now actively using RAIS which represents over 500 individual users. Since June 2014, 150,000 Home Visits have been recorded on RAIS, and there are over 7 million assistance records corresponding to 1.5 million beneficiaries. New data exploration tools are now under development and RAIS will continue to be scaled-up across the region and beyond. Interest in RAIS has also been expressed by a number of other country operations such as Ecuador, Libya, India, Israel, Kenya and Yemen. In addition a number of key donors have made its use mandatory as part of their donor agreement with partners, independent of whether or not their funding goes through UNHCR.

Provision of Assistance

What is Assistance Master Coordination?

The Assistance Master Coordination module allows organisations to cross check the variety of different assistances, to ensure that another organization has not already provided assistance to your prospective beneficiaries.

If you do not have access to this module please contact DLJORAM-DataAnalysisG@unhcr.org

Assistance Master Coordination Module

1. Access the Assistance Master Coordination Module from the assistance menu.

1. Untick – is this a bundle.
2. Select relevant assistance type for cross-checking
3. Copy and paste list of cases, maximum 1000 at a time
4. Click Check list cases below

Understanding results:

Cases which appear in <u>yellow</u> below for example have received assistance from another organization and the date as to when they last received assistance is specified.

In this case because the Assistance type monthly cash assistance is being cross-checked, cases which appear in white have never received monthly cash assistance and are eligible to receive assistance.

Although all assistance types can be checked using this module including regular monthly cash assistance, we still ask that for **regular/ monthly cash assistance** organizations must send their beneficiary lists monthly to the UNHCR Cash Office for cross-checking on the master list at DLJORAM-CBI@unhcr.org. RAIS's data is only as up to date as all the organizations using the system and feeding it information after they have completed distributions – it is reliant on the data that is contributed by the organizations using it, therefore we request **regular/ monthly cash assistance** as the exception of all assistances is checked with the cash office.

What else can be checked here? All cash, vouchers and NFI. Cross-checking cash however should be a first priority prior to distribution.

Cash for rent	Unconditional cash assistance
Cash for documentation	Winterization cash T1
Urgent cash assistance	Winterization cash T2
Cash for health	Vouchers etc. i.e. Gas refill

Please note that individuals using refugee biodata are subject to compliance to UNHCR's Policy on the protection of Personal Data of Persons of Concern to UNHCR. Access to the policy can be found in hyperlink.

If you have any questions on UNHCR's Data sharing policy please contact JORAMDAT@unhcr.org