**INTERNSHIP OPPORTUNITIES**

The Inter-Agency Coordination and Information Management Unit in Amman, Jordan would like to inform about Internship Opportunities within our unit.

It is possible that we may offer internship program for a minimum period of three months and a maximum of six, to students currently enrolled in university degree programme or in a graduate school.

Kindly note the period for applying for an internship as no application will be taken into consideration if received outside the indicated period. Your particular attention is also needed on the period in which the Coordination unit announce internship opportunities and call for a specific profile.

**The purpose of the internship opportunities is twofold:**

1. to provide a framework by which students/graduated from diverse academic backgrounds gain exposure to the Inter-Agency Coordination and Information Management Unit in order to enhance their educational experience and gain experience in the work of the Coordination Unit; and
2. to provide the Inter-Agency Coordination and Information Management Unit with the assistance of qualified students specialized in various professional fields.

**Period of applying for Internship**

* Between 1st April to 30 June every year

**Internship Period**

* 3 to 6 months between July and December every year

**Eligibility Criteria before application**

Due to the large number of applicants and the limited number of places available per year, applicants are strongly advised to note the following minimum eligibility criteria for an Internship with us. **If all of the requirements are not met, your application will not be processed.  Successful application does not guarantee placement.**

1. Be enrolled in, or have been finalized, an university degree programme;
2. Be enrolled in, or have been finalized, a graduate school;
3. Apply during the indicated periods;
4. Fulfil the requested requirements and profiles;
5. Submit applications only to the following email address: [JORAMIMCO@unhcr.org](mailto:JORAMIMCO@unhcr.org)

**Application Process**

* All internship opportunities will be posted at

<https://data2.unhcr.org/en/situations/syria/location/36> ;

* Please note that due to a large volume of applicants, only short-listed candidates will be contacted.

**Important note:**

* Please ensure that you application provide a letter of motivation, Curriculum Vitae and proof of enrolment or certificate/diploma;
* Candidates are advised that applications will **not** be processed without proper and adequate endorsement.

Thank you for your attention and future applications.

*Inter-Agency Coordination and Information Management Unit*