

VACANCY ANNOUNCEMENT

Senior Project Advisor

Project Title: Project 2019
Organisation: UNHCR - RAUECA
Job Title: Senior Project Advisor
Duty Station: Addis Ababa, Ethiopia
Duration: 15 July 2018 – 15 December 2019
Contract Type: UNHCR- Consultant

Background Information:

The African Union Assembly decided to declare 2019 the Year of Refugees, Returnees and IDPs. The AU will also mark the 50th anniversary of the adoption of the 1969 Organization of African Unity Convention Governing the Specific Aspects of Refugee Problems in Africa (OAU Refugee Convention) as well as the 10th anniversary of the adoption of the 2009 AU Convention for the Protection and Assistance of Internally Displaced Persons in Africa (AU Convention in IDPs- Kampala Convention) in 2019. Based on the decision of the AU.

The Project 2019 temporary Secretariat is established by the African Union to coordinate the implementation of all 2019 Project activities according to the decision of the AU.¹ Hosted within the AU Department of Political Affairs at the premises of the African Union headquarters, the Secretariat will be responsible for providing the overall administrative, technical and planning support to the African Union in the implementation of all activities of Project 2019.

II. Rationale for Senior Project Advisor

The Secretariat will be responsible for planning, coordinating and providing other administrative support to the African Union within the framework set out in these Terms of Reference. The specific roles and responsibilities of the Secretariat will include:

- *Coordinate and implement* Project 2019 Work Plan under the over direction of the Senior Management of DPA and close coordination with the UNHCR Representative to the African Union and United Nations Economic Commission for Africa (UNHCR Representative);
- *Provide secretariat and other support* as necessary to the African Union Champion and Special Envoy;
- *Provide advice and support* to senior management team of African Union Department for Political Affairs to draft meeting documents, including minutes and decision documents;
- *Provide* necessary secretariat support for the meetings of the Coordination Committee and Steering Committee;
- *Arrange the agenda and briefing materials* and oversee the logistical support for all other relevant meetings of Project 2019;

¹ Annex I and Annex II (Work Plan and Concept Note).

- *Establish and maintain records* of all major activities of Project 2019 including meetings and correspondence; and facilitate the exchange of information among the African Union and other partners;
- *Develop and implement* communications strategies of Project 2019.

Outputs and Results

Project 2019 has following two outputs and results:

Output 1: Initiatives to enhance joint advocacy & mutual understanding with partners developed.

Activity Result 1.1: Commemoration of the 1969 OAU & 2009 Kampala Conventions – Special Pan-African Parliamentary Session on root causes of displacement. ROUNDTABLE COMPONENT: Topic 1: Addressing mixed migration through a comprehensive and protection sensitive approach in Africa.

Expected Outcome: *The roundtable will assess lessons learned from processes supported by the African Union in addressing mixed migration and develop multi-stakeholder approach in addressing refugee protection and mixed migration in within the African Union Framework on Migration.*

Activity Result 1.2: ROUNDTABLE COMPONENT: Topic 2: Strengthening Monitoring and Implementation Mechanism of the 1969 OAU Convention.

Expected Outcome: The objective of this roundtable is to review the challenges of monitoring the implementation of the 1969 OAU Convention and develop a 10 year implementation action plan which aims to strengthen the role of the AU Policy Organs, the Banjul Commission, the African Court Human and Peoples Rights, the African Committee on the Rights and Welfare of the Children in monitoring the implementation by Member States of the 1969 OAU Convention.

Activity Result 1.3: ROUNDTABLE COMPONENT: Topic 3: Lifting barriers to social inclusion by improving access to livelihoods and education for refugees.

Expected Outcome: This roundtable aims to identify factors behind the social exclusion of refugees; and provides opportunities to Member States, humanitarian and development actors and refugees share approaches experiences to improve refugees' social and economic inclusion. Member States will not only share experiences but make concrete actionable and specific pledges and commitments to expand access to education, skills and knowledges.

Activity Result 1.4: ROUNDTABLE COMPONENT: Topic 4: Solidarity and Responsibility Sharing: resettlement and complementary pathways within the framework of the Global Compact on Refugees.

Expected Outcome: The roundtable will seek to generate concrete commitments and pledges of solidarity to increase resettlement and complementary pathways by traditional resettlement countries and stimulate interest from AU member states to give tangible support to frontline states, especially with regard complementary pathways in education related initiatives as was the case for refugees in the 1960s, 70s and 80s.

Activity Result 1.5: ROUNDTABLE COMPONENT: Topic 4: Solidarity and Responsibility Sharing: resettlement and complementary pathways within the framework of the Global Compact on Refugees

Expected Outcome: The roundtable will seek to generate concrete commitments and pledges of solidarity to increase resettlement and complementary pathways by traditional resettlement countries and stimulate interest from AU member states to give tangible support to frontline states, especially with regard complementary pathways in education related initiatives as was the case for refugees in the 1960s, 70s and 80s.

Output 2: Advocacy and technical advice provided directly to key stakeholders.

2.1: DIP Activities:

Activities to be undertaken through DIP with respect to IDP issues in Central African Republic, Democratic Republic of Congo, Mali, Niger, Somalia, and South Sudan include:

Promotion of IDP engagement; law and policy development; durable solutions; and peace-building. Particularly, the activities include:

Activity Result 2.2: AU extra-Ordinary Summit on addressing rootcauses and achieving durable solutions to forced displacement in Africa

III. Duties and Responsibilities

Under the supervision of the Representative of UNHCR to the African Union and Economic Commission for Africa, the Senior Project Advisor is responsible for:

- Managing and overseeing all activities of the Secretariat in accordance with Project 2019 Work Plan.
- Participate in regular briefings and meetings organized by the Member States and partners.
- Managing and supervising staff members of the Secretariat;
- Liaising on a regular basis with the Commissioner for Political Affairs and Director of the African Union Department for Political Affairs and as well as the UNHCR Representative;
- Preparing regular reports and updates on the activities of the Secretariat to the Coordination Committee, the Steering Committee, the Department of Political Affairs of the AU Commission and UNHCR as applicable.

Knowledge Management and Advocacy

- Promote the exchange of best practices and innovative approaches.
- Ensure that information materials, tools and advocacy publications are produced and effectively disseminated through the UNHCR channels.
- In collaboration with AUC actively identify and contribute to the project advocacy and outreach.

IV. Recruitment Qualifications and Experience:

- Graduate degree (equivalent of a Master's) in Law/International Law, Political Science, Social Science or other related fields plus minimum 15 years of previous work experience relevant to the function. Undergraduate degree (equivalent of a BA/BS) plus 10 years or Doctorate degree (equivalent of a PhD) plus 7 years of previous relevant work experience may also be accepted.

- Minimum progressive 10 years work experience at the regional and international levels including on areas touching on refugees, Internally Displaced Persons and Returnees.
- Excellent Knowledge of English and another relevant AU language.
- Excellent research and publication experience.
- Good diplomatic and negotiation skills.
- Excellent interpersonal skills.
- Strategic thinking.
- Excellent understanding of African Union reforms and the priority agenda.
- Excellent grasp of the political, social and economic landscape of the continent.

Development and Operational Effectiveness

- Ability to use sound judgment to ensure the effective and timely completion of tasks, including the ability to prioritize
- Ability to write accurately, and concisely

Management

- Builds strong relationships with partners
- Consistently approaches work with energy and a positive, constructive attitude
- Demonstrates good oral and written communication skills
- Demonstrates openness to change and ability to manage complexities

Language requirements: Fluency (written / oral) in English

Remuneration:

- Monthly fee may vary according to the educational qualification and years of experience.
- Monthly fee ranges from USD 11,500 to USD 13,900.
- Daily subsistence allowance will be payable as applicable.

To apply:

Interested applicants should submit their letter of motivation and a Curriculum Vitae+P11 form via email to ETHADHR@unhcr.org .This vacancy is an international one, as such Ethiopian nationals are not entitled to apply. Additionally, selected candidate should be ready to start the evaluation within a maximum of 2 weeks upon receipt of offer.

The deadline for applications is 24 June 2018.