



Camp Management and Coordination (CMC) Meeting Minutes

**UNHCR Base Camp,
Date 21/02/2017 – 13:00**

Chair: Irene Omondi omondii@unhcr.org



All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hovig Etyemezian etyemezi@unhcr.org.

Camp Management	
For all health related issues.	Ohammed abu Khudair, Khudair9@hotmail.com Iyad Shtayiat, SHTAYIAT@unhcr.org
For all protection related issues.	Sergii Lavrukhin, lavrukhi@unhcr.org Manushaqe Zefi, zefi@unhcr.org
For All WASH related issues	Abrassac Kamara, abkamara@unicef.org Jill Hass, HASS@unhcr.org
For all community services related issues.	Irene Omondi, Community Services Officer omondii@unhcr.org , 0796324611
For all security related issues. Incident reports should be completed for all incidents and be shared with the Field Security Advisor.	Ala Almadani, almadani@unhcr.org Capt. Mahmoud Qasqas, Mahmoudqasqas@yahoo.com Ma'en Al-Alem, maen.alalem@rescue.org
For all site planning issues.	Pheobe Goodwin, Associate Site Planner Officer GOODWIN@unhcr.org , 079501 6246
For all registration issues.	Noor Khrino, Registration Associate, khrino@unhcr.org , 0790067563
For all issues related to the electricity network.	Yanal Madanat, Electrical Engineer Associate almadana@unhcr.org , 0797056990
For Basic Needs and Livelihoods related issues.	Livia Das Neves, dasneves@unhcr.org Chris RINGER, chris.ringer@acted.org
For All Education related issues.	Shorouq Fakhouri, sfakhouri@unicef.org Irene Omondi, omondii@unhcr.org
For all issues related to diplomatic missions, the media, private donations, research and new projects proposals.	Gavin David White, External Relations Officer whiteg@unhcr.org , 0798175813

A. Security

- Upcoming events: UNHCR Field Security Unit along with the Jordanian Civil Defense and IRD are coordinating firefighting sessions for CfW volunteers , each session will be targeted for the CfW volunteers for the organizations that have their activities on those specific districts. The 3rd session will take place this Wednesday 22th of February, 2017 between 10:00 am till 12:00 at IRD communal Center/District #2.
- Incidents:
 - **13 Feb 2017, Zaatari camp, District 12, at 12:45hrs:** a fire broke out in a caravan in District #12, Block 4 due to gas leakage. Civil Defense put the fire out. No injuries.
 - **Drills will be conducted in order to mitigate those risks**

B. Registration

- Transfers to Zataari camp:
 - 56 individuals were transferred to Zaatari camp as follows:
 - 1 individual was transferred from RAS transit center.
 - 46 individuals were transferred from Azraq camp.
 - 1 individual was transferred from EJC.
 - 8 individuals were transferred from Urban.
- Departures to third country:
 - A total of 69 individuals traveled to third country, among the 13 individuals were residing and registered in Zaatari camp, while 56 individuals were residing in urban areas.
 - Main countries were refugees departed to were: Germany, Kuwait, Saudi Arabia, Canada.
 - Main reason for their departure was to join family members in third countries.
- Spontaneous Departures to Syria:
 - A total of 118 Individuals were inactivated for spontaneous departure to Syria, among them 50 individuals were registered and living in Zaatari camp and 68 individuals were living in urban.
 - Dara is the main city where refugees departed to.
 - Main Reasons of the departure to Syria were: reunification with family members in Syria and living cost outside the camp.
- Bailouts:
 - A total of 9 individuals was bailed out according to the information reported to UNHCR.
- Registration of new Birth:
 - 156 babies were added to their parents cases, among them (72) girls and (84) boys. Birth notifications were presented.

C. WASH WATER SUPPLY

- Water supply is ongoing and stable. All three well are functioning, meeting the camp needs
- On average 3,000m3 is delivered daily to the camp
- ACTED is in the process of updating the MOUs for water delivery with various institutions for 2017. We kindly request all organizations to cooperate and facilitate this process as it will guide the water supply planning process, and also to respect the terms of the MOU

SANITATION AND HYGIENE PROMOTION

- Dislodging is ongoing with, with average 2,000m3 of wastewater managed daily, with 72% treated internally.

- Construction of the wastewater network in the remaining blocks of D10 affected by UXOs is in progress, still discovering more UXOs. The total UXOs discovered till now is 84. UNICEF will engage camp management to discuss a future solution of UXOs in the camp, especially how to address their impact on the future projects.
- All works in D10 are scheduled to be completed by the end of February 2017.
- Installation of concrete septic tanks is ongoing in all institutions is ongoing. All the sites have been identified and the project planned accordingly. By end of February, the WASH sector will no longer be in the position to support installation of additional tanks to newly established or expanded sites.
- Solid waste management is ongoing, with estimated 420m3 of waste collected and disposed of daily
- Solid waste recycling project is being scaled up with a second waste management facility opened. Estimated 1,500kg of waste is being recycled daily
- Upgrade of private toilets is ongoing, prioritizing vulnerable families.

WASH STORM RESPONSE

- During the month of January, the WASH sector responded effectively to rainstorm in the camp. Due to extensive preparatory works undertaken, the storm did not result in severe flooding across the camp.
- The sector will later review the severe weather response to identify gaps and work on further strengthening its preparedness.
- We wish to kindly request all ;
 - Not to block natural drainage channels to construct footpaths
 - Consult the sector if you wish to undertake any civil works so that we could provide flood prevention guidance
 - Store all assets/ equipment/supplies on shelves or elevate platforms

D. Health

From 7 th – 21 st February 2017	W03	W04	Total
Total Consultations	11,242	11,683	22,926
Acute Health Conditions	6,447	7,074	13,521
Chronic Health Conditions	2,070	1,960	4,030
Referrals outside the camp	175	179	354
Live births	72	67	139
Mortalities	8	5	13
Outbreaks alert	1	1	2

- IOM had suddenly stopped their vaccination program in Za’atari on Wednesday-first of February 2017. IOM was running three vaccination centers at three health facilities (Saudi clinics, Qatari clinics (RAF) ,and AMR comprehensive center). UNHCR and MOH responded very quickly and advocated with Saudi clinic and AMR to re-hire a vaccinators in these vaccination centers; in order to avoid any interruption of EPI, Saudi clinic, and AMR responded by rehiring IOM vaccinators. However, in Qatari clinic the Ministry of Health handed over vaccination tasks of IOM’s vaccinator to MOH’s vaccinator who is already working there. With regards to the follow up process on vaccination defaulters at the field level; from here on forth; IRD will be the responsible party for vaccination defaulters all over the camp.
- IRD health team opened up a fitness center in district 9 for overweight women who have chronic diseases.
- EMPHNET will reassume their ISHP activities for the second semester tomorrow, Wednesday 15th of February. They will start with preparation for two days, however by the April first 2017, EMPHNET jointly

with ministry of health team will start the physical examinations, vaccination, and dental screening for the newly enrolled students in grade 1,4th,7th, and10th.

- AMR hired a new radiology doctor working two day per week (Sunday, and Tuesday from 8:30 am – 3:30 pm). Also, a new ENT doctor working two days per week (Sunday, and Wednesday from 8:30 am – 3:30 pm).

E. Food

• Healthy Kitchen updates :

- WFP finalizing the final agreement with RHAS in order to start running Healthy Kitchen project in Za’atari; the HKP location is inside WFP food distribution point (FDP) in district 4 with a production capacity of 5000 Meals a day.
- On 20 Feb 2017, with UNWOMEN coordination, a 28 ladies with 20 semiskilled labors and 6 bakers, been gathered in HKP in D4 in order to do the cleaning, preparations to start the simulation within the coming two weeks.
- The current HK in district 4 septic tank issue is not installed yet.
- WFP continue conducting the regular activities of providing food assistance to the beneficiaries living in Zaatari camp, as well as monitoring programs implementation to ensure the effectiveness of ongoing projects as (shops, prices monitoring.
- WFP exploring the possibility to increase the capacity of HK production, hence WFP will setup more three kitchens in the camp in order to cover all schools students with a maximum capacity of 20,000 student for the four HK.
- Through H.K project, roughly 70 workers between men and women will be working in this project, UNWOMEN will lead the hiring process in full engagement / coordination with BNLWG. And for the three new H.K the total will reach around 280 workers.
- WFP is planning to introduce the HK project in Zaatari through BNLWG next meeting on 28th, where the members will be informed regarding its implication on labor and WASH sectors in addition to the outcomes and goals of the project

• School feeding:

- WFP resumed school feeding (date bars distribution) in all formal schools in Za’atri camp to reach 16,886 as highest number of students during reporting period, the dates bars distribution for Zaatari students will continue until the HK project starts production.

• Activities distribution figures:

- WFP started maintenance and repairing for all WFP food distribution sites, WFP planned accordingly not to interrupt / effect any activities / distributions especially the daily bread distribution in all sites around the camp.
- In addition, WFP provided around 294 welcome meals to special cases at Za’atari camp reception area through NRC in the reporting period.
- In Za’atri camp, 96 new arrival vouchers were distributed by SCI in addition to 251 general paper vouchers for special cases.
- WFP through SCI is providing the camp with 15.950 MT of fresh bread on a daily basis since November 2012.
- WFP is distributing welcome meals in Raba Al Sarhan through the International Organization for Migration (IOM) to 11 beneficiaries newly entered Jordan during reporting period.

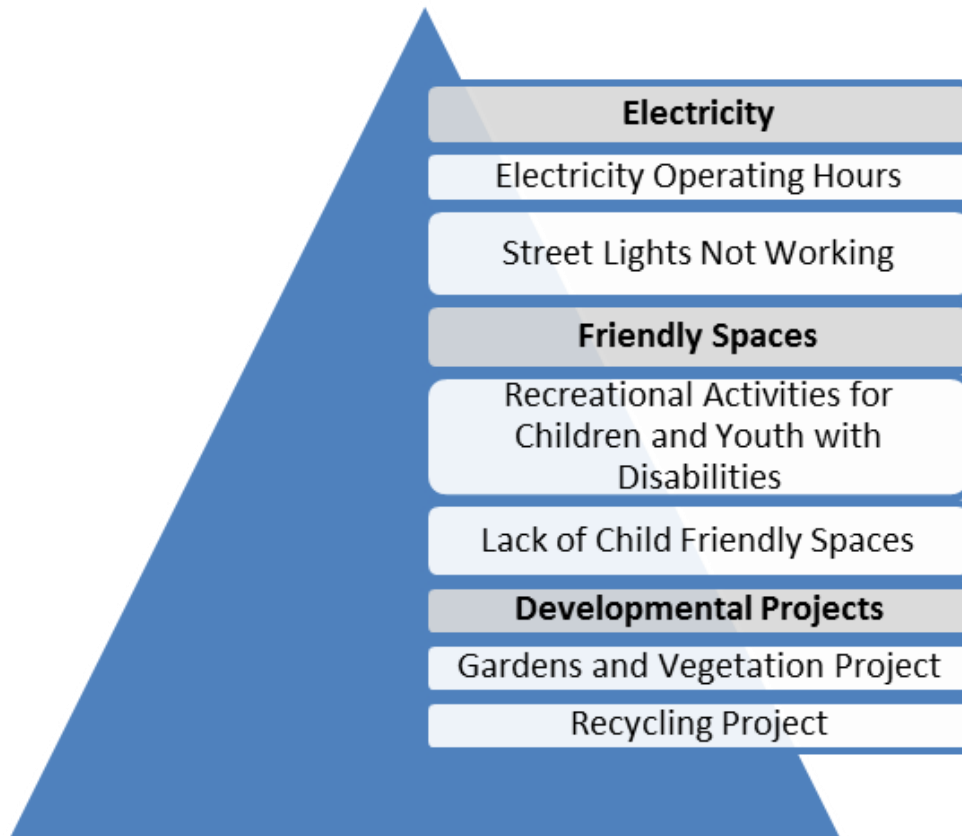
F. Protection

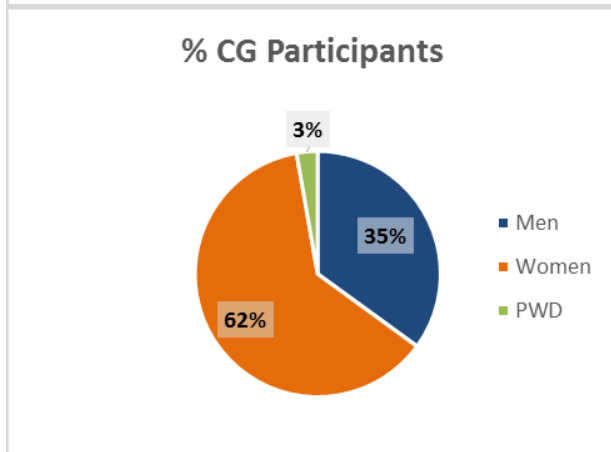
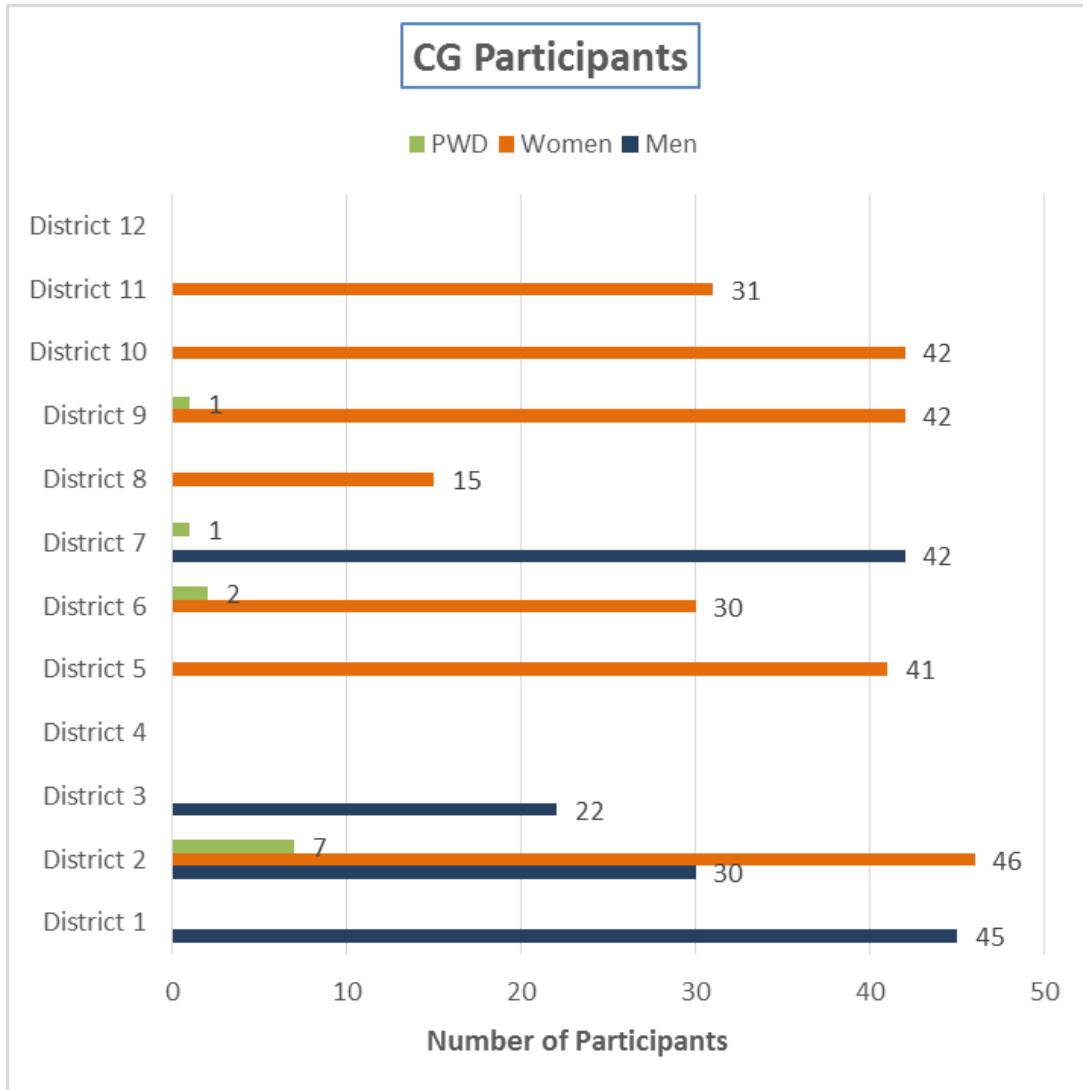
- An expected cut in the number of the leave permits issued by SRAD to the refugees in Zaatari.
- Continued work on the Safety Audit questionnaire.
- Expansion of the team of volunteers.

G. Community Services

• CMWG Highlights:

- The CMWG 2017 draft work plan is being discussed with the members, and once it is finalized, it will be presented in the PWG and shared with all concerned partners.





[Bi-weekly sector updates:](#)

Bi-Weekly Sector Response

These action points were presented during the last CMC but no response from sectors till this very moment

Sector	Sub topic	Response	Action Point
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	<p>No equal access to CFW opportunities for refugees: Refugees raised a concern that some do not have the same access to CFW opportunities as others who have worked with one NGO and moved to another looking for better salary. A great number of families never had the chance to engage in any CFW opportunity.</p>	<p>Despite clear rules requiring a 3-month break in between positions, this rule are very difficult to monitor on a camp level is only self-enforced by agencies at the moment. This will change with the rollout of the new CFW data tracking system, known as the "CFW module". It is a continual problem recognized by the BNLWG and will continue to be discussed amongst CFW actors, promoting inclusion of under engaged cases in the camp.</p>	<p>UNHCR: Starting from the beginning of 2017, all CFW opportunities provided by agencies in Za'atari camp will be entered in UNHCR RAIS module to prevent duplication of CFW opportunities at the volunteer and household level. However, teachers and highly skilled volunteers are excluded from being rotated. Also, there will be an improvement on the employment mechanism, starting from the beginning of 2017.</p>
BNLWG	<p>Some volunteers have held a CFW position for more than a year without rotation: Participants stated that guards, cleaners, and the distribution workers who work at the NRC distribution center at D10 are not being rotated. They also added that excavation workers who were hired by ACTED have not been rotated since the sewage system project started about a year ago.</p>	<p>First note that there is no "distribution center" in D10, so perhaps this is an error. Secondly, the ACTED excavation team referenced are skilled positions (not just manual labor), and are on a six month rotation, that began enforcement in September of last year. As such they will be rotated in March. Generally, enforcing rotations with via the registration unit can be difficult under current information system and staff capacity. Such, rotations are generally enforced bilaterally between the BNLWG co-chairs (w/ support from registration) and individual partners within the camp.</p>	<p>ACTED: 65 volunteers will be terminated in 2017 and the positions will be opened again in order to give the opportunity for others who did not benefit from the CFW program.</p>
	<p>PWDs are not fully included in CFW program: Refugees raised a concern that PWDs' urgent need to benefit from the CFW program is not taken into consideration by service providers that offer CFW opportunities. This is a concern, since some PWDs have families to support and</p>	<p>There are currently 762 vulnerable (which includes PWD) individuals engaged in CFW, and 820 CFW with vulnerable family members. 45% of these 1582 cases, or 712 cases, are including PWD. The BNLWG will review PWD in more detail and present a comprehensive equal opportunity plan for</p>	<p>UNHCR: UNHCR will cooperate with other NGOs to set a certain percentage of PWD volunteers in the CFW program.</p>

	no means to do so. In addition, PWDs do not have an equal chance at accessing other sources of income, such as working outside the camps, while other community members do.	the CFW system.	
Protection	Harassment at schools is not taken into consideration by concerned NGOs and security authorities: Refugees are concerned about the frequent harassment incidents that their daughters are exposed to by youth male students who overlook customs and traditions. These harassment incidents usually occur in front of schools' gates, and because of that some parents have forced their daughters to leave school.	<i>Waiting for sector response</i>	IMC: IMC started to raise public awareness on harassment through puppet theater for children on November 27th. Brochures were distributed to children, and awareness sessions were conducted for girls and will continue to be implemented. IFH/NHF: From November 25th to December 10th 2016, IFH has been conducting awareness sessions about harassment at schools.
Education	Postponement in establishing preschools at elementary schools: Refugees raised a concern saying that the school administrators refused to register most of the children at preschool age. The parents were informed that they would need to wait another full year before enrolling their children in the first grade without letting them take the preschool program. This has been a concern since all the elementary schools promised to establish preschool programs for six year old students at Za'atari camp schools.	<i>Waiting for sector response</i>	UNICEF: UNICEF is planning to establish three preschools in Za'atari camp, in cooperation with the Ministry of Education in February 2017.

H. Education

- Inputs to be provided.
Learning for all campaign support

2nd semester 21,000 children – verify new numbers

1 new school - decongestion koweiti school

Catch-up program – attraction of more children

Violence in schools – no proper documentation – Meeting was organized with all relevant stakeholders

Not enough reporting

Planning for the new school year – areas for new schools 14 locations but only 3 for secondary

Scholarship available?

I. Youth Taskforce

- YTF members continued discussing the YTF 2017 action plan, the group finished reviewing the plan and it will be shared for final comments.

J. Basic Needs and Livelihoods Working Group

- Over 1-week ago, the government announced:
 - Syrians living in camps can officially obtain work permits and work outside of camps. The Mafrq Labor Directorate had previously assured this, but this is the first official statement from the Ministry of Labor
 - Work permit fees for migrant workers has been unified at 500 JOD
 - New temporary work permits, which are valid for less than 6 months and cost 300 JOD
 - Minimum wage for Jordanians increased to 220 JOD, but is still 150 JOD for migrant workers (No comments on minimum wage applicability for Syrians)
- As a reminder the government has waved work permit fees for Syrians up through March 31, 2017.
- Camp news:
 - Over the last 6 months, the BNLWG have discussed gender, elderly, and PWD statistics and inclusion in the CfW system. However, as there are limited positions available, it is difficult to blanketly prioritize all vulnerable populations, and thus we have decided to:
 - i. Review data for CfW engagement and potential for increased engagement with marginalized groups.
 - ii. Develop a formal approach and priorities based on the data, discussions in the BNLWG, and support from appropriate sectors.
 - This exercise will take place over the next month or more, and we would like to present the approach at a future CMC.
- CfW figures for January:
 - 6,030 CfW volunteers were engaged
 - 656,492 JOD paid in incentives to CfW volunteers
 - 18% of Za’atari adults engaged
 - 32% of Za’atari cases engaged
 - Extension period until April

NFI Center:

- CDCHA: we have received winterization kits by SNC , our distribution schedule last for 10 days , so far we distributed 1,683 winterization kits ,in addition to 8,764 blankets for 14,692 individuals in Zaatari camp. Distribution will finish on 5th March.
- 2,946 different CRIs (Blanket , Mattresses , G. Matt, Elderly & Children Diapers , kitchen set) given out to 666 families including newborns, ad-hoc distribution, CS cases and recommendation.

K. Site planning

- UNHCR is in the process of finalizing the contractor and work plan to install the 14 x prioritised road culverts in Zaatari. Please see the map attached (170215_UNHCR_Culvert-Workplan-Map.compressed) for the precise culvert locations, the order of their installation, as well as the road detours possible for all (except number 14 which will be installed at the end after number 1 has cured/finished). The exact timeline for this activity will

follow a site visit with the awarded contractor next week to determine the rate of daily installation.

- Pending uncontrollable variables (e.g. wet weather), it should be possible to install at least 5 x culverts per day and then it takes at least 7 days for the concrete casing to cure. UNHCR's Technical Unit will be responsible for supervising and directing the contractor to achieve completion as efficiently as possible. Site Planning will inform CMC as soon as possible as to the expected start date and construction schedule.
- NRC CFWers have almost finished building 4 x privacy screens for each access door to the 4 x staff latrine caravans at Base Camp.

L. Energy:

- No updates.

M. External Relations

- No updates.

N. AOB

- The next CMC will be on the 7th **March 2017** in Zaatari Base Camp, Conference Room 1, at 13:00.
- Disability taskforce – plan , list of trainings to be communicated